Transcript
00:01 - 00:02
Announcement
This conference will now be recorded.

00:03 - 00:03
Abigail Barten-McGowan
Ok.

00:04 - 00:04
Holly
Ok.

00:04 - 00:08
Holly
Thanks, Abbie. And now, I will call this meeting to order.

00:09 - 00:11
Holly
I'm going to start with the roll call.

00:12 - 00:17
Holly
Edith, last time, I think you asked, if I could do it by, alphabetically?

00:17 - 00:18
Edith Schell
I did.

00:18 - 00:19
Holly
By last name?

00:20 - 00:21
Edith Schell
Yeah.

00:22 - 00:23
Holly
I am ready for you then.

00:25 - 00:28
Holly
Ok, so, Helga Ciminesi.

00:22 - 00:23
Holly
I am ready for you then.

00:25 - 00:28
Holly
Ok, so, Helga Ciminesi.

00:33 - 00:36
Holly
Cynthia? Cynthia Dishman?

00:39 - 00:41
Abigail Barten-McGowan
Cynthia’s here but she is muted.

00:33 - 00:36
Holly
Cynthia? Cynthia Dishman?

00:39 - 00:41
Abigail Barten-McGowan
Cynthia’s here but she is muted.

00:41 - 00:43
Edith Schell
I see her name.

00:43 - 00:44
Abigail Barten-McGowan
She's here. She was just on mute.
Ok.

00:48 - 00:49
Holly
Okay Barb Ferro?

00:50 - 00:50
Barb Ferro
Here.

00:51 - 00:52
Holly
Rob Gaylord?

00:55 - 00:56
Holly
Not yet?

00:56 - 00:56
Rob Gaylord
I'm here.

01:00 - 01:01
Holly
Annette Gernatt?

01:03 - 01:04
Annette
Yes, I'm here.

01:06 - 01:07
Holly
Kim Nobles, is here.

Kim
Here.

Holly
Edith. Edith is here?

Edith
Here.

01:11 - 01:12
Holly
Becky Jo Summers is here?

Becky Jo
Here.

01:12 - 01:19
Holly
Yeah, Elaine Thordahl is here?

Elaine
That’s right.

01:22 - 01:22
Abigail Barten-McGowan
I don’t see Dave.

01:23 - 01:25
Holly
Everybody but, everybody but Dave.

01:26 - 01:35
Holly
Ok, the first order of business is the minutes from the last meeting, the
December third meeting.

01:35 - 01:37
Holly
Did anybody have any questions on it?

01:44 - 01:46
Holly
If not, can I get a motion to approve?

01:48 - 01:49
Cynthia
Motion to approve

Becky Jo
I’ll approve.

01:51 - 01:56
Holly
You have to say approve and your name, please, I can't see everybody.

01:57 - 01:58
Holly
Who, who did the motion?

01:59 - 02:00
Becky Jo
Becky

02:01 - 02:02
Holly
Ok, second.

02:05 - 02:05
Holly
Elaine.

02:05 - 02:06
Holly
Ok.

02:06 - 02:08
Holly
Becky and Elaine Edith.

02:08 - 02:09
Edith Schell
Thank you.

02:12 - 02:13
Holly
All in favor.

02:14 - 02:15
All
Aye.

02:19 - 02:20
Holly
Anybody opposed?

02:22 - 02:29
Holly
The motion is carried. The second is the December 19th safety committee meeting.

02:32 - 02:34
Elaine
Holly
Any questions on that one?

02:34 - 02:38
Holly
Can we do all three at the safety meetings into one vote?

02:40 - 02:41
Edith Schell
Sure.

02:42 - 02:43
Abigail Barten-McGowan
Sure.

02:43 - 02:43
Holly
Yeah, OK.

02:44 - 02:51
Holly
So we have the December 19th, the January 19th, and January 26 safety committee meetings.

02:54 - 02:55
Holly
Any questions?

02:56 - 02:58
Holly
If not, can I get a motion to approve?

03:00 - 03:02
Helga Ciminesi
I'll make the motion to approve soon.

03:02 - 03:02
Helga Ciminesi
Ciminesi.

03:02 - 03:03
Holly
That's Helga.

03:04 - 03:04
Holly
Yes.

03:06 - 03:06
Holly
Second?

03:08 - 03:09
Holly
Can I get a Second?

03:10 - 03:10
Barb Ferro
Yeah. Barb.

03:13 - 03:14
Holly
Barb Ferro. All in favor?

03:15 - 03:18
All
Aye.
03:22 - 03:23
Holly
Motion is carried.

03:29 - 03:32
Holly
The January fourth policy committee meeting.

03:35 - 03:37
Holly
If no questions, can I motion?

03:37 - 03:38
Holly
Get a motion, please?

03:39 - 03:40
Holly
To approve.

03:42 - 03:45
Holly
Elaine will.

03:45 - 03:46
Holly
Okay. Can I get a second?

03:47 - 03:48
Becky Jo Summers
Becky will.

03:49 - 03:49
Holly

Thank you.

03:50 - 03:50
Edith Schell
Thank You.

03:53 - 03:54
Holly
All in favor.

03:55 - 03:55
All
Aye.

04:01 - 04:02
Holly
Motion is carried.

04:08 - 04:17
Holly
Ok, the financial report. We want to, we, we have to make some changes to the changes.

04:21 - 04:24
Abigail Barten-McGowan
So the November-December report is good.

