

**TOWN OF COLLINS PUBLIC LIBRARY BOARD OF TRUSTEES SPECIAL MEETING**

**Minutes of Thursday, March 25, 2021, at 6 pm**

**Present:** Director Abbie Barten-McGowan, President Holly Martindale, trustees Helga Ciminesi, Barb Ferro, Edith Schell, Becky Jo Summers, Elaine Thordahl, and Dave Williams.

**1. President** Holly Martindale called the meeting to order at 6:00 PM.

**2. Public Expression:** There was no public expression.

**3. Unfinished Business:**

- Director Barten reminded all members present that the library must have a Public Health Emergency Plan on record. A copy of the plan is attached at the end of these minutes.

RESOLUTION adopted by the Board of Trustees of the Town of Collins Public Library at the regular meeting of said Board of Trustees held (virtually) at the Town of Collins Public Library on the 25th day of March, 2021, at 6 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the Town of Collins Public Library, held (virtually) at the Town of Collins Public Library on the 25th day of March, 2021, a resolution was adopted of which the following is a true copy:

WHEREAS, On September 7th, 2021 Governor Andrew Cuomo of the State of New York signed New York legislation (S8617B, A10832 the "Health Emergency Operations Law") requiring all public employers including the Town of Collins Public Library to adopt a plan for the continuation of operations in the event of a Declared Health Emergency involving a communicable disease, and

WHEREAS, the Town of Collins Public Library is recognized as an independent organization, and

WHEREAS, the Town of Collins Public Library is also part of the Buffalo & Erie County Public Library System, and

WHEREAS, the plan was submitted to the labor Unions (Librarian's Association and CMU) on January 28, 2021 for feedback thereafter received and reviewed, therefore be it

RESOLVED, that the Public Health Emergency Operations Plan for the Town of Collins Public Library was reviewed and adopted by the Board of Trustees as written.

Clerk \_\_\_\_\_

Ayes \_\_7\_\_

Noes \_\_0\_\_

Barb Ferro moved and Elaine Thordahl seconded a motion to adopt the above resolution as presented. **The motion carried unanimously.**

**8. New Business:**

Section 22 request: Per Section 22 of the contract, the Town of Collins Public Library Board of Trustees should request assistance from the System to cover 2020 operating expenses. Due to the Covid-19 crisis, the Town of Collins Public Library had reduced operating revenues, and used Local Funding sources to cover this shortfall. A letter has been drafted to be sent to the System Board, and will hopefully result in a restoration of \$1658.46.

Becky Jo Summers moved and Dave Williams seconded a motion to authorize President Holly Martindale to sign said letter. **The motion carried unanimously.**

**9. Public Expression** – There was no public expression.

**10. Upcoming Meetings: Thursdays at 6 pm: 4/8, 6/3, 8/5, 10/7.**

**11. President Holly Martindale adjourned the meeting** at 6:10.

Respectfully submitted,

Edith Schell, Secretary