

00:01 - 00:04

This conference will now be recorded.

00:06 - 00:10

Holly

We're calling this meeting to order. I'm gonna do a roll call vote.

00:11 - 00:15

Holly

Make sure everybody who's here, please say here, yes or whatever.

Helga?

00:17 - 00:17

Helga Ciminesi

Here.

00:18 - 00:18

Holly

Cynthia?

00:19 - 00:19

Cynthia

Here

00:21 - 00:21

Holly

Barb?

00:22 - 00:22

Barb Ferro

Here.

00:23 - 00:23

Holly

Rob?

Rob

Here.

00:25 - 00:26

Holly

Myself, I'm here.

00:26 - 00:27

Holly

Kim?

00:30 - 00:30

Cynthia

Oh.

00:31 - 00:34

Holly

Edith? Edith so far is not here.

00:36 - 00:37

Holly

No Becky?

00:38 - 00:39

Abbie Barten-McGowan

No Becky.

00:42 - 00:43

Holly

Elaine is here.

00:43 - 00:43

Elaine

Yes, that's right.

00:44 - 00:46

Holly

And Dave is here.

00:47 - 00:48

Dave

Yes.

00:49 - 00:49

Holly

Ok.

00:57 - 00:57

Holly

Is there something you want to?

00:57 - 01:03

Abbie Barten-McGowan

So I had invited John Mills because he inquired about making a donation to the library.

01:04 - 01:17

Abbie Barten-McGowan

Um, I didn't hear back about that, but I just found out that in the Erie County budget, uh, John Mills, pushed through something where every library in his district is going to be receiving \$2000.

01:18 - 01:19

Abbie Barten-McGowan

So that's, that's great.

01:20 - 01:20

Holly

That's nice.

01:21 - 01:23

Abbie Barten-McGowan

Yeah, it's a little bit bigger than the hot dog donation.

01:23 - 01:24

Holly

Beats the 500.

01:24 - 01:25

Abbie Barten-McGowan

Yeah.

01:27 - 01:28

Abbie Barten-McGowan

I will be sending a thank you note out On behalf of the Board.

01:31 - 01:32

Holly

Great.

01:33 - 01:38

Abbie Barten-McGowan

You know, I had invited him if he wanted to make an announcement, or say anything, but he couldn't show up today.

01:38 - 01:41

Abbie Barten-McGowan

So, So that's, that, was that first little thing.

01:43 - 01:44

Cynthia

Oh that was very nice.

01:45 - 01:45

Abbie Barten-McGowan

Yeah.

01:47 - 01:52

Holly

Ok, moving on, we had to set the secretary's

report

01:52 - 01:53

Holly

On the October seventh meeting.

01:54 - 01:56

Holly

Everybody get a copy of the minutes?

01:56 - 01:57

Holly

Do we have any questions or changes?

02:01 - 02:02

Barb Ferro

Nope

02:03 - 02:04

Holly

Can I get a motion to accept?

02:05 - 02:05

Rob Gaylord

So move.

02:06 - 02:07

Holly

That's you, Rob?

02:07 - 02:08

Rob Gaylord

Yep.

02:08 - 02:08

Elaine

I'll second. Elaine.

02:10 - 02:10

Holly

Thank you.

02:11 - 02:12

Holly

All in favor?

02:13 - 02:14

All

Aye.

02:15 - 02:16

Holly
Opposed?

02:17 - 02:18

Holly
Sorry, wait a sec.

02:19 - 02:21

Abbie Barten-McGowan
And Edith has just joined us.

02:21 - 02:22

Elaine
Oh good.

02:25 - 02:26

Edith Schell
But I missed the attendance.

02:28 - 02:28

Abbie Barten-McGowan
It's OK, it's recorded.

02:28 - 02:30

Holly
I got it.

02:30 - 02:31

Edith Schell
Ok.

02:36 - 02:44

Holly
Ok, Edith, we just approved the Secretary report, October seventh minutes.

02:44 - 02:45

Edith Schell
Yeah.

02:45 - 02:50

Holly
Ok, we had a motion from Rob and a second from Elaine.

02:51 - 02:52

Edith Schell
Ok.

02:52 - 02:57

Holly

And all eyes and no nays. So the motion is carried.

03:01 - 03:03

Holly
Ok, the second report is from October 25th.