04:25 - 04:30
Abigail Barten-McGowan
And you can see, in particular, our discretionary
04:31 - 04:37
**Abigail Barten-McGowan**
The bottom half ends with $30,445.46.

04:39 - 04:41
**Abigail Barten-McGowan**
So that one is as written.

04:42 - 04:47
**Abigail Barten-McGowan**
But we need to change the January one. January one that was sent out to you guys

04:48 - 04:51
**Abigail Barten-McGowan**
You're gonna notice the starting balance is not that 30,000 number.

04:52 - 05:03
**Abigail Barten-McGowan**
So, we're going to change this starting number, where it says private account in the middle of the page, $30,445.46.

05:08 - 05:16
**Abigail Barten-McGowan**
And then under Expenses, there is on for $943.80, a BECPL printed material.

05:19 - 05:23
**Abigail Barten-McGowan**
That just got double counted on a report, it was really supposed to be for the December one.

05:23 - 05:28

**Abigail Barten-McGowan**
It's on the December one, so we can cross it right out of the January one.

05:30 - 05:36
**Abigail Barten-McGowan**
And the, the expenses, the final total, should be correct there.

05:37 - 05:42
**Abigail Barten-McGowan**
Worth that are $45,555.46 should be the total.

05:44 - 05:56
**Holly**
Ok, so Abbie assures me that the ledger and Central is correct, and what we know that we've all made, changes to our paperwork, going to be able to vote on it

05:56 - 05:57
**Holly**
That OK with everybody?

05:58 - 05:59
**Elaine**
It’s fine.

06:00 - 06:01
**Edith Schell**
Yep.

06:01 - 06:02
**Holly**
Yep.
06:08 - 06:10
**Holly**
Can I get a motion to approve?

06:13 - 06:14
**Cynthia**
I'll make a motion.

06:19 - 06:20
**Holly**
Hi Cynthia. Long time, no see.

06:22 - 06:23
**Holly**
Can I get a second?

06:26 - 06:27
**Abigail Barten-McGowan**
Looks like Rob.

06:29 - 06:31
**Holly**
Rob. That you, Are you there?

06:32 - 06:33
**Abigail Barten-McGowan**
He’s muted.

06:34 - 06:39
**Rob Gaylord**
I am here, I was waving now, we’re trying to eat a piece of cheese for dinner.

06:42 - 06:43
**Holly**
Will you Second, the motion, please?

06:43 - 06:44
**Rob Gaylord**
I did.

06:44 - 06:45
**Rob Gaylord**
I will, I have.

06:49 - 06:50
**Rob Gaylord**
I’m going back to mute.

06:52 - 06:53
**Holly**
All approved?

06:54 - 06:54
**All**
Aye.

06:57 - 06:58
**Holly**
Anyone, or anyone

06:58 - 06:59
**Holly**
Opposed?

07:02 - 07:03
**Holly**
The motion is carried.

07:05 - 07:07
Holly
Ok, Abbie, over to you.

07:07 - 07:15
Abigail Barten-McGowan
Ok, So first is the good news, the Mary N. Riggs Library Fund. We've started receiving a number of the books that we've ordered.

07:15 - 07:22
Abigail Barten-McGowan
They've got that beautiful Mary N. Riggs library for oh, sorry, Mary Ann Riggs Library Fund.

07:23 - 07:24
Abigail Barten-McGowan
Ah sticker, in the front.

07:25 - 07:34
Abigail Barten-McGowan
We're still waiting on a few more, and then we're planning to promote them, just get the word out in the community about all the great books we're getting.

07:36 - 07:39
Abigail Barten-McGowan
So I've got another order in, used about half of it so far.

07:40 - 07:47
Abigail Barten-McGowan
I've got another order in, and then anything left over after that, I'm planning just to wait on until we get the 2021 disbursement.

07:48 - 07:50
Abigail Barten-McGowan
Um, any questions about that?

07:54 - 07:59
Abigail Barten-McGowan
On to COVID-19 update, we are in stage three of our re-opening plan.

08:00 - 08:15
Abigail Barten-McGowan
We, had to do some more updates, the micro clusters policy, due to the fact that the County Executive wanted the libraries to remain open more in spite of the micro clusters.

08:16 - 08:16
Abigail Barten-McGowan
Right.

08:17 - 08:26
Abigail Barten-McGowan
And so we went to a new level based on infection rates on a weekly basis where we're getting numbers from the Department of Health.

08:26 - 08:38
Abigail Barten-McGowan
Um, but as of the 27th of January, there's no more micro clusters zone, so all of that work and plan is out the
window.

08:39 - 08:40
Abigail Barten-McGowan
But it is still there in case we do get put into another micro cluster plan.

08:41 - 08:43
Abigail Barten-McGowan
But right now, we are not using it.

08:47 - 08:47
Abigail Barten-McGowan
Yeah.

08:48 - 08:48
Abigail Barten-McGowan
Any questions on that?

08:52 - 08:58
Abigail Barten-McGowan
Ah, OK, But we are still paying attention to the rates. In the community.

08:58 - 09:03
Abigail Barten-McGowan
And if we see a dramatic rise, we will be talking to the system to see what our options are.

09:04 - 09:06
Holly
Yes, we're still following.

09:06 - 09:18
Holly
The data that comes to us as if we look in the micro clusters, because we, just to make sure that we're not out of kilter with the rest of western New York.

09:21 - 09:22
Holly
We just don't need a plan.

