

Clarence Public Library

Board of Trustees Minutes

May 22, 2017

Present: Monica Mooney, Judy Hilburger, Michael Rockwell, Marjorie Ebersole, Michele Mogavero, Anita Ballow, Carey Shoemaker, Joan Schultz

Guests: Harold Enstice (Trustee Emeritus) and Rosemary Enstice

President's Report:

Friends- Did very well at the book sale. They will be spending money on the Battle of the Books and the shed. The Parks department will have to delay building the shed because they are currently working on the baseball diamonds.

ACT- no meeting

A patron complained about getting paint on her coat. It was revealed she backed against the Purell dispenser and the sanitizer took the paint off the wall. The patron wants to be reimbursed for \$120.00; the cost of the coat she purchased two years ago. Monica sent this information to the town attorney.

Approval of Claims-

A motion was made to approve the Abstract of Audited Vouchers for the County Checking Account May 2017: 17C, 18C, 19C, 20C, 21C, 22C

Motion to approve payment of bills: J. Schultz, 2nd- C. Shoemaker, Unanimous

A motion was made to approve the Abstract of Audited Vouchers for the Trustees Checking Account May 2017: 9T, 10T

Motion to approve payment of bills: A.Ballow, 2nd- C. Shoemaker, Unanimous

Board member asked about 9T; Motion Picture licensing Co. payment of \$192.47 Monica explained although it is not cheap, it enables the library to show movies from major motion picture studios

Director's Report: See Monica's report for more information

Financial- the payroll report will be updated the last week of May which will provide a more precise budget.

Building/Grounds- Monica informed the board about using more bullet aide. Monica would like to update the meeting rooms and will contact the guitar center in Clarence for advice on purchasing a new screen and electronics. Monica would like to purchase more for the Makerspace, which has been popular thanks to Jeremy. A thank you to Mike Ranzenhoffer will be added to the Makerspace flyer. Monica will also give Mr. Ranzenhoffer a flyer when she sees him tomorrow.

DV Brown has been in repeatedly this month to work on the AC; today Mike said there was a "blown" fan. Problems continue because our old unit was repaired when relocated, when instead it should have been replaced.

Internet was lost on Tuesday around 3:30pm./no WiFi and no back up. The library is still running Windows XP from 2000. Monica was glad it happened because now we know this is an issue.

One Community One Book- has been going great, with great interest and great turnout for events. Now the committee is looking for next year's book. *Michele applauded Monica for all her had work this past year on this committee, as well as the Children's Reading Garden. The Board agreed that Monica has done a stellar job this past year, especially with all the issues she has encountered*

Children's Reading Garden-The bench is scheduled to be delivered on Friday and landscaping will begin in early June. Monica will meet with Arbordale Nursery to discuss the bubble fountain.

Staff- Sarah is fitting in well at the library and will take on the Battle of the Books. John, the Page has graduated and may be getting a new job.

Programs/Events

Public Comment- Special guests Harold and Rosemary sat in on tonight's meeting. They have been married almost 70 years! The door issue is ongoing and Harold claims the doors have been a problem since he was on the Library Board!

Unfinished Business-

Strategic planning- Thanks to Mike for putting together the questionnaire. Everyone liked the questions and there was a conversation as to who should collect the data and how to get the survey out to the public. Michele thought an email blast on

facebook was a great way to initiate the survey. Monica will have Jeremy look into putting this on facebook. Mike will look into survey monkey. We agreed to start by asking one question per week to see if there is interest. The library has approximately 600 facebook friends. Judy suggested to put signs up in the library asking the facebook question. The board felt this is a great way to begin conversation with patrons and hopefully we will get a better understanding on what is important to them and how we can better serve them

Monica said we need to keep count of tutors and students, and she wants to do a better job of counting. Monica feels we are undercounting. The state would like this information for statistical purposes

New Business-

Legal Disclaimer for the Clarence Library- Monica handed out the legal disclaimer for review

Memorial to David Fairlie- The board is giving this much thought. Perhaps the Friends could assist us if we were to start a scholarship.

A motion was made by M. Ebersole to close the meeting, 2nd by M. Rockwell, Unanimous.

The next meeting will be held Thursday, June 22, 2017 at 6:30 pm.