03:04 - 03:06

Holly
That's the Policy Committee meeting minutes.

03:07 - 03:11

Holly
Do we have any changes or questions on that?

03:13 - 03:15

Holly
If not, can I get a motion to accept?

03:18 - 03:18

Barb Ferro
So move, Barb.

03:19 - 03:21

Holly
Ok, can I get a second?

03:22 - 03:22

Holly
A second.

03:24 - 03:25

Cynthia
I'll second.

03:25 - 03:26

Holly
Cynthia.

03:29 - 03:31

Holly
All in favor say yes.

03:32 - 03:32

All
Yes.

03:34 - 03:35

Holly
Opposed?

03:37 - 03:39

Holly

The motion is carried.

03:41 - 03:43

Holly

Moving on to the financial report.

03:56 - 04:05

Holly

Ok, OK, anything here we should be looking at Abbie?

04:07 - 04:08

Abbie Barten-McGowan

Um.

04:08 - 04:12

Holly

What's the BECPL, is that something we pay them every quarter or something?

04:13 - 04:14

Holly

Or did we buy something from them, or what?

04:15 - 04:22

Abbie Barten-McGowan

There was two things in that BECPL one was our quarterly purchases for books and materials.

04:23 - 04:31

Abbie Barten-McGowan

Also, the rest was the purchase of the DVD shelves that we had previously approved.

04:32 - 04:34

Abbie Barten-McGowan

You know, the bill just finally came.

04:34 - 04:36

Holly

OK, OK.

04:40 - 04:41

Holly

Any other questions?

04:43 - 04:45

Holly

Such a complaint group.

04:48 - 04:53

Holly

I need to find my, where are they? Can I get a motion to accept the financial report?

04:55 - 04:56

Helga Ciminesi

I'll make a motion Helga.

04:56 - 04:58

Holly

Ok, thank you.

04:59 - 05:00

Holly

Can I get a second?

05:00 - 05:01

Cynthia

I'll second, Cynthia.

05:03 - 05:03

Holly

Cynthia?

05:06 - 05:06

Edith Schell

Cynthia.

05:07 - 05:08

Holly

All in favor, say aye.

05:09 - 05:09

All

Aye.

05:11 - 05:11

Holly

Opposed?

05:13 - 05:17

Holly

The motion is carried, okay Abbie, over to you.

05:17 - 05:25

Abbie Barten-McGowan

Ok, so, about staffing, Leslie Carr, our part-time senior page, accepted another position at the Hamburg library.

05:26 - 05:28

Abbie Barten-McGowan

And she left on November fifth.

05:28 - 05:31

Abbie Barten-McGowan

We hired Jenn O'Mara as the new part-time page.

05:31 - 05:36

Abbie Barten-McGowan

She began on November sixth and I hope to hire another part-time page soon.

05:36 - 05:38

Abbie Barten-McGowan

And we'll see how that goes.

05:38 - 05:43

Abbie Barten-McGowan

I think I've passed all the deadlines, so for the end of the year, so it probably won't be until sometime next year.

05:43 - 05:44

Elaine

Hmm.

05:45 - 05:53

Abbie Barten-McGowan

Also, as a note, a staff member had an injury at work, we've filled out the proper paperwork, and are working with the system for anything that they need.

05:54 - 05:56

Abbie Barten-McGowan

Um, OK, COVID 19.

05:56 - 05:58

Abbie Barten-McGowan

We're still in stage four of our re-opening plan.

05:58 - 06:04

Abbie Barten-McGowan

The County is currently requiring masks in all

county buildings, and actually in all indoor venues.

06:05 - 06:16

Abbie Barten-McGowan

So out of an abundance of caution, and due to the extremely low vaccination rate in the community, rising positivity rates, we plan to maintain the mask mandate in the library to help protect our most vulnerable patrons.

06:16 - 06:21

Abbie Barten-McGowan

And then as a note on November 23rd, Erie County re-instated the indoor masks requirement.

06:21 - 06:23

Abbie Barten-McGowan

so it's making it a moot point.

06:25 - 06:29

Rob Gaylord

We were prescient in our, being consistent in what we did.

06:31 - 06:32

Rob Gaylord

Kudos to everyone.

06:32 - 06:33

Abbie Barten-McGowan

Yeah.

