

Feb 11, 2021 . 5:52 PM . ID: 537223669

Transcript

00:01 - 00:02

Announcement

This conference will now be recorded.

00:03 - 00:03

Abigail Barten-McGowan

Ok.

00:04 - 00:04

Holly

Ok.

00:04 - 00:08

Holly

Thanks, Abbie. And now, I will call this meeting to order.

00:09 - 00:11

Holly

I'm going to start with the roll call.

00:12 - 00:17

Holly

Edith, last time, I think you asked, if I could do it by, alphabetically?

00:17 - 00:18

Edith Schell

I did.

00:18 - 00:19

Holly

By last name?

00:20 - 00:21

Edith Schell

Yeah.

00:22 - 00:23

Holly

I am ready for you then.

00:25 - 00:28

Holly

Ok, so, Helga Ciminesi.

Helga

Here. Ciminesi.

00:33 - 00:36

Holly

Cynthia? Cynthia Dishman?

00:39 - 00:41

Abigail Barten-McGowan

Cynthia's here but she is muted.

Cynthia

Here.

00:41 - 00:43

Edith Schell

I see her name.

00:43 - 00:44

Abigail Barten-McGowan

She's here. She was just on mute.

00:44 - 00:45

Edith Schell

Ok.

00:48 - 00:49

Holly

Okay Barb Ferro?

00:50 - 00:50

Barb Ferro

Here.

00:51 - 00:52

Holly

Rob Gaylord?

00:55 - 00:56

Holly

Not yet?

00:56 - 00:56

Rob Gaylord

I'm here.

01:00 - 01:01

Holly

Annette Gernatt?

01:03 - 01:04

Annette

Yes, I'm here.

01:06 - 01:07

Holly

Kim Nobles, is here.

Kim

Here.

Holly

Edith. Edith is here?

Edith

Here.

01:11 - 01:12

Holly

Becky Jo Summers is here?

Becky Jo

Here.

01:12 - 01:19

Holly

Yeah, Elaine Thordahl is here?

Elaine

That's right.

Holly

And Dave Williams.

01:22 - 01:22

Abigail Barten-McGowan

I don't see Dave.

01:23 - 01:25

Holly

Everybody but, everybody but Dave.

01:26 - 01:35

Holly

Ok, the first order of business is the minutes from the last meeting, the

December third meeting.

Elaine.

01:35 - 01:37

Holly

Did anybody have any questions on it?

02:05 - 02:05

Holly

Elaine.

01:44 - 01:46

Holly

If not, can I get a motion to approve?

02:05 - 02:06

Holly

Ok.

01:48 - 01:49

Cynthia

Motion to approve

02:06 - 02:08

Holly

Becky and Elaine Edith.

Becky Jo

I'll approve.

02:08 - 02:09

Edith Schell

Thank you.

01:51 - 01:56

Holly

You have to say approve and your name, please, I can't see everybody.

02:12 - 02:13

Holly

All in favor.

01:57 - 01:58

Holly

Who, who did the motion?

02:14 - 02:15

All

Aye.

01:59 - 02:00

Becky Jo

Becky

02:19 - 02:20

Holly

Anybody opposed?

02:01 - 02:02

Holly

Ok, second.

02:22 - 02:29

Holly

The motion is carried. The second is the December 19th safety committee meeting.

02:03 - 02:04

Elaine

02:32 - 02:34

Holly

Any questions on that one?

03:02 - 03:02

Helga Ciminesi
Ciminesi.

02:34 - 02:38

Holly

Can we do all three at the safety meetings into one vote?

03:02 - 03:03

Holly
That's Helga.

02:40 - 02:41

Edith Schell

Sure.

03:04 - 03:04

Holly
Yes.

02:42 - 02:43

Abigail Barten-McGowan

Sure.

03:06 - 03:06

Holly
Second?

02:43 - 02:43

Holly

Yeah, OK.

03:08 - 03:09

Holly
Can I get a Second?

02:44 - 02:51

Holly

So we have the December 19th, the January 19th, and January 26 safety committee meetings.

03:10 - 03:10

Barb Ferro
Yeah. Barb.

02:54 - 02:55

Holly

Any questions?

03:13 - 03:14

Holly
Barb Ferro. All in favor?

02:56 - 02:58

Holly

If not, can I get a motion to approve?

03:15 - 03:18

All
Aye.

03:00 - 03:02

Helga Ciminesi

I'll make the motion to approve soon.

03:19 - 03:19

Holly
Opposed?

03:22 - 03:23

Holly

Motion is carried.

03:29 - 03:32

Holly

The January fourth policy committee meeting.

03:35 - 03:37

Holly

If no questions, can I motion?

03:37 - 03:38

Holly

Get a motion, please?

03:39 - 03:40

Holly

To approve.

03:42 - 03:45

Holly

Elaine will.

03:45 - 03:46

Holly

Okay. Can I get a second?

03:47 - 03:48

Becky Jo Summers

Becky will.

03:49 - 03:49

Holly

Thank you.

03:50 - 03:50

Edith Schell

Thank You.

03:53 - 03:54

Holly

All in favor.

03:55 - 03:55

All

Aye.

03:58 - 03:58

Holly

Opposed?

04:01 - 04:02

Holly

Motion is carried.

04:08 - 04:17

Holly

Ok, the financial report. We want to, we, we have to make some changes to the changes.

04:21 - 04:24

Abigail Barten-McGowan

So the November-December report is good.

04:25 - 04:30

Abigail Barten-McGowan

And you can see, in particular, our discretionary

04:31 - 04:37

Abigail Barten-McGowan

The bottom half ends with \$30,445.46.

04:39 - 04:41

Abigail Barten-McGowan

So that one is as written.