09:26 - 09:32
Abigail Barten-McGowan
So onto programs, while we were in the micro clusters, we had no in person programming.

09:32 - 09:34
Abigail Barten-McGowan
Obviously, we want to keep it as safe as possible.

09:34 - 09:37
Abigail Barten-McGowan
But we continued with the take and make crafts.

09:38 - 09:44
Abigail Barten-McGowan
Winter Young Adult Writing Club began, they are, they were continuing on.

09:44 - 09:48
Abigail Barten-McGowan
And actually, now that we're out of the micro clusters, they're meeting in our meeting room tonight.
Holly
Awesome.

09:49 - 09:50
Edith Schell
All right.

09:50 - 09:51
Barb Ferro
Whoa!

09:52 - 09:52
Abigail Barten-McGowan
It's great!

09:52 - 09:58
Abigail Barten-McGowan
You know we've got them all spaced out you know, so that they can still be socially distanced, still wearing the masks.

09:58 - 10:00
Abigail Barten-McGowan
We've got the air purifier in there.

10:02 - 10:10
Abigail Barten-McGowan
And there, I forgot what author they're talking to, but they're talking to an author tonight, we've got her up on the big screen, on the projector, so that's exciting for them.

10:14 - 10:25
Abigail Barten-McGowan
And the young adult role playing game group is going, moved online and now that we're out of the micro clusters, we are planning to have them back in a building on Saturday.

10:25 - 10:26
Abigail Barten-McGowan
Which they're going to be excited for that.

10:26 - 10:28
Abigail Barten-McGowan
They've been really missing it.

10:30 - 10:31
Abigail Barten-McGowan
Let's see.

10:31 - 10:35
Abigail Barten-McGowan
Oh, and then the read down your fines program from the system has gone year round.

10:35 - 10:48
Abigail Barten-McGowan
So what that is, is students, or not students, anybody, 16 years of age or under, can read, and for every 15 minutes, you log reading, you get a dollar off your fine.

10:48 - 10:49
Abigail Barten-McGowan
Great Abbie, Good.
Which is great.

10:49 - 10:56
**Abigail Barten-McGowan**
You know, it can really help kids pay off, you know, fines that they might have gotten before, or old fees and stuff like that.

10:56 - 10:58
**Abigail Barten-McGowan**
So that's always exciting.

11:00 - 11:09
**Abigail Barten-McGowan**
And just in terms of, of programming statistics, it is counted as in-library, even though they are not physically reading in the library anymore.

11:12 - 11:12
**Abigail Barten-McGowan**
Yeah.

11:14 - 11:27
**Abigail Barten-McGowan**
So this month in February, we're beginning some small socially distanced in library programs, and not really a program, but something of note is that the, the library system is removing all holds fees as of February first.

11:28 - 11:34
**Abigail Barten-McGowan**
So that's causing a lot more people to checkout or to request items, and check them out.

11:34 - 11:42
**Abigail Barten-McGowan**
So we've been seeing a little there's an increase in circulation and a pretty decent increase in the amount of holds coming in for patrons.

11:42 - 11:43
**Abigail Barten-McGowan**
So that's really exciting.

11:44 - 11:44
**Elaine**
Hmm.

11:45 - 11:50
**Abigail Barten-McGowan**
Um, so program statistics, you'll see it's broken down a little bit more.

11:51 - 11:57
**Abigail Barten-McGowan**
You should see the programming spreadsheet I have to have, the way that the system wants, things broken down.

11:57 - 12:00
**Abigail Barten-McGowan**
Um, but this is just a basic rundown.

12:00 - 12:09
**Abigail Barten-McGowan**
So we had two in library programs with for attendees in December, eight virtual programs with 55 attendees
and five videos with 250 views.

12:09 - 12:18
**Abigail Barten-McGowan**
In January we had one in library program with three attendees, eight virtual programs at 24 attendees and four videos posted the 289 views.

and I guess getting filters right now is a problem, because everybody wants the higher grade filters.

12:57 - 12:59
**Abigail Barten-McGowan**
We're still waiting on that and trying to get ahold of them.

12:23 - 12:31
**Abigail Barten-McGowan**
And so our Wi-Fi use in December was 169 people and in January it was 198.

13:01 - 13:04
**Abigail Barten-McGowan**
Um, the roof doesn’t seem to be leaking right now.

12:31 - 12:31
**Edith Schell**
Wow. Great.

13:04 - 13:07
**Abigail Barten-McGowan**
I am not secure enough to move my desk back there.

12:33 - 12:36
**Elaine**
Yeah, OK, good.

13:07 - 13:12
**Abigail Barten-McGowan**
So, you know, it's still all tarped up, and I've got my buckets in place.

12:36 - 12:38
**Abigail Barten-McGowan**
Yeah, Any questions on programming?

**Holly**
Nope.

13:14 - 13:17
**Abigail Barten-McGowan**
We’re waiting for more information from the town about repair.

12:41 - 12:48
**Abigail Barten-McGowan**
Cool, onto building maintenance: We are still waiting for the HVAC upgrade to be installed.

13:17 - 13:23
**Abigail Barten-McGowan**
We’re looking into a library construction grant, and I'm in talks with the system about that.

12:49 - 12:56
**Abigail Barten-McGowan**
We've heard back from the company, uh, next is the conversion to LED
lights, so it was put on hold at the beginning of the year, beginning of last year.

13:34 - 13:36
Abigail Barten-McGowan
We tried to get it up and running again in December.