06:33 - 06:38

Abbie Barten-McGowan

Unlike other libraries who maybe had some complaints when the masks got re-instated we never had that.

Barb

Thank you Abbie, Thank you very much.

06:42 - 06:44

Abbie Barten-McGowan

We've had masks, since we re-opened.

06:44 - 06:45

Holly

Yes.

06:48 - 06:52

Abbie Barten-McGowan

Um, do you guys have any questions about that or anything else we're doing here in the library?

06:53 - 06:54

Elaine

No

Holly

For COVID?

06:54 - 06:54

Abbie Barten-McGowan

Yeah.

06:57 - 07:00

Abbie Barten-McGowan

So programs, we are still doing the kids make and take crafts.

07:01 - 07:03

Abbie Barten-McGowan

We've got the young adult and adult evening book clubs.

07:03 - 07:16

Abbie Barten-McGowan

I met with Senator Patrick Gallivan and members of the Town Collins Town Board and members of the Town of Collins Bicentennial Committee for a proclamation in honor of the town of Collins Bicentennial back in October.

07:16 - 07:26

Abbie Barten-McGowan

We attempted our first adult craft program, both in person and online take and make it in November, and most patrons for that one wanted to attend in person.

07:26 - 07:30

Abbie Barten-McGowan

It went very well. We did multiple sessions with limited numbers.

07:31 - 07:36

Abbie Barten-McGowan

We were able to space everybody out. It went pretty smoothly and our next one is next

Saturday.

07:37 - 07:40

Holly

Can I roll back a little minute?

07:40 - 07:40

Abbie

Yeah.

07:42 - 07:45

Holly

What did you do with it, with Gallivan, you did a proclamation.

07:48 - 07:50

Holly

What does that mean? Do you salute, did people stand up and twirl around?

Elaine

Oh Come on.

07:53 - 07:55

Abbie Barten-McGowan

He did a proclamation, Presented a pretty piece of paper to the town.

07:56 - 07:57

Holly

We did? You did.

07:58 - 07:59

Abbie Barten-McGowan

No Senator Gallivan.

07:59 - 08:00

Holly

Ok, thank you.

08:00 - 08:01

Abbie Barten-McGowan

For the Town's Bicentennial.

08:02 - 08:09

Abbie Barten-McGowan

We, attended, I attended as a representative of the library and part of the Bicentennial committee you know they took pictures shook hands, all that stuff.

08:09 - 08:12

Holly

Yeah, no, I didn't, I didn't know that he was doing that.

08:14 - 08:22

Abbie Barten-McGowan

yeah. So Sign up for the kids programs have improved, but Attendance isn't always matching the sign-up, which is frustrating for us

08:24 - 08:27

Abbie Barten-McGowan

We, our 3-D Printer was fixed a big thank you to Jay.

08:27 - 08:30

Abbie Barten-McGowan

And we hope to start training new staff and bringing people in.

08:32 - 08:34

Abbie Barten-McGowan

so that they can use it again soon.

08:35 - 08:41

Abbie Barten-McGowan

Also in November, we partnered with the Department of Corrections who did a table hiring event out in our lobby.

08:44 - 08:46

Holly

what's that mean a table Hiring Events?

08:48 - 08:48

Holly

What is that?

08:49 - 08:50

Abbie Barten-McGowan

They came with Information about Applying to work for the Department of Corrections, they set up in our lobby, you know, Talk to anybody who came in, who wanted to know more.

08:59 - 09:00

Holly

It was their hiring, OK.

09:04 - 09:07

Abbie Barten-McGowan

In October, we had five in library programs with 23 attendees.

09:07 - 09:09

Abbie Barten-McGowan

One virtual program with three attendees.

09:10 - 09:13

Abbie Barten-McGowan

Five videos were posted with 303 views.

09:13 - 09:17

Abbie Barten-McGowan

We had no one on ones, and we gave out 70 take and makes.

09:17 - 09:21

Abbie Barten-McGowan

In November, we had nine in library programs with 40 Attendees.

09:23 - 09:29

Abbie Barten-McGowan

No virtual programs, so no attendees 5 videos were posted with 154 views.

09:30 - 09:32

Abbie Barten-McGowan

And there was one one-on-one.

09:32 - 09:35

Abbie Barten-McGowan

And 87 take and makes were given out.