04:42 - 04:47

Abigail Barten-McGowan

But we need to change the January one. January one that was sent out to you guys

04:48 - 04:51

Abigail Barten-McGowan

You're gonna notice the starting balance is not that 30,000 number.

04:52 - 05:03

Abigail Barten-McGowan

So, we're going to change this starting number, where it says private account in the middle of the page, \$30,445.46.

05:08 - 05:16

Abigail Barten-McGowan

And then under Expenses, there is on for \$943.80, a BECPL printed material.

05:19 - 05:23

Abigail Barten-McGowan

That just got double counted on a report, it was really supposed to be for the December one.

05:23 - 05:28

Abigail Barten-McGowan

It's on the December one, so we can cross it right out of the January one.

05:30 - 05:36

Abigail Barten-McGowan

And the, the expenses, the final total, should be correct there.

05:37 - 05:42

Abigail Barten-McGowan

Worth that are \$45,555.46 should be the total.

05:44 - 05:56

Holly

Ok, so Abbie assures me that the ledger and Central is correct, and what we know that we've all made, changes to our paperwork, going to be able to vote on it

05:56 - 05:57

Holly

That OK with everybody?

05:58 - 05:59

Elaine

It's fine.

06:00 - 06:01

Edith Schell

Yep.

06:01 - 06:02

Holly

Yep.

06:08 - 06:10

Holly

Can I get a motion to approve?

06:13 - 06:14

Cynthia

I'll make a motion.

06:14 - 06:15

Cynthia

Cynthia.

06:19 - 06:20

Holly

Hi Cynthia. Long time, no see.

06:22 - 06:23

Holly

Can I get a second?

06:26 - 06:27

Abigail Barten-McGowan

Looks like Rob.

06:29 - 06:31

Holly

Rob. That you, Are you there?

06:32 - 06:33

Abigail Barten-McGowan

He's muted.

06:34 - 06:39

Rob Gaylord

I am here, I was waving now, we're trying to eat a piece of cheese for

dinner.

06:42 - 06:43

Holly

Will you Second, the motion, please?

06:43 - 06:44

Rob Gaylord

I did.

06:44 - 06:45

Rob Gaylord

I will, I have.

06:49 - 06:50

Rob Gaylord

I'm going back to mute.

06:52 - 06:53

Holly

All approved?

06:54 - 06:54

All

Aye.

06:57 - 06:58

Holly

Anyone, or anyone

06:58 - 06:59

Holly

Opposed?

07:02 - 07:03

Holly

The motion is carried.

07:05 - 07:07

Holly

Ok, Abbie, over to you.

07:07 - 07:15

Abigail Barten-McGowan

Ok, So first is the good news, the Mary N. Riggs Library Fund. We've started receiving a number of the books that we've ordered.

07:15 - 07:22

Abigail Barten-McGowan

They've got that beautiful Mary N. Riggs library for oh, sorry, Mary Ann Riggs Library Fund.

07:23 - 07:24

Abigail Barten-McGowan

Ah sticker, in the front.

07:25 - 07:34

Abigail Barten-McGowan

We're still waiting on a few more, and then we're planning to promote them, just get the word out in the community about all the great books we're getting.

07:36 - 07:39

Abigail Barten-McGowan

So I've got another order in, we used about half of it so far.

07:40 - 07:47

Abigail Barten-McGowan

I've got another order in, and then anything left over after that, I'm planning just to wait on until we get the 2021 disbursement.

07:48 - 07:50

Abigail Barten-McGowan

Um, any questions about that?

07:54 - 07:59

Abigail Barten-McGowan

On to COVID-19 update, we are in stage three of our re-opening plan.

08:00 - 08:15

Abigail Barten-McGowan

We, had to do some more updates, the micro clusters policy, due to the fact that the County Executive wanted the libraries to remain open more in spite of the micro clusters.

08:16 - 08:16

Abigail Barten-McGowan

Right.

08:17 - 08:26

Abigail Barten-McGowan

And so we went to a new level based on infection rates on a weekly basis where we're getting numbers from the Department of Health.

08:26 - 08:38

Abigail Barten-McGowan

Um, but as of the 27th of January, there's no more micro clusters zone, so all of that work and plan is out the

window.

08:39 - 08:40

Abigail Barten-McGowan

But it is still there in case we do get put into another micro cluster plan.

08:41 - 08:43

Abigail Barten-McGowan

But right now, we are not using it.

08:47 - 08:47

Abigail Barten-McGowan

Yeah.

08:48 - 08:48

Abigail Barten-McGowan

Any questions on that?

08:52 - 08:58

Abigail Barten-McGowan

Ah, OK, But we are still paying attention to the rates. In the community.

08:58 - 09:03

Abigail Barten-McGowan

And if we see a dramatic rise, we will be talking to the system to see what our options are.

09:04 - 09:06

Holly

Yes, we're still following.

09:06 - 09:18

Holly

The data that comes to us as if we look

in the micro clusters, because we, just to make sure that we're not out of kilter with the rest of western New York.

09:21 - 09:22

Holly

We just don't need a plan.

09:26 - 09:32

Abigail Barten-McGowan

So onto programs, while we were in the micro clusters, we had no in person programming.

09:32 - 09:34

Abigail Barten-McGowan

Obviously, we want to keep it as safe as possible.

09:34 - 09:37

Abigail Barten-McGowan

But we continued with the take and make crafts.

09:38 - 09:44

Abigail Barten-McGowan

Winter Young Adult Writing Club began, they are, they were continuing on.

09:44 - 09:48

Abigail Barten-McGowan

And actually, now that we're out of the micro clusters, they're meeting in our meeting room tonight.

09:48 - 09:49

Holly

Awesome.

09:49 - 09:50

Edith Schell

All right.

09:50 - 09:51

Barb Ferro

Whoa!