13:37 - 13:47
Abigail Barten-McGowan
Part one, we want to change the parking lot and outside lights to LED, which will save money on utilities, um, and, you know, that we won't have to fix them nearly as often.

13:49 - 13:54
Abigail Barten-McGowan
So, we're also looking at replacing indoor lights with LED in the next chairs.

13:55 - 14:00
Abigail Barten-McGowan
And eventually, replacing the big pendulum lights with some sort of LED fixture as well.

14:01 - 14:08
Holly
Hey Abbie, did we ever get an estimate from some, the electrician that came, to look at those lights?

14:12 - 14:12
Holly
Yeah.

14:12 - 14:14
Abigail Barten-McGowan
That was something like $90,000.

14:17 - 14:19
Abigail Barten-McGowan
So, we're looking at other options.

14:21 - 14:32
Abigail Barten-McGowan
You know, for that, I think we have to just decide about a whole new fixture, and then, um, but in my talks with Central actually just talked with Ken Stone today.

14:32 - 14:54
Abigail Barten-McGowan
And he is suggesting that both for the, the outside LEDs, and the inside LEDs, we consider rolling it into our construction grant, you know, seeing if we can also do that on top of the roof, just having you know, a big project, because then that would reduce our cost even more so.

14:54 - 14:55
Holly
Yeah. Yeah.

14:58 - 15:01
Holly
Sometimes bigger is better on those
grant requests, anyway.

15:02 - 15:02
**Abigail Barten-McGowan**
Yeah.

15:04 - 15:04
**Abigail Barten-McGowan**
Yeah.

15:04 - 15:06
**Abigail Barten-McGowan**
Well, we'll see.

15:06 - 15:08
**Abigail Barten-McGowan**
He's just like just get ready for it.

15:08 - 15:10
**Abigail Barten-McGowan**
We'll see what happens.

15:10 - 15:10
**Abigail Barten-McGowan**
So.

15:11 - 15:17
**Abigail Barten-McGowan**
Yeah, I think that's pretty much it right now for the building. I do

15:18 - 15:24
**Abigail Barten-McGowan**
Want to have a building committee meeting sometime in the near future.

15:24 - 15:27

**Abigail Barten-McGowan**
I, I sent an e-mail out to Ken Martin, and

15:28 - 15:32
**Abigail Barten-McGowan**
I’m hoping to hear back from him, so that we can have a chat about some of this stuff with the building.

15:33 - 15:37
**Abigail Barten-McGowan**
And I can give some more information about the construction grant and things like that.

15:41 - 15:55
**Rob Gaylord**
Abbie, that was a meeting I attended with Jim Smith's, the February third, Town of Collins committee meeting, and Becky Jo was there, and Doug Martindale, Jim Hotnich, Ken Martin.

15:55 - 16:03
**Rob Gaylord**
And one of the things and Jim did a real fine job and just in terms of trying to prioritize issues and so on and so forth.

16:03 - 16:12
**Rob Gaylord**
But one of the things that kept popping up was their, town’s request, like I mentioned in my e-mail to you.

16:13 - 16:38
**Rob Gaylord**
I think I copied Holly on it was trying to
better delineate or define the responsibilities between the library and the town as to, you know, the responsibilities for different things, basically, between maintenance and capital, improvements on, and also, and then, also, trying to better find the grant process.

16:38 - 16:44
Rob Gaylord
And the timeline for submission of those, those types of grants, library grants.

16:44 - 16:44
Rob Gaylord
So.

16:45 - 16:46
Holly
Rob she said that in

16:47 - 16:48
Holly
her note to Ken.

16:49 - 16:52
Holly
Ken Martin

16:52 - 16:53
Rob Gaylord
I just wanted to keep everyone in the loop.

17:00 - 17:09
Abigail Barten-McGowan
Ok, um, on the budget, so the county budget included a small increase to our funding, and that's going to help offset wage increases.

17:10 - 17:16
Abigail Barten-McGowan
But New York state still has held back 20% of the 2020 funding.

17:16 - 17:24
Abigail Barten-McGowan
And we’re hoping to have some of that restored, depending on how federal funding goes through.

17:25 - 17:33
Abigail Barten-McGowan
Um, and then, the, the funding for 2021 for New York State is also looking at a cut.

17:33 - 17:36
Abigail Barten-McGowan
Um, we don’t know what this is going to mean.

17:36 - 17:45
Abigail Barten-McGowan
I mean, a lot of it is going to be related to any sort of federal relief, I think, um, I will give updates as I hear them.

17:47 - 18:05
Abigail Barten-McGowan
We, today, I did go attend an advocacy meeting with Senator Patrick Gallivan, and we, we definitely talked about, you know, the New York State
proposed cuts to library funding, and, in particular, the proposed cuts to the library construction aid funding.

18:06 - 18:09
**Abigail Barten-McGowan**
I definitely showed the big hole over my desk.

18:09 - 18:15
**Abigail Barten-McGowan**
It was a very concrete example of, yes, we need this funding restored.

18:15 - 18:24
**Abigail Barten-McGowan**
So, uh, so, he's always been a big proponent of libraries, and, I know he's, he's the type to speak out about it.

18:24 - 18:26
**Abigail Barten-McGowan**
So, hopefully, we'll have enough

18:27 - 18:30
**Abigail Barten-McGowan**
People in Albany really rooting for libraries to increase that funding.