09:36 - 09:41

Abbie Barten-McGowan

In October our WI fi logins were 208 and November It was 182.

09:43 - 09:45

Abbie Barten-McGowan

Do you guys have any other questions about the programs?

09:46 - 09:47

Elaine

No.

09:48 - 09:52

Holly

No, are these numbers always too late to make it into the minutes or do I have old minutes

09:54 - 09:55

Abbie Barten-McGowan

No, they're always too late.

09:55 - 10:00

Abbie Barten-McGowan

Unfortunately, we don't get them until usually, like the first or second of the month.

10:01 - 10:02

Abbie Barten-McGowan

So.

10:03 - 10:10

Holly

There's gotta find another way to get them in a minutes, because it doesn't, it's not helpful to keep the minutes if we don't have the, you know what I mean.

10:10 - 10:10

Abbie Barten-McGowan

Right.

10:11 - 10:12

Holly

Maybe we have to look back.

10:13 - 10:19

Abbie Barten-McGowan

Well, I usually, that's why I announce them and I have them filled in when I send them to Edith on her copy.

10:23 - 10:25

Holly

Yeah, I know, but this looks.

10:27 - 10:34

Abbie Barten-McGowan

Unfortunately, you know, like, our meeting is so early in the month that I and I send out the agenda before, before that.

10:37 - 10:39

Abbie Barten-McGowan

I mean, I could easily send them out in an e-mail.

10:40 - 10:41

Holly

No, I'm not, I'm not saying that

10:41 - 10:46

Holly

I'm saying, for example, I like to keep copies of the minutes, right?

10:46 - 10:59

Holly

So if it doesn't make any sense to have a quote unquote, official document that has all blanks, maybe we should maybe your, your numbers should always be two months behind.

11:00 - 11:02

Holly

As opposed to pretending we know.

11:02 - 11:05

Elaine

Yeah, that's a good idea.

11:05 - 11:09

Abbie Barten-McGowan

They are in there because I have them in time for the minutes, and they're just not on the agenda.

11:12 - 11:12

Abbie Barten-McGowan

Does that make sense? If you look at your Minutes,

11:14 - 11:18

Edith Schell

E-mail it, Holly a copy after I give it to you.

11:18 - 11:19

Abbie Barten-McGowan

Yeah.

11:19 - 11:21

Edith Schell

Present numbers will all be in there.

11:22 - 11:26

Abbie Barten-McGowan

Yeah, so when you look at your like our minutes from October, OK.

11:27 - 11:33

Abbie Barten-McGowan

You can see it's already. It's all filled in for September, which is our official document and August.

11:35 - 11:40

Abbie Barten-McGowan

And I know I'd like to give you guys the most up to date numbers I have just so you guys can see what's going on.

11:41 - 11:47

Abbie Barten-McGowan

Um, I leave the blanks here so you guys are able to fill them in as I announce them.

11:47 - 11:53

Abbie Barten-McGowan

They'll also be sent out when we have the draft of the minutes, and I could start sending that out earlier if you'd like.

12:04 - 12:06

Holly

Get that dog. Before that dog gets you. (Cynthia's dog was running around.)

12:16 - 12:18

Cynthia

It's a circus. She's been home all day by herself.

12:20 - 12:22

Holly

So, I guess what you saying is when

12:22 - 12:24

Holly

You send out the minutes to approve,

12:25 - 12:26

Holly

The next meeting they'll be on there, and

that's

12:26 - 12:28

Abbie

yeah, yeah.

12:30 - 12:30

Holly

Alright.

12:32 - 12:32

Abbie Barten-McGowan

Ok.

12:33 - 12:35

Abbie Barten-McGowan

The Next is the sports share-play down your fines.

12:36 - 12:37

Abbie Barten-McGowan

As of 11/26, we had seven families take out their sports equipment and six children clear their accounts since the beginning of the year.

12:43 - 12:49

Abbie Barten-McGowan

Um, in December, actually, we expect some of the kids snow shoes have become available.

12:49 - 12:55

Abbie Barten-McGowan

The smaller size for kids, I forgot what the size was, but the smaller size.

12:56 - 12:56

Elaine

Yeah.

12:58 - 13:15

Abbie Barten-McGowan

And we have also purchased for our library of things, two sets of adult snowshoes, so that adults can go out and enjoy activities with the kids, we or we hope, for the larger kids size to arrive sometime in the next month or two, shipping delays and all that sort of stuff.

