**Announcement**  
00:01 - 00:02  
This meeting will now be.

**Announcement**  
00:02 - 00:02  
Recorded.

**Holly**  
00:04 - 00:06  
Ok, I'm going to call the Meeting.

**Holly**  
00:06 - 00:07  
To order.

**Holly**  
00:08 - 00:10  
Going to start with the roll call.

**Holly**  
00:10 - 00:10  
Please.

**Holly**  
00:10 - 00:12  
Answer, yes, if you're on the line.

**Holly**  
00:13 - 00:14  
Rob.

**Rob**  
Yes.

**Holly**  
00:18 - 00:19  
Edith, yes?

**Edith Schell**  
00:19 - 00:20  
Yes.

**Holly**  
00:21 - 00:24  
Elaine?

**Elaine**  
Yes.

**Holly**  
00:26 - 00:26  
Dave?

**Holly**  
00:26 - 00:26  
Cynthia.

**Cynthia**  
00:27 - 00:27  
Yes.

**Holly**  
00:28 - 00:29  
Kim?

**Kim**  
00:29 - 00:30  
Yes.

**Holly**  
00:30 - 00:31  
Barb.

**Barbara Ferro**  
00:32 - 00:32  
Yes.

**Holly**  
Helga?

**Helga**  
00:34 - 00:35  
Yes.

**Holly**  
00:35 - 00:37  
Becky?

**Becky**  
Yes.

**Holly**  
00:41 - 00:44  
Annette? We're not expecting Annette, so I just wanted to make sure.

**Holly**  
00:45 - 00:58  
Ok, so we're gathered together, we had been given permission to open up curbside Service With the caveat that Board needed to approve this partial re-opening.

**Holly**  
00:58 - 01:06  
So, we have a resolution to re-open since we use the resolution to close we have a resolution to re-open.

**Abigail Barten-McGowan**  
01:06 - 01:12  
Oh, first, we need to approve the two safety plans that were sent out via e-mail.

**Holly**  
01:15 - 01:16  
That came out today?.

**Abigail Barten-McGowan**  
01:17 - 01:20  
I don't know, those were attached to the original e-mail.

**Holly**  
01:22 - 01:25  
Not only agenda, though

**Abigail Barten-McGowan**
Because I didn’t have them fully written when the agenda went out.

- Elaine
01:28 - 01:28
Yeah.

- Abigail Barten-McGowan
01:29 - 01:32
Those need to be attached to the agenda, or needed to be attached.

- Abigail Barten-McGowan
01:32 - 01:37
I sent that out to Edith this morning, but I - did it go out to everybody else?

- Edith Schell
01:39 - 01:42
Are we talking about the library safety plan?

- Abbie
01:43 - 01:48
Yeah, so the library safety plan was sent out for everybody to review.

- Edith Schell
01:48 - 01:49
Ok.

- Abbie
01:51 - 01:51
And the.

- Abbie
01:51 - 01:55
E-mail, along with the re-opening plan.

- Edith Schell
01:56 - 01:56
Ok?

- Holly
02:00 - 02:02
But why do we need to do those for the, for the curbside?

- Abigail Barten-McGowan
02:05 - 02:06
Because they need to be in place.

- Abigail Barten-McGowan
02:06 - 02:08
If we open up for curbside.

- Robert Gaylord
02:12 - 02:13
I think It's a liability issue.

- Robert Gaylord
02:13 - 02:18
You got them into your safety plan in place before you open Otherwise, I think you’re against the rules.

- Holly
02:19 - 02:24
I'm just trying to figure out what I'm supposed to do here. So you want to approve those plans first is that what you're saying?

- Abbie
Yes. Please.

- Holly
02:26 - 02:29
So the safety plan in the re-open plan.

- Abbie
02:29 - 02:30
Are there any.

- Abigail Barten-McGowan
02:30 - 02:31
Questions about them?

- Edith
Not me.

- Holly
02:34 - 02:37
Anybody?

- Holly
02:39 - 02:41
Should we approve one at the time or both?

- Abigail Barten-McGowan
02:42 - 02:43
One at a time

- Holly
02:44 - 02:47
Can I get a motion to approve the library safety plan?

- Barbara Ferro
02:48 - 02:49
So Move.

- Holly
02:53 - 02:58
Please, when you, when you make a motion or you are a second, please state your name.