18:33 - 18:35
**Holly**
Yeah, if they get theirs right.

18:36 - 18:36
**Abigail Barten-McGowan**
Yeah, yes.

18:37 - 18:41
**Abigail Barten-McGowan**
If there's no money, you know, they can't help the funding, that's

18:42 - 18:43
**Abigail Barten-McGowan**
One of the bad parts.

18:45 - 18:54
**Abigail Barten-McGowan**
And we do want to have the budget committee go through a plan for the 2021 discretionary, but discretionary funding. Is that one even on?

18:54 - 18:59
**Abigail Barten-McGowan**
That's, that's on the calendar for February 22nd at 4 PM.

19:00 - 19:12
**Abigail Barten-McGowan**
Um, OK, then under updated library standards, I sent out a letter in early January about what the updated minimum standards we have completed and what we still need to complete.

19:12 - 19:14
**Abigail Barten-McGowan**
The big ones are the long range plan.

19:14 - 19:19
**Abigail Barten-McGowan**
The posting our budget documents and getting those last few policies
approved.

19:20 - 19:23  
**Abigail Barten-McGowan**  
Doing more evaluation of services and getting with staff tech training.

19:24 - 19:28  
**Abigail Barten-McGowan**  
You know, we're going to be having the long range planning starting soon.

19:29 - 19:32  
**Abigail Barten-McGowan**  
Once we get the budget in place, then all we need to do is post the documents.

19:33 - 19:36  
**Abigail Barten-McGowan**  
We've got one of our budget, one of our last few policies.

19:37 - 19:39  
**Abigail Barten-McGowan**  
We're going to be voting on today.

19:39 - 19:42  
**Abigail Barten-McGowan**  
And the evaluation is just something.

19:42 - 19:44  
**Abigail Barten-McGowan**  
We just need to institute and start doing.

19:45 - 19:51  
**Abigail Barten-McGowan**  
And the Staff Tech Training, it's on the calendar now, so we're getting very close.

19:51 - 19:57  
**Abigail Barten-McGowan**  
The big thing right now I think is the, the long range plan, that's going to be our big, tough one.

19:59 - 20:02  
**Abigail Barten-McGowan**  
So are there any other questions or thoughts?

20:05 - 20:11  
**Holly**  
Are you talking about the Long Range Plan being updated on the one we have now when you talk about the strategic plan?

20:12 - 20:13  
**Holly**  
Or Are you calling them the same thing?

20:15 - 20:19  
**Abigail Barten-McGowan**  
Sometimes they're very wishy washy about Strategic Plan versus Long Range Plan.

20:19 - 20:28  
**Abigail Barten-McGowan**  
Um, I mean, I think a strategic plan is going to be a bit more involved,
whereas we absolutely need.

20:28 - 20:30  
**Holly**  
Yes, no, that's not what, this is the right, right.

20:30 - 20:31  
**Abigail Barten-McGowan**  
Yeah, yeah.

20:31 - 20:32  
**Holly**  
I just want to make sure.

20:35 - 20:37  
**Abigail Barten-McGowan**  
They're very, very close, and, you know?

20:40 - 20:41  
**Holly**  
Strategy has goals in it.

20:42 - 20:42  
**Abigail Barten-McGowan**  
right, yeah.

20:45 - 20:45  
**Holly**  
Ok.

20:55 - 21:00  
**Holly**  
Ok, so, are there any other questions for the executive portion of this meeting?

21:01 - 21:02  
**Holly**  
Anybody?

21:05 - 21:08  
**Holly**  
If not, can I get a motion to approve the executive report.

21:09 - 21:10  
**Rob Gaylord**  
So move. Rob.

21:11 - 21:12  
**Holly**  
Ok.

21:14 - 21:15  
**Holly**  
Can I get a second?

21:16 - 21:17  
**Elaine**  
I’ll Second, Elaine.

21:17 - 21:18  
**Holly**  
Thank you.

21:19 - 21:20  
**Holly**  
All in favor.

21:21 - 21:22  
**All**  
Aye.
Holly
Opposed?

Holly
Ok, the motion is carried.

Holly
Um, committee reports?

Holly
I guess we still, you know, nothing

Holly
Nothing has changed from the safety committee meeting, except that, which we're still

Holly
We're still on the two week schedule that we can, we reserve the right not to have it unless if, if there's no changes.

Holly
Unfinished business. We're gonna. (In reference to the Trustees Terms item on the agenda.)

We're going to put this project on hold.

Elaine
Sounds good to me.

Holly
We'll talk about it later.

Holly
Abbie, you wanna take this new business?

Abigail Barten-McGowan
Yeah.

Abigail Barten-McGowan
So communication.

Abigail Barten-McGowan
I don't know if the level of communication I am currently giving, you guys is, what you're looking for.

Abigail Barten-McGowan
Would you like more communication?

Edith Schell
No.
22:35 - 22:35
Elaine
You're Fine.

22:36 - 22:37
Abigail Barten-McGowan
Ok.

22:37 - 22:38
Elaine
You're Perfect.

22:41 - 22:41
Holly
It's just right. Not too much.

22:41 - 22:42
Holly
Not too little.

22:43 - 22:44
Abigail Barten-McGowan
I just wanted to Double-check, you know, I don't.

22:44 - 22:48
Elaine
Unless there's something really important or really big or something, right?

22:50 - 22:51
Abigail Barten-McGowan
Yeah, yeah.

