

- **Announcement**
00:01 - 00:02
This meeting will now be.
- **Announcement**
00:02 - 00:02
Recorded.
- **Holly**
00:04 - 00:06
Ok, I'm going to call the Meeting.
- **Holly**
00:06 - 00:07
To order.
- **Holly**
00:08 - 00:10
Going to start with the roll call.
- **Holly**
00:10 - 00:10
Please.
- **Holly**
00:10 - 00:12
Answer, yes, if you're on the line.
- **Holly**
00:13 - 00:14
Rob.
- **Rob**
Yes
- **Holly**
00:18 - 00:19
Edith, yes?
- **Edith Schell**
00:19 - 00:20
Yes
- **Holly**
00:21 - 00:24
Elaine?
- **Elaine**
Yes.
- **Holly**
Dave?
- **Holly**
00:26 - 00:26
Cynthia.
- **Cynthia**
00:27 - 00:27
Yes.
- **Holly**
00:28 - 00:29
Kim?
- **Kim**
00:29 - 00:30
Yes.
- **Holly**
00:30 - 00:31
Barb.
- **Barbara Ferro**
00:32 - 00:32
Yes.
- **Holly**
Helga?
- **Helga**
00:34 - 00:35
Yes.
- **Holly**
00:35 - 00:37
Becky?
- **Becky**
Yes.
- **Holly**
00:41 - 00:44
Annette? We're not expecting Annette, so I just wanted to make sure.
- **Holly**
00:45 - 00:58
Ok, so we're gathered together, we had been given permission to open up curbside Service With the caveat that Board needed to approve this partial re-opening.
- **Holly**
00:58 - 01:06
So, we have a resolution to re-open since we use the resolution to close we have a resolution to re-open.
- **Abigail Barten-McGowan**
01:06 - 01:12
Oh, first, we need to approve the two safety plans that were sent out via e-mail.
- **Holly**
01:15 - 01:16
That came out today?.
- **Abigail Barten-McGowan**
01:17 - 01:20
I don't know, those were attached to the original e-mail.
- **Holly**
01:22 - 01:25
Not only agenda, though
- **Abigail Barten-McGowan**

01:25 - 01:27

Because I didn't have them fully written when the agenda went out.

- **Elaine**
01:28 - 01:28
Yeah.
- **Abigail Barten-McGowan**
01:29 - 01:32
Those need to be attached to the agenda, or needed to be attached.
- **Abigail Barten-McGowan**
01:32 - 01:37
I sent that out to Edith this morning, but I - did it go out to everybody else?
- **Edith Schell**
01:39 - 01:42
Are we talking about the library safety plan?
- **Abbie**
01:43 - 01:48
Yeah, so the library safety plan was sent out for everybody to review.
- **Edith Schell**
01:48 - 01:49
Ok.
- **Abbie**
01:51 - 01:51
And the.
- **Abbie**
01:51 - 01:55
E-mail, along with the re-opening plan.
- **Edith Schell**
01:56 - 01:56
Ok?
- **Holly**
02:00 - 02:02
But why do we need to do those for the, for the curbside?
- **Abigail Barten-McGowan**
02:05 - 02:06
Because they need to be in place.
- **Abigail Barten-McGowan**
02:06 - 02:08
If we open up for curbside.
- **Robert Gaylord**
02:12 - 02:13
I think It's a liability issue.
- **Robert Gaylord**
02:13 - 02:18

You got them into your safety plan in place before you open Otherwise, I think you're against the rules.

- **Holly**
02:19 - 02:24
I'm just trying to figure out what I'm supposed to do here. So you want to approve those plans first is that what you're saying?
- **Abbie**
Yes. Please.
- **Holly**
02:26 - 02:29
So the safety plan in the re-open plan.
- **Abbie**
02:29 - 02:30
Are there any.
- **Abigail Barten-McGowan**
02:30 - 02:31
Questions about them?
- **Edith**
Not me.
- **Holly**
02:34 - 02:37
Anybody?
- **Holly**
02:39 - 02:41
Should we approve one at the time or both?
- **Abigail Barten-McGowan**
02:42 - 02:43
One at a time
- **Holly**
02:44 - 02:47
Can I get a motion to approve the library safety plan?
- **Barbara Ferro**
02:48 - 02:49
So Move.
- **Holly**
02:53 - 02:58
Please, when you, when you make a motion or you are a second, please state your name.
- **Barbara Ferro**
02:59 - 03:00
Barb, so moved
- **Holly**
03:01 - 03:02
Barb moved.
- **Holly**
03:03 - 03:04
Second.