09:52 - 09:52

Abigail Barten-McGowan

It's great!

09:52 - 09:58

Abigail Barten-McGowan

You know we've got them all spaced out you know, so that they can still be socially distanced, still wearing the masks.

09:58 - 10:00

Abigail Barten-McGowan

We've got the air purifier in there.

10:02 - 10:10

Abigail Barten-McGowan

And there, I forgot what author they're talking to, but they're talking to an author tonight, we've got her up on the big screen, on the projector, so that's exciting for them

10:12 - 10:13

Barb Ferro

Great Abbie, Good.

10:14 - 10:25

Abigail Barten-McGowan

And the young adult role playing game group is going, moved online and now that we're out of the micro clusters, we are planning to have them back in a building on Saturday.

10:25 - 10:26

Abigail Barten-McGowan

Which they're going to be excited for that.

10:26 - 10:28

Abigail Barten-McGowan

They've been really missing it.

10:30 - 10:31

Abigail Barten-McGowan

Let's see.

10:31 - 10:35

Abigail Barten-McGowan

Oh, and then the read down your fines program from the system has gone year round.

10:35 - 10:48

Abigail Barten-McGowan

So what that is, is students, or not students, anybody, 16 years of age or under, can read, and for every 15 minutes, you log reading, you get a dollar off your fine.

10:48 - 10:49

Abigail Barten-McGowan

Which is great.

10:49 - 10:56

Abigail Barten-McGowan

You know, it can really help kids pay off, you know, fines that they might have gotten before, or old fees and stuff like that.

10:56 - 10:58

Abigail Barten-McGowan

So that's always exciting.

11:00 - 11:09

Abigail Barten-McGowan

And just in terms of, of programming statistics, it is counted as in-library, even though they are not physically reading in the library anymore.

11:12 - 11:12

Abigail Barten-McGowan

Yeah.

11:14 - 11:27

Abigail Barten-McGowan

So this month in February, we're beginning some small socially distanced in library programs, and not really a program, but something of note is that the, the library system is removing all holds fees as of February first.

11:28 - 11:34

Abigail Barten-McGowan

So that's causing a lot more people to checkout or to request items, and

check them out.

11:34 - 11:42

Abigail Barten-McGowan

So we've been seeing a little there's an increase in circulation and a pretty decent increase in the amount of holds coming in for patrons.

11:42 - 11:43

Abigail Barten-McGowan

So that's really exciting.

11:44 - 11:44

Elaine

Hmm.

11:45 - 11:50

Abigail Barten-McGowan

Um, so program statistics, you'll see it's broken down a little bit more.

11:51 - 11:57

Abigail Barten-McGowan

You should see the programming spreadsheet I have to have, the way that the system wants, things broken down.

11:57 - 12:00

Abigail Barten-McGowan

Um, but this is just a basic rundown.

12:00 - 12:09

Abigail Barten-McGowan

So we had two in library programs with for attendees in December, eight virtual programs with 55 attendees

and five videos with 250 views.

12:09 - 12:18

Abigail Barten-McGowan

In January we had one in library program with three attendees, eight virtual programs at 24 attendees and four videos posted the 289 views.

12:23 - 12:31

Abigail Barten-McGowan

And so our Wi-Fi use in December was 169 people and in January it was 198.

12:31 - 12:31

Edith Schell

Wow. Great.

12:33 - 12:36

Elaine

Yeah, OK, good.

12:36 - 12:38

Abigail Barten-McGowan

Yeah, Any questions on programming?

Holly

Nope.

12:41 - 12:48

Abigail Barten-McGowan

Cool, onto building maintenance: We are still waiting for the HVAC upgrade to be installed.

12:49 - 12:56

Abigail Barten-McGowan

We've heard back from the company,

and I guess getting filters right now is a problem, because everybody wants the higher grade filters.

12:57 - 12:59

Abigail Barten-McGowan

We're still waiting on that and trying to get ahold of them.

13:01 - 13:04

Abigail Barten-McGowan

Um, the roof doesn't seem to be leaking right now.

13:04 - 13:07

Abigail Barten-McGowan

I am not secure enough to move my desk back there.

13:07 - 13:12

Abigail Barten-McGowan

So, you know, it's still all tarped up, and I've got my buckets in place.

13:14 - 13:17

Abigail Barten-McGowan

We're waiting for more information from the town about repair.

13:17 - 13:23

Abigail Barten-McGowan

We're looking into a library construction grant, and I'm in talks with the system about that.

13:24 - 13:33

Abigail Barten-McGowan

Uh, next is the conversion to LED

lights, so it was put on hold at the beginning of the year, beginning of last year.

13:34 - 13:36

Abigail Barten-McGowan

We tried to get it up and running again in December.

13:37 - 13:47

Abigail Barten-McGowan

Part one, we want to change the parking lot and outside lights to LED, which will save money on utilities, um, and, you know, that we won't have to fix them nearly as often.

13:49 - 13:54

Abigail Barten-McGowan

So, we're also looking at replacing indoor lights with LED in the next chairs.

13:55 - 14:00

Abigail Barten-McGowan

And eventually, replacing the big pendulum lights with some sort of LED fixture as well.

14:01 - 14:08

Holly

Hey Abbie, did we ever get an estimate from some, the electrician that came, to look at those lights?

14:10 - 14:12

Abigail Barten-McGowan

For the pendulum lights?

14:12 - 14:12

Holly

Yeah.

14:12 - 14:14

Abigail Barten-McGowan

That was something like \$90,000.

14:17 - 14:19

Abigail Barten-McGowan

So, we're looking at other options.

14:21 - 14:32

Abigail Barten-McGowan

You know, for that, I think we have to just decide about a whole new fixture, and then, um, but in my talks with Central actually just talked with Ken Stone today.