- Barbara Ferro
02:59 - 03:00
Barb, so moved

- Holly
03:01 - 03:02
Barb moved.

- Holly
03:03 - 03:04
Second.
Helga 03:05 - 03:06
Helga, Second.

Edith Schell 03:08 - 03:09
And who moved it?

Holly 03:10 - 03:12
Barb moved it and Helga seconded it.

Edith Schell 03:13 - 03:13
Thank you.

Holly 03:17 - 03:17
I'm going to have.

Holly 03:17 - 03:18
To do a roll call

Holly 03:18 - 03:21
Vote since I can't see everybody. Rob?

Holly 03:23 - 03:24
Vote.

Holly 03:25 - 03:26
Rob?

Robert Gaylord 03:27 - 03:27
Yes.

Holly 03:28 - 03:29
Edith?

Edith Schell 03:29 - 03:30
Yes.

Holly 03:31 - 03:31
Elaine?

Elaine Yes

Holly 03:32 - 03:34
Cynthia.

Cynthia 03:34 - 03:35
Yes.

Kim 03:36 - 03:36
Yes.

Holly 03:37 - 03:37
Barb.

Barbara Ferro 03:38 - 03:38
Yes.

Holly 03:41 - 03:42
Helga?

Helga Ciminesi 03:40 - 03:40
Yes.

Holly 03:48 - 03:50
The motion is carried.

Holly 03:51 - 03:54
Second motion is to approve the re-open plans.

Holly 03:55 - 03:57
Can I get somebody can make that motion.

Holly 03:57 - 03:58
Please?

Abigail Barten-McGowan 03:58 - 04:00
Oh, I have one change, I'd like to add to it.

Abigail Barten-McGowan 04:02 - 04:08
In phase two, it says the tutors are allowed to return to the building.

Abigail Barten-McGowan 04:08 - 04:14
If we re-open, as long as both tutor and student are wearing a mask, I would like to move that to phase three.

Abigail Barten-McGowan 04:15 - 04:21
When I was talking to some other directors, a couple of them and moved it, and I'm like, I like that idea, too.

- **Edith Schell**
  04:27 - 04:31
  Okay so the motion is to move the line about tutors from phase two, phase three.

- **Abigail Barten-McGowan**
  04:32 - 04:32
  Yes.

- **Holly**
  04:35 - 04:37
  Do we need a motion just for that change?

- **Abigail Barten-McGowan**
  04:38 - 04:40
  No, just to approve it with that change

- **Holly**
  04:40 - 04:46
  Ok, so we need a motion to approve the re-open plans with the change, that Abby just stated.

- **Edith Schell**
  04:47 - 04:48
  Oh, okay.

- **Holly**
  04:48 - 04:49
  Can I get a motion?

- **Cynthia**
  04:51 - 04:52
  I'll make a motion.

- **Edith Schell**
  04:53 - 04:54
  Who's that?

- **Cynthia**
  04:56 - 04:57
  Cynthia, Yes, OK.

- **Edith Schell**
  04:57 - 04:59
  Thank you

- **Holly**
  Can I get a second?

- **Holly**
  05:02 - 05:03
  Can I get a second, anybody?

- **Barb**
  Second.

- **Holly**
  05:05 - 05:05
  Thank you Barb

- **Holly**
  05:08 - 05:11
  Ok, we're going to have a vote, we lost Rob there.

- **Holly**
  05:16 - 05:17
  Ok, Rob.

- **Robert Gaylord**
  05:25 - 05:27
  Yes. I apologize, my best buddy from college had surgery and I just got

- **Robert Gaylord**
  05:28 - 05:31
  A call right now, where he is post-op.

- **Robert Gaylord**
  05:31 - 05:32
  So sorry.

- **Robert Gaylord**
  05:34 - 05:35
  I'm here, I'm listen.

- **Cynthia**
  05:36 - 05:38
  He was on time, Give him a.

- **Cynthia**
  05:38 - 05:38
  Break!

- **Holly**
  05:40 - 05:41
  Okay. Edith?

- **Edith Schell**
  05:42 - 05:42
  Aye.

- **Holly**
  05:44 - 05:45
  Elaine

- **Elaine**
  05:45 - 05:45
  Yes.

- **Holly**
  05:47 - 05:48
  Cynthia?

- **Cynthia**
  05:48 - 05:48
  Yes.

