Town of Collins Public Library – Planning Committee
Minutes Meeting Monday, January 16, 2020 @ 11 am

In Attendance: Director Abigail Barten-McGowan, Trustees Holly Martindale, and Edith Schell

1. Called to order at 11:05 am

2. The Committee discussed the documents compiled from various sources. It was determined that we need to understand where we are at so we can continue to grow. We developed a list of data we would like compiled from the last few years, and Abbie said that she had or could get most of it easily. (Data we have: Door Count, Circulation, card holders, programming and attendance, material/new added, computer & Wi-Fi usage.)

We would like to set goals, and stretch goals, because you don’t know what you can achieve if you don’t push yourself.

We would like steps that we can periodically check up on, even after our initial strategic plan is formalized.

Input is crucial, and we would like both anonymous and other info from the Board, Staff, Patrons, and Non-Patrons.

The Committee began to look at the first steps of a project outline, and discussed what they felt should be important to the library’s values. After much discussion, the committee identified their top three values, but wanted more input, and decided to do some surveys for the rest of the Board and the Staff to be gone over at the next Board Meeting. (Did not list original value ideas because we did not want to influence others, they will show up in the next regular Board Meeting Minutes along with discussion.)

3. Adjourned at 12:05 pm

Respectfully submitted, Abigail Barten-McGowan, Director