14:32 - 14:54

Abigail Barten-McGowan

And he is suggesting that both for the, the outside LEDs, and the inside LEDs, we consider rolling it into our construction grant, you know, seeing if we can also do that on top of the roof, just having you know, a big project, because then that would reduce our cost even more so.

14:54 - 14:55

Holly

Yeah. Yeah.

14:58 - 15:01

Holly

Sometimes bigger is better on those

grant requests, anyway.

15:02 - 15:02

Abigail Barten-McGowan

Yeah.

15:04 - 15:04

Abigail Barten-McGowan

Yeah.

15:04 - 15:06

Abigail Barten-McGowan

Well, we'll see.

15:06 - 15:08

Abigail Barten-McGowan

He's just like just get ready for it.

15:08 - 15:10

Abigail Barten-McGowan

We'll see what happens.

15:10 - 15:10

Abigail Barten-McGowan

So.

15:11 - 15:17

Abigail Barten-McGowan

Yeah, I think that's pretty much it right now for the building. I do

15:18 - 15:24

Abigail Barten-McGowan

Want to have a building committee meeting sometime in the near future.

15:24 - 15:27

Abigail Barten-McGowan

I, I sent an e-mail out to Ken Martin, and

15:28 - 15:32

Abigail Barten-McGowan

I'm hoping to hear back from him, so that we can have a chat about some of this stuff with the building.

15:33 - 15:37

Abigail Barten-McGowan

And I can give some more information about the construction grant and things like that.

15:41 - 15:55

Rob Gaylord

Abbie, that was a meeting I attended with Jim Smith's, the February third, Town of Collins committee meeting, and Becky Jo was there, and Doug Martindale, Jim Hotnich, Ken Martin.

15:55 - 16:03

Rob Gaylord

And one of the things and Jim did a real fine job and just in terms of trying to prioritize issues and so on and so forth.

16:03 - 16:12

Rob Gaylord

But one of the things that kept popping up was their, town's request, like I mentioned in my e-mail to you.

16:13 - 16:38

Rob Gaylord

I think I copied Holly on it was trying to

better delineate or define the responsibilities between the library and the town as to, you know, the responsibilities for different things, basically, between maintenance and capital, improvements on, and also, and then, also, trying to better find the grant process.

16:38 - 16:44

Rob Gaylord

And the timeline for submission of those, those types of grants, library grants.

16:44 - 16:44

Rob Gaylord

So.

16:45 - 16:46

Holly

Rob she said that in

16:47 - 16:48

Holly

her note to Ken.

16:49 - 16:52

Holly

Ken Martin

16:52 - 16:53

Rob Gaylord

I just wanted to keep everyone in the loop.

17:00 - 17:09

Abigail Barten-McGowan

Ok, um, on the budget, so the county budget included a small increase to our funding, and that's going to help offset wage increases.

17:10 - 17:16

Abigail Barten-McGowan

But New York state still has held back 20% of the 2020 funding.

17:16 - 17:24

Abigail Barten-McGowan

And we're hoping to have some of that restored, depending on how federal funding goes through.

17:25 - 17:33

Abigail Barten-McGowan

Um, and then, the, the funding for 2021 for New York State is also looking at a cut.

17:33 - 17:36

Abigail Barten-McGowan

Um, we don't know what this is going to mean.

17:36 - 17:45

Abigail Barten-McGowan

I mean, a lot of it is going to be related to any sort of federal relief, I think, um, I will give updates as I hear them.

17:47 - 18:05

Abigail Barten-McGowan

We, today, I did go attend an advocacy meeting with Senator Patrick Gallivan, and we, we definitely talked about, you know, the New York State

proposed cuts to library funding, and, in particular, the proposed cuts to the library construction aid funding.

18:06 - 18:09

Abigail Barten-McGowan

I definitely showed the big hole over my desk.

18:09 - 18:15

Abigail Barten-McGowan

It was a very concrete example of, yes, we need this funding restored.

18:15 - 18:24

Abigail Barten-McGowan

So, uh, so, he's always been a big proponent of libraries, and, I know he's, he's the type to speak out about it.

18:24 - 18:26

Abigail Barten-McGowan

So, hopefully, we'll have enough

18:27 - 18:30

Abigail Barten-McGowan

People in Albany really rooting for libraries to increase that funding.

18:33 - 18:35

Holly

Yeah, if they get theirs right.

18:36 - 18:36

Abigail Barten-McGowan

Yeah, yes.

18:37 - 18:41

Abigail Barten-McGowan

If there's no money, you know, they can't help the funding, that's

18:42 - 18:43

Abigail Barten-McGowan

One of the bad parts.

18:45 - 18:54

Abigail Barten-McGowan

And we do want to have the budget committee go through a plan for the 2021 discretionary, but discretionary funding. Is that one even on?

18:54 - 18:59

Abigail Barten-McGowan

That's, that's on the calendar for February 22nd at 4 PM.

19:00 - 19:12

Abigail Barten-McGowan

Um, OK, then under updated library standards, I sent out a letter in early January about what the updated minimum standards we have completed and what we still need to complete.

19:12 - 19:14

Abigail Barten-McGowan

The big ones are the long range plan.

19:14 - 19:19

Abigail Barten-McGowan

The posting our budget documents and getting those last few policies

approved.

19:20 - 19:23

Abigail Barten-McGowan

Doing more evaluation of services and getting with staff tech training.

19:24 - 19:28

Abigail Barten-McGowan

You know, we're going to be having the long range planning starting soon.

19:29 - 19:32

Abigail Barten-McGowan

Once we get the budget in place, then all we need to do is post the documents.

19:33 - 19:36

Abigail Barten-McGowan

We've got one of our budget, one of our last few policies.