- **Holly**
  05:49 - 05:50
  Kim?

- **Kim**
  05:50 - 05:51
Yes.

- Holly
  Barb?
- Barbara Ferro
  05:53 - 05:53
  Yes.
- Holly
  Helga?
- Helga Ciminesi
  05:55 - 05:55
  Yes.
- Holly
  05:56 - 05:56
  Becky.
- Becky
  Yes.
- Holly
  05:57 - 05:58
  And I vote
- Holly
  05:58 - 05:59
  I
- Holly
  05:59 - 06:00
  Vote, yes, the motion is carried.
- Holly
  06:00 - 06:01
  Ok.
- Holly
  06:03 - 06:05
  So, can we now go to the resolution?
- Abigail Barten-McGowan
  06:07 - 06:09
  Yeah, I just wanted to tell everybody my plan.
- Abigail Barten-McGowan
  06:10 - 06:14
  So, the plan is to have walkup service to the library.
- Abigail Barten-McGowan
  06:16 - 06:18
  The hours would be for this week.
- Abigail Barten-McGowan
  06:18 - 06:32
  So starting June first and the hours for that first week will be, Monday, 3 PM to 7 PM, Tuesday at 10 AM to two PM, Wednesday, we would be closed Thursday at 3 PM to seven PM Friday, 10 AM to 2 PM.
- Abigail Barten-McGowan
  06:32 - 06:34
  And Saturday 11 AM to 3 PM.
- Abigail Barten-McGowan
  06:35 - 06:40
  Staff will be working at least half an hour before and half an hour after these hours for prep and cleaning.
- Abigail Barten-McGowan
  06:41 - 06:52
  And I'm going to evaluate the offered hours the following week, and I hope to increase them, depending on demand, and just seeing how far we get with, you know, just prep in the building.
- Abigail Barten-McGowan
  06:53 - 06:54
  Does anybody have any questions about that?
- Elaine
  06:55 - 06:55
  Yeah.
- Elaine
  06:56 - 06:57
  How are you going to do this?
- Abigail Barten-McGowan
  06:57 - 07:00
  This is just order your book, and come and pick it up.
- Abigail Barten-McGowan
  07:00 - 07:01
  Is that the idea?
- Abigail Barten-McGowan
  07:03 - 07:14
  So we're gonna be taking phone call requests, and, you know, we're going to limit it probably to five items or so a person. We set up a time for them to come pick it up.
- Abigail Barten-McGowan
  07:15 - 07:16
  They pick it up.
- Abigail Barten-McGowan
  07:16 - 07:23
  We have a whole procedure where they show us their ID or their card, we verify that with what we have.
- Abigail Barten-McGowan
  07:24 - 07:27
  Um, when they called in, we leave the items for them.
- Abigail Barten-McGowan
  07:27 - 07:29
  They pick them up and they leave.
07:30 - 07:40
All of our staff will be wearing masks, and we're going to be using the, the two sets of doors there so that the patron and the staff member don't even have to be in

- Abbie
  07:40 - 07:41
  The.

- Abigail Barten-McGowan
  07:41 - 07:43
  Same Area

- Elaine
  Okay

- Cynthia
  07:45 - 07:47
  Are you sterilizing books?

- Abigail Barten-McGowan
  07:48 - 07:54
  We are not sterilizing books, we are under orders from central to hold them for 72 hours.

- Abigail Barten-McGowan
  07:55 - 08:02
  And that is what, uh, that's the procedure that we're using instead of like wiping them.

- Cynthia
  08:03 - 08:05
  All right, that makes sense.

- Abigail Barten-McGowan
  08:05 - 08:06
  Yeah.

- Abigail Barten-McGowan
  08:06 - 08:13
  Because we're going through way too much cleaning solution when we tried to clean them all the first couple of days.

- Helga Ciminesi
  08:16 - 08:22
  I also have a Question, I have, I have books that I took out just before you closed, and I still have them.

- Helga Ciminesi
  08:23 - 08:23
  Can I keep them?

- Edith Schell
  08:26 - 08:29
  Entire plans at the top of her e-mail about the agenda

- Edith Schell
  08:29 - 08:32
  It's eight pages long, so enjoy.

- Barbara Ferro
  08:34 - 08:34
  Wow.

- Abigail Barten-McGowan
  08:36 - 08:41
  The, the due dates have been just moved again to June 29th.