13:20 - 13:22

Abbie Barten-McGowan

So on to building projects.

13:22 - 13:24

Abbie Barten-McGowan

Our Favorite,

Elaine

Oh, wow.

13:25 - 13:38

Abbie Barten-McGowan

The roof began 11/8, and was completed by 11/15. And we've received photos from the engineering firm of the work from above. And what areas were repaired in the plywood.

13:39 - 13:51

Abbie Barten-McGowan

Um, the LED, the panel lights were installed on the 18th of October, and the 20th, the canister lights that were ordered were the wrong size, so they had to be sent back and reordered.

13:51 - 13:54

Abbie Barten-McGowan

And they Arrived on November fifth.

13:54 - 14:00

Abbie Barten-McGowan

And we are waiting for the electrician to have room in his schedule again to start that installation.

14:01 - 14:11

Abbie Barten-McGowan

The pendulum lights have been ordered, I do have an updated delivery timeframe that they're expected in middle January.

14:12 - 14:12

Edith Schell

Oh.

14:13 - 14:16

Abbie Barten-McGowan

So, and then, we'll see how long it takes us to get those installed.

14:16 - 14:26

Abbie Barten-McGowan

Those are going to be obviously much bigger

and more complicated than, but, you know, canister and panel lights, but there, we're on our way.

14:28 - 14:30

Holly

If even the panel lights are more complicated?

14:31 - 14:31

Abbie Barten-McGowan

Oh, no, no, no.

14:31 - 14:32

Abbie Barten-McGowan

The panel aren't complicated. Those are in, those are in.

14:35 - 14:39

Abbie Barten-McGowan

But, um, yeah, just the pendulum lights. We'll see how long that one takes.

14:42 - 14:43

Rob Gaylord

Abbie I was not.

14:43 - 14:44

Rob Gaylord

Oh. I'm sorry.

14:45 - 14:45

Abbie Barten-McGowan

Oh no, go ahead.

14:46 - 14:59

Rob Gaylord

In Terms of the building project, there was a, a library town slash library building and grounds committee meeting on December first, which I had hoped to attend, as it turns out, I was not able to.

14:59 - 15:11

Rob Gaylord

We just got back from Florida. And I was not able to make it, and, but I did talk to Kenny prior to the meeting, let him know or asked him

15:11 - 15:15

Rob Gaylord

He want to know if there's anything We had to offer. And I said, Well, I know the roof was done.

15:16 - 15:21

Rob Gaylord

The lighting and lighting upgrades were underway and so on.

15:21 - 15:26

Rob Gaylord

But I did mention the, some kind of a gutter guard for the gutters, the brand-new gutters.

15:26 - 15:31

Rob Gaylord

That should be, um, you know, it's kinda too late for now, leaves are all down.

15:31 - 15:36

Rob Gaylord

But this should be something that's put on to do or a wish list.

15:38 - 15:41

Rob Gaylord

So we're not having people climb on the roofs on ladders or maintenance personnel.

15:42 - 15:48

Holly

You're kidding. It didn't come with a roof guard with the gutters? In 2021?

15:50 - 15:51

Rob Gaylord

Apparently, not.

15:52 - 15:55

Holly

\$100,000 doesn't get you much anymore.

15:55 - 15:56

Edith Schell

Oh.

15:56 - 15:57

Edith

Whoa.

15:57 - 15:58

Holly

Wow.

15:59 - 16:00

Barb Ferro

Oh my.

16:03 - 16:04

Holly

Wow.

16:04 - 16:04

Dave

I don't think Gutter guards are standard. I had some put on

16:08 - 16:10

Holly

I didn't think we were buying standard.

Dave

Pardon?

16:13 - 16:14

Holly

I didn't think we were buying standard.

16:17 - 16:24

Holly

You know what I Mean, literally, we specifically wanted to change the gutters, and we specifically said guards when we had that little look see that day. Right Abbie, when we were outside

16:28 - 16:32

Dave

If it was in a contract, of course, it should have been done, and be followed up. But if it's not in the contract.

16:34 - 16:36

Holly

Yeah, I'm sure

Dave

I don't think you'd

16:37 - 16:38

Rob Gaylord

We can get a price.