19:37 - 19:39

Abigail Barten-McGowan

We're going to be voting on today.

19:39 - 19:42

Abigail Barten-McGowan

And the evaluation is just something.

19:42 - 19:44

Abigail Barten-McGowan

We just need to institute and start doing.

19:45 - 19:51

Abigail Barten-McGowan

And the Staff Tech Training, it's, it's on the calendar now, so we're getting very close.

19:51 - 19:57

Abigail Barten-McGowan

The big thing right now I think is the, the long range plan, that's going to be our big, tough one.

19:59 - 20:02

Abigail Barten-McGowan

So are there any other questions or thoughts?

20:05 - 20:11

Holly

Are you talking about the Long Range Plan being updated on the one we have now when you talk about the strategic plan?

20:12 - 20:13

Holly

Or Are you calling them the same thing?

20:15 - 20:19

Abigail Barten-McGowan

Sometimes they're very wishy washy about Strategic Plan versus Long Range Plan.

20:19 - 20:28

Abigail Barten-McGowan

Um, I mean, I think a strategic plan is going to be a bit more involved,

whereas we absolutely need.

20:28 - 20:30

Holly

Yes, no, that's not what, this is the right, right.

20:30 - 20:31

Abigail Barten-McGowan

Yeah, yeah.

20:31 - 20:32

Holly

I just want to make sure.

20:35 - 20:37

Abigail Barten-McGowan

They're very, very close, and, you know?

20:40 - 20:41

Holly

Strategy has goals in it.

20:42 - 20:42

Abigail Barten-McGowan

right, yeah.

20:45 - 20:45

Holly

Ok.

20:55 - 21:00

Holly

Ok, so, are there any other questions for the executive portion of this meeting?

21:01 - 21:02

Holly

Anybody?

21:05 - 21:08

Holly

If not, can I get a motion to approve the executive report.

21:09 - 21:10

Rob Gaylord

So move. Rob.

21:11 - 21:12

Holly

Ok.

21:14 - 21:15

Holly

Can I get a second?

21:16 - 21:17

Elaine

I'll Second, Elaine.

21:17 - 21:18

Holly

Thank you.

21:19 - 21:20

Holly

All in favor.

21:21 - 21:22

All

Aye.

21:24 - 21:25

Holly

Opposed?

21:28 - 21:30

Holly

Ok, the motion is carried.

21:32 - 21:35

Holly

Um, committee reports?

21:38 - 21:40

Holly

I guess we still, you know, nothing

21:41 - 21:45

Holly

Nothing has changed from the safety committee meeting, except that, which we're still

21:46 - 21:54

Holly

We're still on the two week schedule that we can, we reserve the right not to have it unless if, if there's no changes.

21:57 - 22:01

Holly

Unfinished business. We're gonna. *(In reference to the Trustees Terms item on the agenda.)*

22:03 - 22:04

Holly

We're going to put this project on hold.

22:06 - 22:07

Elaine

Sounds good to me.

22:07 - 22:09

Holly

We'll talk about it later.

22:18 - 22:20

Holly

Abbie, you wanna take this new business?

22:20 - 22:20

Abigail Barten-McGowan

Yeah.

22:21 - 22:22

Abigail Barten-McGowan

So communication.

22:23 - 22:30

Abigail Barten-McGowan

I don't know if the level of communication I am currently giving, you guys is, what you're looking for.

22:30 - 22:31

Abigail Barten-McGowan

Would you like more communication?

22:31 - 22:32

Edith Schell

No.

22:35 - 22:35

Elaine

You're Fine.

22:36 - 22:37

Abigail Barten-McGowan

Ok.

22:37 - 22:38

Elaine

You're Perfect.

22:41 - 22:41

Holly

It's just right. Not too much.

22:41 - 22:42

Holly

Not too little.

22:43 - 22:44

Abigail Barten-McGowan

I just wanted to Double-check, you know, I don't.

22:44 - 22:48

Elaine

Unless there's something really important or really big or something, right?

22:50 - 22:51

Abigail Barten-McGowan

Yeah, yeah.

22:51 - 22:52

Holly

Yeah.

22:54 - 22:56

Abigail Barten-McGowan

Ok, I just want to double check on that.

22:56 - 22:57

Elaine

Oh, you're fine.

22:57 - 22:58

Elaine

You're fine.

22:58 - 23:01

Edith Schell

Yeah, yeah, we feel informed.

23:02 - 23:02

Barb Ferro

Right.

23:07 - 23:09

Abigail Barten-McGowan

Ok, so the next thing is the Health Emergency Plan.

23:10 - 23:30

Abigail Barten-McGowan

And this is something that the New York state, right around Labor Day, put into law that all employer, all municipal employers need to have, um, it is currently being reviewed by the union representatives, which is part of what needed to be done for it.

23:30 - 23:35

Abigail Barten-McGowan

It needs to be approved by the board, sometime before April first.

23:36 - 23:44

Abigail Barten-McGowan

So expect a short special meeting sometime in March to approve this, and I will get it out as soon as I can to everybody.

23:44 - 23:45

Helga Ciminesi

All right.

23:49 - 23:52

Holly

Can't we? Oh, 4/1.

24:01 - 24:01

Holly

Next.

24:04 - 24:05

Abigail Barten-McGowan

Policies.

24:05 - 24:14

Abigail Barten-McGowan

Ok, so there were updates to the micro cluster policy, and a new policy was added to Open Meetings, and they were sent out to you guys in early January.

24:17 - 24:19

Abigail Barten-McGowan

Then we have a super fun resolution.

24:23 - 24:24

Edith Schell

Oh, right.

24:24 - 24:25

Edith Schell

Ok.

(Klaxon of phone sound.)

24:33 - 24:34

Holly

Sorry, that was me.