- **Helga**
03:05 - 03:06
Helga, Second.
- **Edith Schell**
03:08 - 03:09
And who moved it?
- **Holly**
03:10 - 03:12
Barb moved it and Helga seconded it.
- **Edith Schell**
03:13 - 03:13
Thank you.
- **Holly**
03:17 - 03:17
I'm going to have.
- **Holly**
03:17 - 03:18
To do a roll call
- **Holly**
03:18 - 03:21
Vote since I can't see everybody. Rob?
- **Holly**
03:23 - 03:24
Vote.
- **Holly**
03:25 - 03:26
Rob?
- **Robert Gaylord**
03:27 - 03:27
Yes.
- **Holly**
03:28 - 03:29
Edith?
- **Edith Schell**
03:29 - 03:30
Yes.
- **Holly**
03:31 - 03:31
Elaine?
- **Elaine**
Yes
- **Holly**
03:32 - 03:34
Cynthia.
- **Cynthia**
03:34 - 03:35
Yes.
- **Kim**
03:36 - 03:36
Yes.
- **Holly**
03:37 - 03:37
Barb.
- **Barbara Ferro**
03:38 - 03:38
Yes.
- **Holly**
Helga?
- **Helga Ciminesi**
03:40 - 03:40
Yes.
- **Holly**
03:41 - 03:42
Becky.
- **Becky**
Yes.
- **Holly**
03:43 - 03:44
And I vote, yes.
- **Holly**
03:48 - 03:50
The motion is carried.
- **Holly**
03:51 - 03:54
Second motion is to approve the re-open plans.
- **Holly**
03:55 - 03:57
Can I get somebody can make that motion.
- **Holly**
03:57 - 03:58
Please?
- **Abigail Barten-McGowan**
03:58 - 04:00
Oh, I have one change, I'd like to add to it.
- **Abigail Barten-McGowan**
04:02 - 04:08
In phase two, it says the tutors are allowed to return to the building.
- **Abigail Barten-McGowan**
04:08 - 04:14
If we re-open, as long as both tutor and student are wearing a mask, I would like to move that to phase three.
- **Abigail Barten-McGowan**
04:15 - 04:21

When I was talking to some other directors, a couple of them and moved it, and I'm like, I like that idea, too.

- **Edith Schell**
04:27 - 04:31
Okay so the motion is to move the line about tutors from phase two, phase three.
- **Abigail Barten-McGowan**
04:32 - 04:32
Yes.
- **Holly**
04:35 - 04:37
Do we need a motion just for that change?
- **Abigail Barten-McGowan**
04:38 - 04:40
No, just to approve it with that change
- **Holly**
04:40 - 04:46
Ok, so we need a motion to approve the re-open plans with the change, that Abby just stated.
- **Edith Schell**
04:47 - 04:48
Oh, okay.
- **Holly**
04:48 - 04:49
Can I get a motion?
- **Cynthia**
04:51 - 04:52
I'll make a motion.
- **Edith Schell**
04:53 - 04:54
Who's that?
- **Cynthia**
04:56 - 04:57
Cynthia, Yes, OK.
- **Edith Schell**
04:57 - 04:59
Thank you
- **Holly**
Can I get a second?
- **Holly**
05:02 - 05:03
Can I get a second, anybody?
- **Barb**
Second.
- **Holly**
05:05 - 05:05
Thank you Barb

- **Holly**
05:08 - 05:11
Ok, we're going to have a vote, we lost Rob there.
- **Holly**
05:16 - 05:17
Ok, Rob.
- **Robert Gaylord**
05:25 - 05:27
Yes. I apologize, my best buddy from college had surgery and I just got
- **Robert Gaylord**
05:28 - 05:31
A call right now, where he is post-op.
- **Robert Gaylord**
05:31 - 05:32
So sorry.
- **Robert Gaylord**
05:34 - 05:35
I'm here, I'm listen.
- **Cynthia**
05:36 - 05:38
He was on time, Give him a.
- **Cynthia**
05:38 - 05:38
Break!
- **Holly**
05:40 - 05:41
Okay. Edith?
- **Edith Schell**
05:42 - 05:42
Aye.
- **Holly**
05:44 - 05:45
Elaine
- **Elaine**
05:45 - 05:45
Yes.
- **Holly**
05:47 - 05:48
Cynthia?
- **Cynthia**
05:48 - 05:48
Yes.
- **Holly**
05:49 - 05:50
Kim?
- **Kim**
05:50 - 05:51

