

TOWN OF COLLINS PUBLIC LIBRARY BOARD OF TRUSTEES SPECIAL MEETING

AGENDA: September 1, 2021, Wednesday @ 2 pm

1. Call meeting to order

3. Public Expression:

7. Unfinished Business:

- **Contract Approval and resolution- We didn't get the motion or second. Moved____, 2nd_____**

RESOLUTION adopted by the Board of Trustees of the Town of Collins Public Library at a special meeting of the said Board of Trustees held at the Town of Collins Public Library on the 1st day of September, 2021 at 2 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the Town of Collins Public Library held at the Town of Collins Public Library on the 1st day of September, 2021 a resolution was adopted of which the following is a true copy:

RESOLVED that pursuant to Chapter 768 of the Laws of 1953 of the State of New York, this Board of Trustees does hereby approve the agreement submitted by the Buffalo & Erie County Public Library for the furnishing of free library privileges to the people of the County of Erie, by this Library for the year 2021, and

BE IT FURTHER RESOLVED, that the President of this Board be, and she is, hereby authorized and directed to execute the same on behalf of this Board.

AYES _____

Board Secretary

NOES _____

Edith Schell

8. New Business:

- **Quotes from Graybar Electrical for Lighting LED replacement Moved____, 2nd_____**

RESOLUTION adopted by the Board of Trustees of the Town of Collins Public Library at the special meeting of said Board of Trustees held at the Town of Collins Public Library on the 1st day of September 2021 at 2 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the Town of Collins Public Library, held at the Town of Collins Public Library on the 1st day of September 2021, a resolution was adopted of which the following is a true copy:

WHEREAS, the Town of Collins Public Library wishes to replace the current fluorescent fixtures with high efficiency LED fixtures to improve our energy efficiency and replace the pendulum fixtures that are becoming brittle and breaking, and

WHEREAS, the Town of Collins Public Library is pursuing a State Library Construction Grant to greatly reduce the library's cost of these lights and fixtures, and

WHEREAS, the Town of Collins Public Library pursued bulb and fixture replacement and Labor through a State Contract, and

WHEREAS, the results of the quote from Graybar Electrical was presented to the Board of the Town of Collins Public Library, now therefore be it

RESOLVED, that the Town of Collins Public Library operated under its Board approved Procurement Policy; and be it further

RESOLVED, that the Town of Collins Public Library wishes to proceed with the quote for the for the purchase and installation of the pendulum light fixtures, as quoted on 9/1/2021, contingent upon approval of the Buffalo & Erie County Library System Board recommending our Library Construction Grant application; and be it also

RESOLVED, that the funds for this project shall come from the Unrestricted Funds in the account of the Town of Collins Public Library.

Ayes _____

Clerk

Noes _____

Edith Schell

- **Resolution declaring the approval of project and commitment of funding. Moved _____, 2nd _____**

RESOLUTION adopted by the Board of Trustees of the Town of Collins Public Library at a special meeting of the said Board of Trustees held at the Town of Collins Public Library on the 1st day of September, 2021 at 2 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the Town of Collins Public Library held at the Town of Collins Public Library on the 1st day of September, 2021 a resolution was adopted of which the following is a true copy:

BE IT RESOLVED, that as the Town of Collins owns the library building at 2341 Main Street, and fully intends to utilize it for library services for a minimum of ten years, verified the ability of funds to finance the construction project as submitted to the New York State Education Department New York State Library Division of Library Development Public Library Construction Grant Program (Program Period July 1,2021 through June 30,2023) adopted September 1, 2021, and submitted to the Buffalo and Erie County Public Library System.

BE IT FURTHER RESOLVED, that the President of this Board be, and she is, hereby authorized and directed to execute the same on behalf of this Board.

AYES _____

Board Secretary

NOES _____

Edith Schell

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- **Assurances: State Aid for Library Construction Program – Vote to give Holly Permission to sign?**
 - Cash flow: Current amounts
 - 47,278.01 in Community Bank Checking – Disc – Approx. (Big bill coming due soon)
 - 29,999.76 in Tarbox MM account
 - 60,046.88 in M&T – do we have checks?
 - 25,000.00 from DiPietro (arriving post 10/2021)
 - 15,000.00 from GCSD (arrives Oct-Dec 2021?)
 - 26,308.63 in CD#3 (mature 3/21/2024) would prefer not to break into a CD.
 - 52,617.26 in CD#1 (mature 3/21/2024)
 - 52,617.26 in CD#2 (mature 3/21/2024)

Not sure when each set of bills will come due.

I hope that we can forward the roof bill directly to the Town, then we can return the funds from the grant once received.

I have it set up to deposit the grant into the Community Bank Disc. Account, so it would be preferable to pay from there (and if we need additional transfer from the Tarbox account temporarily). But if not, we have a lot sitting in M&T that we could put back after the funds are received (not sure if we have checks for that account).

It will take a long while for the funds to arrive from the construction grant, probably not until next summer, but we have some anticipated cash infusions before that with the DiPietro Bullet Aid and the GCSD moneys. Not sure on exact dates for that though.

9. Public Expression

10. Upcoming Meetings: Thursdays at 6 pm: 10/6, 12/2

11. Meeting Adjournment