Elaine

What was that?

24:37 - 24:38

Holly

That's my phone.

24:38 - 24:39

Elaine

Wow.

24:41 - 24:42

Helga Ciminesi

Wow.

24:44 - 24:47

Holly

Sorry, do we, do we need this one, Abbie?

24:50 - 24:51

Abigail Barten-McGowan

Do we need what?

24:51 - 24:54

Holly

The micro-cluster policy resolution?

24:55 - 24:58

Abigail Barten-McGowan

Well, it also, we also need it for the open meetings.

24:58 - 25:02

Abigail Barten-McGowan

So, I threw the micro cluster policy on there just because.

25:16 - 25:18

Holly

Ok, Edith, you want to read the resolution?

25:19 – 25:55

Edith Schell

Sure.

Resolution adopted by the Board of Trustees of the Town of Collins Public Library at the regular meeting of said Board of Trustees, held at the town of Collins Library on the 11th day of February 2021 at 6 o'clock, I hereby certify that at a meeting of the Board of Trustees of the Town of Collins Public Library, held at the town of Collins Public Library. No, held at the town of Collins Public Library on the 11th day of February 2021 a resolution was adopted of which the following is a true copy. Whereas the Town of Collins Public Library as part of the BECPL, is adopted an organizational

competencies

25:56 - 26:11

Edith Schell

The library has a process to establish new, and to review standing policies to ensure that they remain timely and effective, and, whereas the policy committee used this process to review and make recommendations which are reflected in the attached draft of the list of policies, now, therefore, be it resolved

26:12 - 26:25

Edith Schell

That the library operated under its plan of service in accordance with the provisions of the Education Law, and the regulations of the Commissioner and be a further resolved, that the following list the policies were reviewed and accepted by the Board of Trustees.

26:25 - 26:35

Edith Schell

Town of Collins Public Library Open Meetings policy as written, and town of Collins Public Library Micro-Cluster plan updated to include the proposed changes.

26:39 - 26:45

Holly

Okay, can I get a move, a motion to approve this resolution?

26:48 - 26:50

Becky Jo Summers

Becky, will make the motion.

Aye.

26:51 - 26:52

Holly

A second.

27:08 - 27:09

Holly

Gaylord?

26:52 - 26:54

Barb Ferro

Barb will second.

27:09 - 27:11

Rob Gaylord

Sure.

26:55 - 26:57

Holly

Ok, I need to do a roll call vote.

27:11 - 27:11

Holly

Gernatt?

26:59 - 27:02

Holly

I'll do it by last name. Ciminesi?

Annette Gernatt

Aye.

27:02 - 27:03

Helga Ciminesi

Yes.

27:13 - 27:15

Holly

Nobles?

27:03 - 27:04

Holly

Dishman?

27:17 - 27:17

Kim

Yeah.

27:05 - 27:05

Cynthia

Yes.

27:18 - 27:19

Holly

Schell?

27:06 - 27:06

Holly

Ferro?

27:24 - 27:25

Holly

Edith?

(Edith Schell's image froze.)

27:07 - 27:07

Barb Ferro

27:28 - 27:28

Abigail Barten-McGowan

It looks like she froze.

27:33 - 27:34

Holly

Edith are you on mute?

27:34 - 27:35

Abigail Barten-McGowan

No, she froze.

27:35 - 27:37

Rob Gaylord

No she's not, she's frozen about 2 minutes.

27:41 - 27:42

Holly

She's getting a power cord.

27:46 - 27:49

Holly

Ok, she's gotta get a power cord

27:49 - 27:50

Holly

we're on Hold for a minute.

Elaine

Uh-oh.

27:53 - 27:55

Holly

Yeah, I just got a message from her.

29:15 - 29:19

Holly

Yeah, Edith is getting a power cord for her computer.

Elaine

Uh-oh

29:22 - 29:30

Holly

Oh, yeah, we'll give it a few more minutes, and then I don't know, we can, we can have the vote without her if we have to.

29:30 - 29:31

Holly

If she can't get back in.

29:32 - 29:34

Holly

We can, we can continue.

29:35 - 29:37

Elaine

She read that real well, then she goes off right?

29:45 - 29:49

Elaine

You guys ever imagine, we were doing this a year ago?

29:49 - 29:52

Holly

No, no, No, no.

29:52 - 29:53

Elaine

It's like science fiction.

29:57 - 29:59

Elaine

Well, it kind of is, now we lost her.

30:08 - 30:09

Holly

There she comes.

30:09 - 30:10

Elaine

Yeah, See.

30:12 - 30:12

Holly

Yeah.

30:13 - 30:15

Holly

Yeah, I just got a message that

30:16 - 30:18

Holly

She didn't realize her battery was so low.

30:21 - 30:21

Elaine

Ohhh. Yeah

30:24 - 30:27

Holly

So she's going to have to get back in, so we'll wait another minute.

30:28 - 30:32

Elaine

We got time, we're not going anywhere.

Holly

We don't have to drive home, so.

30:32 - 30:33

Elaine

That's Right. In the dark.

30:34 - 30:36

Holly

Yeah.

30:36 - 30:38

Rob Gaylord

I do have another Zoom meeting at seven.

30:41 - 30:43

Rob Gaylord

Hopefully they don't need me, they got a quorum anyway.

30:45 - 30:47

Elaine

You've got another meeting, Rob?

(Sometime in this area, Abbie's computer started freezing, but no one has noticed yet.)

30:47 - 30:47

Rob Gaylord

Yeah.

30:50 - 30:51

Elaine

Busy, busy.

30:54 - 30:56

Holly

The time, what time is your meeting
Rob?

Rob Gaylord

Seven.

30:59 - 31:00

Elaine

We got time.

31:01 - 31:02

Rob Gaylord

Yeah, I think we're fine.