22:51 - 22:52
Holly

22:54 - 22:56
Abigail Barten-McGowan
Ok, I just want to double check on that.

22:56 - 22:57
Elaine
Oh, you're fine.

22:57 - 22:58
Elaine
You're fine.

22:58 - 23:01
Edith Schell
Yeah, yeah, we feel informed.

23:02 - 23:02
Barb Ferro
Right.

23:07 - 23:09
Abigail Barten-McGowan
Ok, so the next thing is the Health Emergency Plan.

23:10 - 23:30
Abigail Barten-McGowan
And this is something that the New York state, right around Labor Day, put into law that all employer, all municipal employers need to have, um, it is currently being reviewed by the union representatives, which is part of what needed to be done for it.
Abigail Barten-McGowan
It needs to be approved by the board, sometime before April first.

23:36 - 23:44
Abigail Barten-McGowan
So expect a short special meeting sometime in March to approve this, and I will get it out as soon as I can to everybody.

23:44 - 23:45
Helga Ciminesi
All right.

23:49 - 23:52
Holly
Can’t we? Oh, 4/1.

24:01 - 24:01
Holly
Next.

24:04 - 24:05
Abigail Barten-McGowan
Policies.

24:05 - 24:14
Abigail Barten-McGowan
Ok, so there were updates to the micro cluster policy, and a new policy was added to Open Meetings, and they were sent out to you guys in early January.

24:17 - 24:19
Abigail Barten-McGowan
Then we have a super fun resolution.

24:23 - 24:24
Edith Schell
Oh, right.

24:24 - 24:25
Edith Schell
Ok.

(Klaxon of phone sound.)

24:33 - 24:34
Holly
Sorry, that was me.

Elaine
What was that?

24:37 - 24:38
Holly
That’s my phone.

24:38 - 24:39
Elaine
Wow.

24:41 - 24:42
Helga Ciminesi
Wow.

24:44 - 24:47
Holly
Sorry, do we, do we need this one, Abbie?

24:50 - 24:51
Abigail Barten-McGowan
Do we need what?
The micro-cluster policy resolution?

Well, it also, we also need it for the open meetings.

So, I threw the micro cluster policy on there just because.

Ok, Edith, you want to read the resolution?

Resolution adopted by the Board of Trustees of the Town of Collins Public Library at the regular meeting of said Board of Trustees, held at the town of Collins Library on the 11th day of February 2021 at 6 o'clock, I hereby certify that at a meeting of the Board of Trustees of the Town of Collins Public Library, held at the town of Collins Public Library. No, held at the town of Collins Public Library on the 11th day of February 2021 a resolution was adopted of which the following is a true copy. Whereas the Town of Collins Public Library as part of the BECPL, is adopted an organizational competencies

The library has a process to establish new, and to review standing policies to ensure that they remain timely and effective, and, whereas the policy committee used this process to review and make recommendations which are reflected in the attached draft of the list of policies, now, therefore, be it resolved

That the library operated under its plan of service in accordance with the provisions of the Education Law, and the regulations of the Commissioner and be a further resolved, that the following list the policies were reviewed and accepted by the Board of Trustees.

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Becky, will make the motion.

26:51 - 26:52
**Holly**
A second.

26:52 - 26:54
**Barb Ferro**
Barb will second.

26:55 - 26:57
**Holly**
Ok, I need to do a roll call vote.

26:59 - 27:02
**Holly**
I'll do it by last name. Ciminesi?

27:02 - 27:03
**Helga Ciminesi**
Yes.

27:03 - 27:04
**Holly**
Dishman?

27:05 - 27:05
**Cynthia**
Yes.

27:06 - 27:06
**Holly**
Ferro?

27:08 - 27:09
**Holly**
Gaylord?

27:09 - 27:11
**Rob Gaylord**
Sure.

27:11 - 27:11
**Holly**
Gernatt?

27:13 - 27:15
**Annette Gernatt**
Aye.

27:17 - 27:17
**Kim**
Yeah.

27:18 - 27:19
**Holly**
Schell?

27:24 - 27:25
**Holly**
Edith?

(Edith Schell’s image froze.)

27:28 - 27:28
**Abigail Barten-McGowan**
It looks like she froze.
27:33 - 27:34
Holly
Edith are you on mute?

27:34 - 27:35
Abigail Barten-McGowan
No, she froze.

27:35 - 27:37
Rob Gaylord
No she’s not, she's frozen about 2 minutes.

27:41 - 27:42
Holly
She’s getting a power cord.

27:46 - 27:49
Holly
Ok, she’s gotta get a power cord

27:49 - 27:50
Holly
we’re on Hold for a minute.

Elaine
Uh-oh.

27:53 - 27:55
Holly
Yeah, I just got a message from her.

29:15 - 29:19
Holly
Yeah, Edith is getting a power cord for her computer.

29:22 - 29:30
Elaine
Uh-oh

29:30 - 29:31
Holly
If she can't get back in.

29:32 - 29:34
Holly
We can, we can continue.

29:35 - 29:37
Elaine
She read that real well, then she goes off right?

29:45 - 29:49
Elaine
You guys ever imagine, we were doing this a year ago?

29:49 - 29:52
Holly
No, no, No, no.

29:52 - 29:53
Elaine
It's like science fiction.
Elaine
Well, it kind of is, now we lost her.

30:08 - 30:09
Holly
There she comes.

30:09 - 30:10
Elaine
Yeah, See.

30:12 - 30:12
Holly
Yeah.