- Yes.
- Holly Barb?
- Barbara Ferro
05:53 - 05:53
Yes.
- Holly:
Helga?
- Helga Ciminesi
05:55 - 05:55
Yes.
- Holly
05:56 - 05:56
Becky.
- Becky
Yes.
- Holly
05:57 - 05:58
And I vote
- Holly
05:58 - 05:59
I
- Holly
05:59 - 06:00
Vote, yes, the motion is carried.
- Holly
06:00 - 06:01
Ok.
- Holly
06:03 - 06:05
So, can we now go to the resolution?
- Abigail Barten-McGowan
06:07 - 06:09
Yeah, I just wanted to tell everybody my plan.
- Abigail Barten-McGowan
06:10 - 06:14
So, the plan is to have walkup service to the library.
- Abigail Barten-McGowan
06:16 - 06:18
The hours would be for this week.
- Abigail Barten-McGowan
06:18 - 06:32
So starting June first and the hours for that first week will be, Monday, 3 PM to 7 PM, Tuesday at 10 AM to two PM, Wednesday, we would be closed Thursday at 3 PM to seven PM Friday, 10 AM to 2 PM.
- Abigail Barten-McGowan

- 06:32 - 06:34
And Saturday 11 AM to 3 PM.
- Abigail Barten-McGowan
06:35 - 06:40
Staff will be working at least half an hour before and half an hour after these hours for prep and cleaning.
- Abigail Barten-McGowan
06:41 - 06:52
And I'm going to evaluate the offered hours the following week, and I hope to increase them, depending on demand, and just seeing how far we get with, you know, just prep in the building.
- Abigail Barten-McGowan
06:53 - 06:54
Does anybody have any questions about that?
- Elaine
06:55 - 06:55
Yeah.
- Elaine
06:56 - 06:57
How are you going to do this?
- Abigail Barten-McGowan
06:57 - 07:00
This is just order your book, and come and pick it up.
- Abigail Barten-McGowan
07:00 - 07:01
Is that the idea?
- Abigail Barten-McGowan
07:03 - 07:14
So we're gonna be taking phone call requests, and, you know, we're going to limit it probably to five items or so a person. We set up a time for them to come pick it up.
- Abigail Barten-McGowan
07:15 - 07:16
They pick it up.
- Abigail Barten-McGowan
07:16 - 07:23
We have a whole procedure where they show us their ID or their card, we verify that with what we have.
- Abigail Barten-McGowan
07:24 - 07:27
Um, when they called in, we leave the items for them.
- Abigail Barten-McGowan
07:27 - 07:29
They pick them up and they leave.
- Abigail Barten-McGowan

07:30 - 07:40

All of our staff will be wearing masks, and we're going to be using the, the two sets of doors there so that the patron and the staff member don't even have to be in

- **Abbie**
07:40 - 07:41
The.
- **Abigail Barten-McGowan**
07:41 - 07:43
Same Area
- **Elaine**
Okay
- **Cynthia**
07:45 - 07:47
Are you sterilizing books?
- **Abigail Barten-McGowan**
07:48 - 07:54
We are not sterilizing books, we are under orders from central to hold them for 72 hours.
- **Abigail Barten-McGowan**
07:55 - 08:02
And that is what, uh, that's the procedure that we're using instead of like wiping them.
- **Cynthia**
08:03 - 08:05
All right, that makes sense.
- **Abigail Barten-McGowan**
08:05 - 08:06
Yeah.
- **Abigail Barten-McGowan**
08:06 - 08:13
Because we're going through way too much cleaning solution when we tried to clean them all the first couple of days.
- **Helga Ciminesi**
08:16 - 08:22
I also have a Question, I have, I have books that I took out just before you closed, and I still have them.
- **Helga Ciminesi**
08:23 - 08:23
Can I keep them?
- **Edith Schell**
08:26 - 08:29
Entire plans at the top of her e-mail about the agenda
- **Edith Schell**
08:29 - 08:32
It's eight pages long, so enjoy.