31:02 - 31:04

Holly

Yeah, you're fine, we only have one
more.

31:07 - 31:08

Holly

Resolution after this.

31:10 - 31:13

Helga Ciminesi

Organizers, for picking this message
this up on the top.

31:14 - 31:16

Helga Ciminesi

Revisit organizers.

31:16 - 31:21

Helga Ciminesi

Very technical difficulties unless the
organizer rejoice immediately will end
in five minutes.

31:22 - 31:23

Helga Ciminesi

Am I the only one getting it?

31:25 - 31:27

Holly

Um, no, I just, I just lost Abbie, so.

31:28 - 31:29

Holly

She's the organizer.

31:30 - 31:30

Holly

Oh.

31:36 - 31:39

Holly

You don't see her do you, Barb? You
don't see Abbie

31:42 - 31:42

Barb Ferro

Yeah, no, she's gone.

31:44 - 31:46

Holly

Okay that's two down, something we
said?

31:52 - 31:53

Helga Ciminesi

Like a good meeting.

31:58 - 31:59

Holly

We can clear a room in Five minutes.

32:00 - 32:02

Barb Ferro

Dropping like flies here.

32:08 - 32:08

Holly

Yeah.

32:34 - 32:37

Holly

Ok, I just got a message from Abby that she got kicked off.

Elaine

Uh-oh.

32:38 - 32:42

Holly

Which kicked everyone off, we're not off.

32:43 - 32:44

Elaine

We're not off.

32:48 - 32:49

Helga Ciminesi

Pink message at the top again.

32:53 - 32:54

Barb Ferro

Well, I see it to now.

32:54 - 32:57

Barb Ferro

Helga, I see it too.

33:00 - 33:00

Abigail Barten-McGowan

Ok.

33:03 - 33:05

Abigail Barten-McGowan

I heard someone for a second?

33:06 - 33:07

Holly

Yeah, we're here, Abbie.

33:08 - 33:09

Barb Ferro

There.

33:09 - 33:10

Rob Gaylord

There you is.

33:10 - 33:11

Barb Ferro

Well.

33:11 - 33:12

Holly

Ok, yeah.

33:12 - 33:12

Abigail Barten-McGowan

Did anyone else get booted?

33:15 - 33:16

Holly

Now, we're still on.

33:16 - 33:17

Abigail Barten-McGowan

Okay, I don't see any of the phone people back.

Elaine

I'm on.

33:18 - 33:19

Becky Jo Summers

I'm here

33:20 - 33:21

Abigail Barten-McGowan

Is anybody on the phone?

33:22 - 33:24

Elaine

Yeah. I'm on, I'm on.

33:24 - 33:28

Holly

It's just Edith and you that we lost. We lost Edith and we lost you, Abbie.

33:28 - 33:35

Holly

I think I think we should carry on without waiting for Edith to come back.

33:37 - 33:40

Holly

Well, it's just been, so there's really no notes to take anymore.

33:42 - 33:43

Holly

We just gotta finish this vote,

33:44 - 33:46

Holly

And do the second resolution.

33:46 - 33:49

Holly

And I'll put the numbers on for Edith, of the

33:50 - 34:02

Holly

Ok, so we, we were in the middle of the vote on the resolution, and we had gotten up to Edith's name, but she realized she wasn't able to respond.

34:03 - 34:06

Holly

So, this is the roll call vote.

34:06 - 34:07

Holly

I'll continue with Becky.

34:08 - 34:11

Holly

Aye

34:11 - 34:12

Elaine

Aye.

34:12 - 34:16

Holly

And I vote aye so that resolution has passed, OK.

34:18 - 34:19

Holly

No, Edith.

34:21 - 34:26

Holly

Ok, the second resolution, I will read it that as well.

34:29 - 34:53

Holly

This is a BE, B&ECPL Personnel Policies and Procedures Manual. At a Saturday 12/12/2020 ACT meeting, Mary Jane, Jak...o... Jakobowski... spoke about the need to review and reaffirm the adoption of all of the personnel policies and adopt amendments on a regular basis.

34:53 - 34:57

Holly

The system board implemented an annual review process in 2018.

34:58 - 35:03

Holly

Chief Operating Officer Janine Doyle

presented the 2020 amendments in the B&ECPL Policies

35:03 - 35:09

Holly

Policy Committee Meeting, a Committee in November, and a Resolution to Adopt went before the full system board in December.

35:10 - 35:16

Holly

Directed Barten-McGowan noted that we never formally adopted the personnel policies and procedures manual back in 2015.

35:17 - 35:18

Abigail Barten-McGowan

There's a change there.

35:19 - 35:20

Abigail Barten-McGowan

Sorry, Holly, if there's one change there.

35:21 - 35:26

Abigail Barten-McGowan

It was approved by the board on December 18th, 2014.

35:26 - 35:28

Abigail Barten-McGowan

Oh, Wait, sorry, March 12th, 2015.

35:30 - 35:31

Holly

That's what this says 2015.

35:32 - 35:32

Abigail Barten-McGowan

Yes.

35:33 - 35:35

Abigail Barten-McGowan

But it was approved by the Board in 2015.

35:36 - 35:36

Holly

That's what?

35:36 - 35:37

Holly

That's it.

35:38 - 35:39

Holly

Oh, I see.

35:39 - 35:40

Holly

Yeah.

35:41 - 35:41

Cynthia

Yeah.

35:43 - 35:45

Holly

Uh, So, what?

35:45 - 35:45

Holly

What?

35:46 - 35:49

Abigail Barten-McGowan

So, noted that we adopted.

35:49 - 35:51

Holly

Just take out that.

35:51 - 35:52

Holly

Well, just take out the word, never.

35:57 - 35:57

Holly

Ok.