30:13 - 30:15
Holly
Yeah, I just got a message that

30:16 - 30:18
Holly
She didn't realize her battery was so low.

30:21 - 30:21
Elaine
Ohhh. Yeah

30:24 - 30:27
Holly
So she’s going to have to get back in, so we'll wait another minute.

30:28 - 30:32
Elaine
We got time, we're not going anywhere.

Holly
We don't have to drive home, so.

30:32 - 30:33
Elaine
That’s Right. In the dark.

30:34 - 30:36
Holly
Yeah.

30:36 - 30:38
Rob Gaylord
I do have another Zoom meeting at seven.

30:41 - 30:43
Rob Gaylord
Hopefully they don’t need me, they got a quorum anyway.

30:45 - 30:47
Elaine
You've got another meeting, Rob?

(Sometime in this area, Abbie’s computer started freezing, but no one has noticed yet.)

30:47 - 30:47
Rob Gaylord
Yeah.

30:50 - 30:51
Elaine
Busy, busy.
30:54 - 30:56
Holly
The time, what time is your meeting Rob?

Rob Gaylord
Seven.

30:59 - 31:00
Elaine
We got time.

31:01 - 31:02
Rob Gaylord
Yeah, I think we're fine.

31:02 - 31:04
Holly
Yeah, you're fine, we only have one more.

31:07 - 31:08
Holly
Resolution after this.

31:10 - 31:13
Helga Ciminesi
Organizers, for picking this message this up on the top.

31:14 - 31:16
Helga Ciminesi
Revisit organizers.

31:22 - 31:23
Helga Ciminesi
Am I the only one getting it?

31:25 - 31:27
Holly
Um, no, I just, I just lost Abbie, so.

31:28 - 31:29
Holly
She's the organizer.

31:30 - 31:30
Holly
Oh.

31:36 - 31:39
Holly
You don't see her do you, Barb? You don't see Abbie

31:42 - 31:42
Barb Ferro
Yeah, no, she's gone.

31:44 - 31:46
Holly
Okay that's two down, something we said?

31:52 - 31:53
Helga Ciminesi

Very technical difficulties unless the organizer rejoice immediately will end in five minutes.
Like a good meeting.

31:58 - 31:59  
**Holly**  
We can clear a room in Five minutes.

32:00 - 32:02  
**Barb Ferro**  
Dropping like flies here.

32:03 - 32:05  
**Abigail Barten-McGowan**  
I heard someone for a second?

32:06 - 32:07  
**Holly**  
Yeah, we're here, Abbie.

32:08 - 32:08  
**Holly**  
Yeah.

32:34 - 32:37  
**Holly**  
Ok, I just got a message from Abby that she got kicked off.

32:38 - 32:42  
**Holly**  
Which kicked everyone off, we're not off.

32:43 - 32:44  
**Elaine**  
We're not off.

32:48 - 32:49  
**Helga Ciminesi**  
Pink message at the top again.

32:53 - 32:54  
**Barb Ferro**

Well, I see it to now.

32:54 - 32:57  
**Barb Ferro**  
Helga, I see it too.
Did anyone else get booted?

33:15 - 33:16
Holly
Now, we're still on.

33:16 - 33:17
Abigail Barten-McGowan
Okay, I don't see any of the phone people back.

Elaine
I’m on.

33:18 - 33:19
Becky Jo Summers
I’m here

33:20 - 33:21
Abigail Barten-McGowan
Is anybody on the phone?

33:22 - 33:24
Elaine
Yeah. I’m on, I’m on.

33:24 - 33:28
Holly
It’s just Edith and you that we lost. We lost Edith and we lost you, Abbie.

33:28 - 33:35
Holly
I think I think we should carry on without waiting for Edith to come back.

33:37 - 33:40
Holly
Well, it's just been, so there's really no notes to take anymore.

33:42 - 33:43
Holly
We just gotta finish this vote,

33:44 - 33:46
Holly
And do the second resolution.

33:46 - 33:49
Holly
And I'll put the numbers on for Edith, of the

34:03 - 34:06
Holly
So, this is the roll call vote.

34:06 - 34:07
Holly
I'll continue with Becky.

34:08 - 34:11
Holly
Aye
Elaine
Aye.

Holly
And I vote aye so that resolution has passed, OK.

Holly
No, Edith.

Holly
Ok, the second resolution, I will read it that as well.

Holly
This is a BE, B&ECPL Personnel Policies and Procedures Manual. At a Saturday 12/12/2020 ACT meeting, Mary Jane, Jak...o... Jakobowski... spoke about the need to review and reaffirm the adoption of all of the personnel policies and adopt amendments on a regular basis.

Holly
The system board implemented an annual review process in 2018.

Abigail Barten-McGowan
There's a change there.

Abigail Barten-McGowan
Sorry, Holly, if there's one change there.

Abigail Barten-McGowan
It was approved by the board on December 18th, 2014.

Abigail Barten-McGowan
Oh, Wait, sorry, March 12th, 2015.

Holly
That’s what this says 2015.
Abigail Barten-McGowan
Yes.

Abigail Barten-McGowan
But it was approved by the Board in 2015.

Holly
That's what?

Holly
That's it.

Holly
That's what?

Abigail Barten-McGowan
So, noted that we adopted.

Holly
Just take out that.

Holly
Well, just take out the word, never.

Holly
Ok.

