

**Clarence Public Library  
Board of Trustees Minutes  
May 23, 2016**

**Present:** Monica Mooney, Judy Hilburger, Michele Mogavero, Anita Ballow, Mike Rockwell, Cary Shoemaker, Joan Schultz, Marjorie Ebersole ; Councilman Greene

**President's Report:**

- **The Friends:** Book sale was a success, made over \$3,000.00. The Youth kids were a big help. Upcoming bike sale will be June 4<sup>rd</sup>, drop off is June 2 and June 3, and more bikes are needed.
- **ACT Meeting:** nothing upcoming

**Director's Report:** *See Monica's report for additional information.*

- Financial- Monica handed out the reports. Monica has to file for a Sales Tax Certificate of Authority, and will have to fill out a 17 page report quarterly for one year. She was alerted that libraries are being audited.
- Circulation- WiFi up over 90%. Clarence ranked 8<sup>th</sup> in the system for circulation, meetings/programs declined.
- AC unit moved to its new location. Will need landscaping.
- Sandra left to accept full time position at Central, Monica decided not to fill the position.
- David did a great job on flyers and facebook posts.
- Two bikes were donated for the annual summer bike raffle
- Monica made payment for benches for the new reading garden
- Flight 3407 group to be meeting at the library on 6/7 at 10 am; looking to be moving forward with the brick dedication.

**Public Comment-** none

**Unfinished Business-**

- Monica handed out the Investment Policy template for review. The board will take home and review to discuss at next meeting

**New Business**

- Monica put forth a motion for approval of grant application for East Hill Foundation for the Children's Reading Garden Project; All were in Favor, no one opposed.
- The garden is moving along, plans are displayed in library; a trellis is being custom made, working on concrete, and planting will begin in July. Fundraising to begin.
- Chris informed the board that the horse farm across the street will stay a horse farm as per the developmental rights agreed to by the owner and the town.
- Monica distributed a neat organized binder for everyone to keep updated policies and reports
- Marjorie reported that the sculpture in back of library is insured by the Town.

**Next Meeting Date:** June 27, 2016

**Motion to Adjourn:** M. Rockwell, 2<sup>nd</sup> – C. Shoemaker, Unanimous