- Abigail Barten-McGowan
  08:42 - 08:47
  But if you are done with the items, feel free to drop them in the drop box and we will periodically be clearing that.

- Helga Ciminesi
  08:48 - 08:50
  That's what I've been doing, but I still have a few more left.

- Helga Ciminesi
  08:50 - 08:51
  So

- Abigail Barten-McGowan
  08:52 - 08:53
  Hey Use them.

- Abigail Barten-McGowan
  08:56 - 09:01
  And we will be very lenient, you know, was overdue charges, anything like that

- Abigail Barten-McGowan
  09:01 - 09:02
  Um.

- Holly
  09:04 - 09:11
  Abbie how, you planning on Announcing it, what, I mean, they say, you're going to fix something in the sign, and something on Facebook.

- Holly
  09:12 - 09:12
  Right.

- Abbie
  09:12 - 09:12
  Yep.

- Abigail Barten-McGowan
  09:13 - 09:22
  The sign, the Facebook, it will, I believe the system will probably also, uh, announce it somehow.

- Holly
  09:23 - 09:25
  the What.

- Elaine
• Abigail Barten-McGowan
  09:25 - 09:26
  Erie County.
• Abigail Barten-McGowan
  09:26 - 09:27
  Yeah.
• Abigail Barten-McGowan
  09:27 - 09:36
  The, the Erie County Library system, it sounds like they're probably going to do some sort of publication about it and, um, I would submit it as well.
• Holly
  09:36 - 09:36
  To the Dunkirk.
• Abigail Barten-McGowan
  09:37 - 09:37
  observer.
• Holly
  09:39 - 09:40
  It's still only municipal libraries though, right?
• Abigail Barten-McGowan
  09:41 - 09:42
  Yes.
• Holly
  09:42 - 09:42
  Yes.
• Abigail Barten-McGowan
  09:43 - 09:45
  Not every library is opening.
• Holly
  09:46 - 09:46
  Right.
• Abigail Barten-McGowan
  09:47 - 09:52
  There's going to be a number that stay closed just due to their own reasons.
• Holly
  09:55 - 10:03
  Yes, But there's, they can't open via this order without permission from this, what the state with it.
• Holly
  10:04 - 10:05
  Association Libraries.
• Abigail Barten-McGowan
  10:05 - 10:06
  Yes, the Association.
• Abbie
  10:06 - 10:06
  Libraries.
• Abigail Barten-McGowan
  10:07 - 10:08
  Or can't open without permission from the state.
• Abigail Barten-McGowan
  10:08 - 10:09
  Right.
• Abigail Barten-McGowan
  10:16 - 10:16
  Any.
• Abbie
  10:16 - 10:16
  Other.
• Abigail Barten-McGowan
  10:18 - 10:18
  Questions, or.
• Abigail Barten-McGowan
  10:24 - 10:24
  Ok.
• Holly
  10:27 - 10:28
  Edith, you want to read the resolution?
• Edith Schell
  10:30 - 10:33
  Resolution adopted by the Board of Trustees of the Town of Collins
• Edith Schell
  10:33 - 10:36
  Public Library at a regular meetings no at a special meeting.
• Edith Schell
  10:36 - 10:37
  Of the.
• Edith Schell
  10:38 - 10:38
  Board of Trustees.
• Edith Schell
  10:43 - 10:43
  Held Via teleconference on the 28th day of May at six.
• Edith Schell
  10:43 - 10:43
  O'clock.
• Edith Schell
  10:58 - 10:58
  I hereby certify that at a meeting of the Board of Trustees of the Town of Collins Public Library held via teleconference on the 28th day of May 2020, a
resolution was adopted on which the following is a true copy, whereas, as at a regular meeting.

- **Abigail Barten-McGowan**
  10:58 - 10:59
  Of the.

- **Edith Schell**
  10:59 - 11:00
  Town of Collins Public.

- **Edith Schell**
  11:01 - 11:15
  Library Board of Trustees, the Board resolve to remain closed until such time as the guidance of the Governor of the State of New York supported re-opening, and whereas the Governor of the State of New York has given permission for retail businesses to offer Walkup service.

- **Edith Schell**
  11:16 - 11:25
  And, whereas, the town of Collins Public Library has sought the guidance of the Buffalo and Erie County Public Library system and the county of Erie, New York, in classifying a library as

- **Edith Schell**
  11:25 - 11:28
  able to take part in this phase of New York forward re-opening.

