Clarence Public Library Board of Trustees Meeting Minutes

September 28, 2026

Draft

I. Call to Order

The meeting was called to order at 4:03 PM by Vice President Marlene Arno.

Present:; Vice-President Marlene Arno; Secretary Susan Bielawski; Director Monica Mooney; Treasurer Marjorie Ebersole, Trustee Jodi Quigley,
Excused: President Judy Hilburger (surgery), Trustee Lisa LaTrovato

II. Approval of Minutes

The June 22, 2026 minutes were clarified as the New Business approval of the 2026 contract should have specified ACT contract. The revised minute's were approved. Motion to approve: S. Bielawski 2nd: J. Quigley. Unanimous.

III. Approval of Claims –

The Board reviewed checks written in July, August and September from the County and the Trustee accounts.

A motion was made to approve the Abstract of Audited Vouchers for the County checking account for July-August 2026: 19c- 28c Motion: J. Quigley
2nd: M. Arno Unanimous

A motion was made to approve the Abstract of Audited Vouchers for the Trustees checking account for June, July, August, and September 2026: 32t-44t. Motion: J. Quigley 2nd S. Bielawski. Unanimous

IV. President's Report – Vice-President Marlene Arno presented the President's report as Judy Hilburger is recovering from recent surgery (She is recovering well).

ACT: No meeting for September has been scheduled as of yet

Friends: The October Book Sale is being advertised 10/21-10/24

V. Director's Report – Monica Mooney

Financials: See Director's report for details.

- **Account Balance**: specifics are in the director's report

- **Circulation**: was up in June and August however down somewhat for the year thru August. Specifics in the Director's report
- **Library Visits**- total count for June was up 20.7%, July 10.9% and August 23.1%. At this point there has been a change for Jan- Aug of 7.1% from last year.
- **Wi-Fi usage** was up 36.7% in June, July 15.5%, and Aug 32.5% while public access sessions were also up. The public needs are still greater, needing more support time.
- **Partnerships**: Organizations used the meeting space in June, July and August..
- **Programming:** Variety and age ranges served are included in the Director's report. She also reported on the numbers for the various summer programs. She provided statistics for the summer reading program as compared to last year. Monica specified awards earned. Rather than a bike raffle they offered a raffle for fun places in the community. There were a multitude of events scheduled. Highlights were the Kickoff with Dinosaur golf, the tiny petting zoo, the foam party and others. Weekly programs were also very popular.
- **Clarence Public Library 25th Anniversary Celebration**: This took place on September 9th and was a wonderful event.
- **Fall Programs:** programs are underway and thus far have been well attended. We are also back up and running with University Express with 11 classes scheduled between October and December.
- **Building and Grounds-** The Eagle Scout project is to be completed by the second week in October. There were a few issues with the dividing wall in the meeting room however the Parks Department was here 9/16 for repairs.
- **Staff**: A recently appointed Page passed away after a brief illness. A Senior Page resigned after accepting a full time position at Columbia University Library. Interviews were held. A Senior Page, Connor Nicometi and Page,Gina Czajka were hired. Marie-Therese Robillard, former director, passed away in September.

VI. Public Comment- none

VII. Liaison Comment- Bob Altieri reported the town was working on the new budget. The all-inclusive playground is moving positively with a ground breaking scheduled for May 2027. Fireworks went well and plans are in the works for next year.

VIII. **Request for Executive Session**- not needed

IX. Unfinished Business

- Meeting Room Policy-A finalized copy was handed out with an attached reservation form. It can be found on the web site.

X.New Business

- Strategic Plan- Monica handed out copies of 2022-26 Buffalo and Erie County Public Library Strategic Plan. The new System Director plans to update the plan as it expires 12/26. The System Board of Trustee voted to extend this current plan through 2027 so

that the Library can embark on a Profoundly Public strategic planning process throughout 2027. Our Long Range Plan expires Feb. 2027 so we need to begi looking at it by the January meeting: what has been accomplished, what should come out, new ideas, etc. We can obtain guidance from the BECPL's plan.

XI. Next Meeting October 26, 2026

XII. Adjournment

- A motion to adjourn M. Ebersole 2nd J. Quigley