- **Barbara Ferro**
08:34 - 08:34
Wow.
- **Abigail Barten-McGowan**
08:36 - 08:41
The, the due dates have been just moved again to June 29th.
- **Abigail Barten-McGowan**
08:42 - 08:47
But if you are done with the items, feel free to drop them in the drop box and we will periodically be clearing that.
- **Helga Ciminesi**
08:48 - 08:50
That's what I've been doing, but I still have a few more left.
- **Helga Ciminesi**
08:50 - 08:51
So
- **Abigail Barten-McGowan**
08:52 - 08:53
Hey Use them.
- **Abigail Barten-McGowan**
08:56 - 09:01
And we will be very lenient, you know, was overdue charges, anything like that
- **Abigail Barten-McGowan**
09:01 - 09:02
Um.
- **Holly**
09:04 - 09:11
Abbie how, you planning on Announcing it, what, I mean, they say, you're going to fix something in the sign, and something on Facebook.
- **Holly**
09:12 - 09:12
Right.
- **Abbie**
09:12 - 09:12
Yep.
- **Abigail Barten-McGowan**
09:13 - 09:22
The sign, the Facebook, it will, I believe the system will probably also, uh, announce it somehow.
- **Holly**
09:23 - 09:25
the What.
- **Elaine**

09:25 - 09:26

Erie County.

- **Abigail Barten-McGowan**
09:26 - 09:27
Yeah.
- **Abigail Barten-McGowan**
09:27 - 09:36
The, the Erie County Library system, it sounds like they're probably going to do some sort of publication about it and, um, I would submit it as well.
- **Holly**
09:36 - 09:36
To the Dunkirk.
- **Abigail Barten-McGowan**
09:37 - 09:37
observer.
- **Holly**
09:39 - 09:40
It's still only municipal libraries though, right?
- **Abigail Barten-McGowan**
09:41 - 09:42
Yes.
- **Holly**
09:42 - 09:42
Yes.
- **Abigail Barten-McGowan**
09:43 - 09:45
Not every library is opening.
- **Holly**
09:46 - 09:46
Right.
- **Abigail Barten-McGowan**
09:47 - 09:52
There's going to be a number that stay closed just due to their own reasons.
- **Holly**
09:55 - 10:03
Yes, But there's, they can't open via this order without permission from this, what the state with it.
- **Holly**
10:04 - 10:05
Association Libraries.
- **Abigail Barten-McGowan**
10:05 - 10:06
Yes, the Association.
- **Abbie**
10:06 - 10:06
Libraries.

- **Abigail Barten-McGowan**
10:07 - 10:08
Or can't open without permission from the state.
- **Abigail Barten-McGowan**
10:08 - 10:09
Right.
- **Abigail Barten-McGowan**
10:16 - 10:16
Any.
- **Abbie**
10:16 - 10:16
Other.
- **Abigail Barten-McGowan**
10:16 - 10:18
Questions, or.
- **Abigail Barten-McGowan**
10:23 - 10:24
Ok.
- **Holly**
10:27 - 10:28
Edith, you want to read the resolution?
- **Edith Schell**
10:30 - 10:33
Resolution adopted by the Board of Trustees of the Town of Collins
- **Edith Schell**
10:33 - 10:36
Public Library at a regular meetings no at a special meeting.
- **Edith Schell**
10:36 - 10:37
Of the.
- **Edith Schell**
10:37 - 10:38
Board of Trustees.
- **Edith Schell**
10:40 - 10:43
Held Via teleconference on the 28th day of May at six.
- **Edith Schell**
10:43 - 10:43
O'clock.
- **Edith Schell**
10:44 - 10:58
I hereby certify that at a meeting of the Board of Trustees of the Town of Collins Public Library held via teleconference on the 28th day of May 2020, a

resolution was adopted on which the following is a true copy, whereas, as at a regular meeting.