- **Edith Schell**
  11:29 - 11:36
  And whereas the Board of Trustees of The Town of Collins Public Library has approved the Town Council Library, re-opening Plan and the town of Collins

- **Edith Schell**
  11:36 - 11:38
  Public Library Safety Plan.

- **Edith Schell**
  11:38 - 11:50
  And whereas this is a quickly changing situation, that requires constant monitoring and the ability to make changes to best protect our staff, patrons, and community, therefore be it resolved.

- **Edith Schell**
  11:51 - 12:01
  The town of Collins Public Library shall operate under its reopening plan and begin offering walk up service for hours to be set and monitored by the director.

- **Edith Schell**
  12:02 - 12:10
  In addition to having staff work from home to fulfill library services until such time as the library feels they're prepared.

- **Edith Schell**
  12:10 - 12:19
  And May legally open further to the public, the town of Collins Public Library Board of Trustee shall reconvene as necessary.

- **Edith Schell**
  12:21 - 12:22
  Period.

- **Edith Schell**
  12:22 - 12:22
  The end.

- **Holly**
  12:23 - 12:24
  Thank you.

- **Edith Schell**
  12:24 - 12:27
  Can I get a motion to accept?

- **Elaine**
  I make a motion. Elaine.

- **Holly**
  12:32 - 12:33
  Elaine, Thank you.

- **Edith Schell**
  12:33 - 12:34
  Thank you.

- **Holly**
  12:34 - 12:35
  And they get a second.

- **Becky**
  12:37 - 12:38
  I'll Second, Becky

- **Holly**
  12:38 - 12:39
  Thank you.

- **Edith Schell**
  12:39 - 12:39
  Thank you.

- **Holly**
  12:40 - 12:43
  Ok, we're going to have one more vote. Rob?
12:45 - 12:45
Aye

- Holly
12:46 - 12:47
Edith?

- Edith Schell
12:47 - 12:48
Aye

- Holly
12:49 - 12:52
Elaine

- Elaine
Aye

- Holly
Cynthia?

- Cynthia
12:52 - 12:53
Yes.

- Holly
12:54 - 12:55
Kim.

- Kim
12:56 - 12:56
Yes.

- Holly
Barb?

- Barbara Ferro
12:58 - 12:58
Yes.

- Holly
Helga?

- Helga Ciminesi
13:00 - 13:00
Yes.

- Holly
Becky?

- Becky
Yes.

- Holly
13:04 - 13:05
And I vote aye.

- Holly
13:06 - 13:08
The resolution is carried.

- Holly
13:10 - 13:10
So.

- Holly
13:13 - 13:19
Before we adjourn we want to remind everybody, we have a regular meeting coming up next week?

- Holly
13:19 - 13:21
Is it not, right?

- Holly
13:25 - 13:28
It'll be, it'll be the same, and goto meeting, Abbie?

- Abigail Barten-McGowan
13:29 - 13:29
Yep.

- Holly
13:30 - 13:32
Ok, so the same old, same old. Is there anything.

- Holly
13:34 - 13:35
Else?

- Holly
13:35 - 13:36
Anybody wants to say before we adjourn.

- Abigail Barten-McGowan
13:42 - 13:42
Oh, sorry.

- Holly
13:46 - 13:47
Go ahead.

- Abigail Barten-McGowan
13:47 - 13:51
I'd like to ask Becky, if she could e-mail me the treasury report.

- Abigail Barten-McGowan
13:51 - 13:56
I have nothing else for the month, and that that way I can get it distributed when I send out the packets.

- Becky
Yes, I will get that out to you.

- Abigail Barten-McGowan
13:57 - 13:58
Which I hope will go out soon.

- Abigail Barten-McGowan
14:00 - 14:01
Thank you.

- Becky
14:02 - 14:02
You're welcome.

- Abigail Barten-McGowan
14:03 - 14:03
Yeah.

- Holly
  14:07 - 14:09
  Ok, anything else, anybody?

- Elaine
  14:10 - 14:11
  Good job.

- Holly
  14:11 - 14:12
  Meeting is adjourned

- Holly
  14:12 - 14:14
  Yeah, thanks, everybody, for getting.

- Cynthia
  14:16 - 14:16
  It.

- Cynthia
  14:16 - 14:16
  Bye.