35:59 - 36:18

Holly

Ok, so the Policy Committee reviewed all documents at their meeting, on January fourth 2021, information about the documents was sent out to all trustees, along with information about how and where to access the manual.

Resolution: amendments to B&ECPL employee handbook and personnel policies and procedures manual.

36:19 - 36:31

Holly

Resolution Adopted by the Board of Trustees of the Town of Collins Public Library at the regular meeting of said Board of Trustees held at the Town of Collins Public Library on the 11th day of February 2021 at 6 o'clock.

36:32 - 36:44

Holly

I hereby certify that at a meeting of the Board of Trustees of the Town of Collins Public Library, held at the Town of Collins Public Library, on the 11th day of February 2021, a Resolution was adopted of which the following is a true copy:

36:45 - 36:58

Holly

Whereas, the Board of Trustees of the Town of Collins Public Library, has the power and duty to determine and carry out all policies and principles pertaining to operations in the library, and the exclusive power and duty to control library personnel.

36:58 - 37:17

Holly

And whereas on December 18th, 2014, the Board of Trustees of the Buffalo and Erie County Public Library (B&ECPL), Approved and adopted the B&ECPL Personnel Policies and Procedures Manual (Manual), and the B&ECPL Employee Handbook (Handbook), to be Effective January first, 2015.

37:17 - 37:26

Holly

And, whereas thereafter, on March 12 to 2015, this Library Board adopted the same for application to its employees.

37:26 - 37:34

Holly

And, whereas, the Human Resources department reviews the policies and procedures in the manual throughout the year and makes changes as necessary.

37:34 - 37:43

Holly

And whereas changes to said policies and procedures are incidental or based on changes to applicable laws or collectively bargained agreements.

37:44 - 38:01

Holly

And whereas changes to said policies and procedures may require corresponding updates to the handbook, And whereas on February 11, 2021, this board reviewed the changes made by the Human Resources Department to the policies since January 1, 2015, and recommends approval of same.

38:02 - 38:12

Holly

And whereas the Board recommends the review of the changes annually with subsequent re-affirmation of adoption of the manual and the adoption of amendments.

38:12 - 38:28

Holly

Now, therefore, be it resolved that the Board of Trustees of the Town Of Collins Public Library reaffirms its adoption of the B&ECPL Personnel Policies and Procedures Manual and Employee Handbook and adopts the

amendments made since January 1, 2015.

38:28 - 38:38

Holly

And be it further resolved that the Human Resources Department will continue to update the B&ECPL Personnel Policies and procedures manual and the employee handbook as necessary.

38:38 - 38:5

Holly

And will distribute, same to all departments and contract, contract libraries as set forth in the introduction to the personnel policies and procedures manual, and be it further resolved, that the Board of Trustees of the Town of Collins Public Library endorses the annual review of the revisions made by the Human Resources Department to the B&ECPL Personnel policies and procedures Manual and the employee handbook in the 12 months prior to review for adoption by the Board.

39:03 - 39:06

Barb Ferro

Oh, sorry.

39:08 - 39:09

Holly

Ok.

39:10 - 39:10

Barb Ferro

So.

39:11 - 39:12

Holly

Another roll call vote for this

39:12 - 39:13

Barb Ferro

My phone.

39:15 - 39:17

Holly

Can I get a motion to approve this resolution?

39:19 - 39:20

Cynthia

Motion to approve.

39:20 - 39:21

Cynthia

Dishman.

39:22 - 39:22

Holly

Ok.

39:25 - 39:26

Holly

Can I get a second?

39:26 - 39:28

Elaine

Elaine

Holly

Thank you.

39:29 - 39:31

Holly

I Need a roll call vote.

39:33 - 39:33

Holly

Helga?

39:34 - 39:35

Helga Ciminesi

Yes.

39:36 - 39:36

Holly

Cynthia?

39:37 - 39:37

Cynthia

Yes.

39:37 - 39:38

Holly

Barb?

39:38 - 39:39

Barb Ferro

Yes.

39:39 - 39:40

Holly

Rob?

Rob

Sure.

39:44 - 39:51

Kim (off screen)

What? Just ask her if it's an animal body part. Shh.

39:57 - 39:59

Rob Gaylord

As long as it's only animal body parts, it's okay.

40:03 - 40:05

Holly

You know this is going to show up on YouTube, you know that, right?

40:07 - 40:11

Abigail Barten-McGowan

Oh, even better, I get to transcribe all this in a little bit.

40:11 - 40:13

Holly

Yeah.

40:15 - 40:17

Holly

Ok, continue the vote please.

Annette?

40:20 - 40:20

Annette

Aye

40:22 - 40:22

Holly

Kim?

40:23 - 40:24

Kim

Yes.

40:25 - 40:27

Holly

Edith never came back online, right?

40:28 - 40:36

Holly

Ok, Becky Jo?

Becky Jo Summers

Yes.

Holly

Elaine?

Elaine

Yes

Holly

And I vote Aye.

40:37 - 40:38

Holly

The resolution has passed.

Elaine

Good

40:43 - 40:44

Holly

I guess that's it.

40:44 - 40:46

Holly

We've got up keep the

40:46 - 41:01

Holly

Next meeting is April eighth and we're expecting a short, a quick meeting in March whenever Abbie has that thing done, which I've forgotten what it is.

41:05 - 41:05

Abigail Barten-McGowan

The Emergency Health Plan.

Holly

Yeah, that one.

41:06 - 41:07

Abigail Barten-McGowan

Yeah

41:07 - 41:09

Holly

Because we don't have enough health plans, no siree Bob.

41:13 - 41:14

Holly

Ok anybody have anything else?

41:19 - 41:22

Holly

Ok, that's it, Thanks for coming, everybody.