Holly
Ok, so the Policy Committee reviewed all documents at their meeting, on January fourth 2021, information about the documents was sent out to all trustees, along with information about how and where to access the manual.

Resolution: amendments to B&ECPL employee handbook and personnel policies and procedures manual.

Holly
Resolution Adopted by the Board of Trustees of the Town of Collins Public Library at the regular meeting of said Board of Trustees held at the Town of Collins Public Library on the 11th day of February 2021 at 6 o'clock.
I hereby certify that at a meeting of the Board of Trustees of the Town of Collins Public Library, held at the Town of Collins Public Library, on the 11th day of February 2021, a Resolution was adopted of which the following is a true copy:

Whereas, the Board of Trustees of the Town of Collins Public Library, has the power and duty to determine and carry out all policies and principles pertaining to operations in the library, and the exclusive power and duty to control library personnel.

And whereas on December 18th, 2014, the Board of Trustees of the Buffalo and Erie County Public Library (B&ECPL), Approved and adopted the B&ECPL Personnel Policies and Procedures Manual (Manual), and the B&ECPL Employee Handbook (Handbook), to be Effective January first, 2015.

And, whereas thereafter, on March 12 to 2015, this Library Board adopted the same for application to its employees.

And, whereas, the Human Resources department reviews the policies and procedures in the manual throughout the year and makes changes as necessary.

And whereas changes to said policies and procedures are incidental or based on changes to applicable laws or collectively bargained agreements.

And whereas changes to said policies and procedures may require corresponding updates to the handbook, And whereas on February 11, 2021, this board reviewed the changes made by the Human Resources Department to the policies since January 1, 2015, and recommends approval of same.

And whereas the Board recommends the review of the changes annually with subsequent re-affirmation of adoption of the manual and the adoption of amendments.

Now, therefore, be it resolved that the Board of Trustees of the Town Of Collins Public Library reaffirms its adoption of the B&ECPL Personnel Policies and Procedures Manual and Employee Handbook and adopts the
amendments made since January 1, 2015.

38:28 - 38:38  
**Holly**  
And be it further resolved that the Human Resources Department will continue to update the B&ECPL Personnel Policies and procedures manual and the employee handbook as necessary.

38:38 - 38:5  
**Holly**  
And will distribute, same to all departments and contract, contract libraries as set forth in the introduction to the personnel policies and procedures manual, and be it further resolved, that the Board of Trustees of the Town of Collins Public Library endorses the annual review of the revisions made by the Human Resources Department to the B&ECPL Personnel policies and procedures Manual and the employee handbook in the 12 months prior to review for adoption by the Board.

39:03 - 39:06  
**Barb Ferro**  
Oh, sorry.

39:08 - 39:09  
**Holly**  
Ok.

39:10 - 39:10  
**Barb Ferro**

39:11 - 39:12  
**Holly**  
Another roll call vote for this

39:12 - 39:13  
**Barb Ferro**  
My phone.

39:15 - 39:17  
**Holly**  
Can I get a motion to approve this resolution?

39:19 - 39:20  
**Cynthia Dishman.**

39:20 - 39:21  
**Cynthia Dishman.**

39:22 - 39:22  
**Holly**  
Ok.

39:25 - 39:26  
**Holly**  
Can I get a second?

39:26 - 39:28  
**Elaine**  
Elaine

39:28 - 39:28

**Holly**  
Thank you.
39:29 - 39:31
Holly
I need a roll call vote.

39:33 - 39:33
Holly
Helga?

39:34 - 39:35
Helga Ciminesi
Yes.

39:36 - 39:36
Holly
Cynthia?

39:37 - 39:37
Cynthia
Yes.

39:37 - 39:38
Holly
Barb?

39:38 - 39:39
Barb Ferro
Yes.

39:39 - 39:40
Holly
Rob?

Rob
Sure.

39:44 - 39:51
Kim (off screen)
What? Just ask her if it’s an animal body part. Shh.

39:57 - 39:59
Rob Gaylord
As long as it’s only animal body parts, it’s okay.

40:03 - 40:05
Holly
You know this is going to show up on YouTube, you know that, right?

40:07 - 40:11
Abigail Barten-McGowan
Oh, even better, I get to transcribe all this in a little bit.

40:11 - 40:13
Holly
Yeah.

40:15 - 40:17
Holly
Ok, continue the vote please.
Annette?

40:20 - 40:20
Annette
Aye

40:22 - 40:22
Holly
Kim?
Yes.

40:25 - 40:27
Holly
Edith never came back online, right?

40:28 - 40:36
Holly
Ok, Becky Jo?

Becky Jo Summers
Yes.

Holly
Elaine?

Elaine
Yes

Holly
And I vote Aye.

40:37 - 40:38
Holly
The resolution has passed.

Elaine
Good

40:43 - 40:44
Holly
I guess that's it.

40:44 - 40:46
Holly
We've got up keep the

40:46 - 41:01

Holly
Next meeting is April eighth and we're expecting a short, a quick meeting in March whenever Abbie has that thing done, which I've forgotten what it is.

41:05 - 41:05
Abigail Barten-McGowan
The Emergency Health Plan.

Holly
Yeah, that one.

41:06 - 41:07
Abigail Barten-McGowan
Yeah

41:07 - 41:09
Holly
Because we don’t have enough health plans, no siree Bob.

41:13 - 41:14
Holly
Ok anybody have anything else?

41:19 - 41:22
Holly
Ok, that's it, Thanks for coming, everybody.