- **Abigail Barten-McGowan**
10:58 - 10:59
Of the.
- **Edith Schell**
10:59 - 11:00
Town of Collins Public.
- **Edith Schell**
11:01 - 11:15
Library Board of Trustees, the Board resolve to remain closed until such time as the guidance of the Governor of the State of New York supported re-opening, and whereas the Governor of the State of New York has given permission for retail businesses to offer Walkup service.
- **Edith Schell**
11:16 - 11:25
And, whereas, the town of Collins Public Library has sought the guidance of the Buffalo and Erie County Public Library system and the county of Erie, New York, in classifying a library as
- **Edith Schell**
11:25 - 11:28
able to take part in this phase of New York forward re-opening.
- **Edith Schell**
11:29 - 11:36
And whereas the Board of Trustees of The Town of Collins Public Library has approved the Town Council Library, re-opening Plan and the town of Collins
- **Edith Schell**
11:36 - 11:38
Public Library Safety Plan.
- **Edith Schell**
11:38 - 11:50
And whereas this is a quickly changing situation, that requires constant monitoring and the ability to make changes to best protect our staff, patrons, and community, therefore be it resolved.
- **Edith Schell**
11:51 - 12:01
The town of Collins Public Library shall operate under its reopening plan and begin offering walk up service for hours to be set and monitored by the director.
- **Edith Schell**

12:02 - 12:10

In addition to having staff work from home to fulfill library services until such time as the library feels they're prepared.

- **Edith Schell**
12:10 - 12:19
And May legally open further to the public, the town of Collins Public Library Board of Trustee shall reconvene as necessary.
- **Edith Schell**
12:21 - 12:22
Period.
- **Edith Schell**
12:22 - 12:22
The end.
- **Holly**
12:23 - 12:24
Thank you.
- **Edith Schell**
12:24 - 12:27
And I need a roll call for a vote
- **Holly**
12:27 - 12:29
Can I get a motion to accept?
- **Elaine**
I make a motion. Elaine.
- **Holly**
12:32 - 12:33
Elaine. Thank you.
- **Edith Schell**
12:33 - 12:34
Thank you.
- **Holly**
12:34 - 12:35
And they get a second.
- **Becky**
12:37 - 12:38
I'll Second, Becky
- **Holly**
12:38 - 12:39
Thank you.
- **Edith Schell**
12:39 - 12:39
Thank you.
- **Holly**
12:40 - 12:43
Ok, we're going to have one more vote. Rob?
- **Robert Gaylord**

12:45 - 12:45

Aye

- Holly
12:46 - 12:47
Edith?
- Edith Schell
12:47 - 12:48
Aye
- Holly
12:49 - 12:52
Elaine
- Elaine
Aye
- Holly
Cynthia?
- Cynthia
12:52 - 12:53
Yes.
- Holly
12:54 - 12:55
Kim.
- Kim
12:56 - 12:56
Yes.
- Holly
Barb?
- Barbara Ferro
12:58 - 12:58
Yes.
- Holly
Helga?
- Helga Ciminesi
13:00 - 13:00
Yes.
- Holly
Becky?
- Becky
Yes.
- Holly
13:04 - 13:05
And I vote aye.
- Holly
13:06 - 13:08
The resolution is carried.
- Holly
13:10 - 13:10
So.
- Holly

13:13 - 13:19

Before we adjourn we want to remind everybody, we have a regular meeting coming up next week?

- Holly
13:19 - 13:21
Is it not, right?
- Holly
13:25 - 13:28
It'll be, it'll be the same, and goto meeting, Abbie?
- Abigail Barten-McGowan
13:29 - 13:29
Yep.
- Holly
13:30 - 13:32
Ok, so the same old, same old. Is there anything.
- Holly
13:34 - 13:35
Else?
- Holly
13:35 - 13:36
Anybody wants to say before we adjourn.
- Abigail Barten-McGowan
13:42 - 13:42
Oh, sorry.
- Holly
13:46 - 13:47
Go ahead.
- Abigail Barten-McGowan
13:47 - 13:51
I'd like to ask Becky, if she could e-mail me the treasury report.
- Abigail Barten-McGowan
13:51 - 13:56
I have nothing else for the month, and that that way I can get it distributed when I send out the packets.
- Becky
Yes, I will get that out to you.
- Abigail Barten-McGowan
13:57 - 13:58
Which I hope will go out soon.
- Abigail Barten-McGowan
14:00 - 14:01
Thank you.
- Becky
14:02 - 14:02
You're welcome.
- Abigail Barten-McGowan
14:03 - 14:03

Yeah.

- **Holly**
14:07 - 14:09
Ok, anything else, anybody?
- **Elaine**
14:10 - 14:11
Good job.
- **Holly**
14:11 - 14:12
Meeting is adjourned
- **Holly**
14:12 - 14:14
Yeah, thanks, everybody, for getting.
- **Cynthia**
14:16 - 14:16
It.
- **Cynthia**
14:16 - 14:16
Bye.