16:40 - 16:44

Rob Gaylord

I know there's the outfit over in Silver Creek that did ours I certainly can

16:47 - 16:48

Holly

It's still the town.

16:49 - 16:52

Rob Gaylord

Yeah, and I get it, but I just so we have an idea, you know.

16:52 - 16:52

Holly

Yeah.

16:53 - 16:54

Rob Gaylord

Ken's thinks is going to be, you know.

16:54 - 16:59

Rob Gaylord

It's going to be open to discussion and negotiation probably like everything else.

17:00 - 17:02

Holly

Oh so you did talk to him about it.

17:03 - 17:13

Rob Gaylord

Well, I just told him that's something that we thought was important, and it wasn't done and that should be on the table for future re-visitation

17:15 - 17:19

Holly

Oh Brother, especially in the back.

17:19 - 17:24

Holly

I mean, it's probably the gutter lack of gutter guards that got us in the position that we got in the first place.

17:24 - 17:25

Rob Gaylord

Exactly.

17:25 - 17:26

Holly

That Tree hanging over the back, right?

17:27 - 17:31

Rob Gaylord

Kenny laughed, he said, Well, you know, you should tell the custodian to cut his tree.

17:34 - 17:34

Holly

Yeah sure.

17:34 - 17:36

Rob Gaylord

Jimmy Smith's tree that's causing issues.

17:36 - 17:36

Holly

Yeah.

Abbie

Is there any other questions?

17:42 - 17:43

Rob Gaylord

That doesn't need to go into minutes.

17:52 - 17:56

Abbie Barten-McGowan

Just remember, we're being recorded! Um, any other questions about the construction or building stuff?

17:58 - 18:03

Abbie Barten-McGowan

Nope, so, we've got, we received the Riggs fund distribution in early October.

18:03 - 18:07

Abbie Barten-McGowan

I did reach out to Andy Card regarding our planned purchases.

18:07 - 18:12

Abbie Barten-McGowan

And then I went ahead with the purchases and await the arrival of the materials.

18:12 - 18:16

Abbie Barten-McGowan

If anybody's interested, I can forward you what I've purchased so far.

18:17 - 18:27

Abbie Barten-McGowan

And we did pause purchasing, through the end of the year, you know, for Central and I will, you know, place more purchases in the New Year.

18:27 - 18:30

Rob Gaylord

How much did he contribute, this year Abbie, I've forgotten?

18:31 - 18:39

Abbie Barten-McGowan

Um, well, we received from the disbursement \$537.

18:39 - 18:41

Abbie Barten-McGowan

I forgot how much he contributed.

18:42 - 18:43

Abbie Barten-McGowan

Um.

18:46 - 18:47

Holly

That was the last meeting, wasn't it?

18:50 - 18:55

Abbie Barten-McGowan

No, he, he usually contributes at the very end of the year.

18:57 - 18:59

Abbie Barten-McGowan

Um.

18:59 - 19:04

Holly

Yeah, But what I'm saying is didn't we hear already what he contributed, when it seemed to me, it was a pretty large amount.

19:05 - 19:09

Abbie Barten-McGowan

He, let me see he, sorry.

19:09 - 19:10

Elaine

Last year.

19:12 - 19:13

Abbie Barten-McGowan

Hmm.

19:16 - 19:26

Holly

No, I mean, I mean. I thought you had, I thought that you had told us the amount in the last meeting.

19:28 - 19:36

Abbie Barten-McGowan

Yeah, they tell us the amounts, well, before we actually receive it, what we're going to be this disbursed for.

19:40 - 19:46

Abbie Barten-McGowan

So, Andy, back at the end of 2020, donated \$3,000 to the fund.

19:47 - 19:52

Abbie Barten-McGowan

Um, I haven't received any other word if he's donating again this year.

19:53 - 19:56

Abbie Barten-McGowan

But I would not be surprised if he donated more to the fund this year.

20:02 - 20:03

Abbie Barten-McGowan

Uh, let's see.

20:05 - 20:07

Abbie Barten-McGowan

Updated library standards.

20:07 - 20:09

Abbie Barten-McGowan

These go into effect at the end of the year.

20:09 - 20:12

Abbie Barten-McGowan

The last big thing we need in places that long range plan.

20:13 - 20:18

Abbie Barten-McGowan

So I got to get with the team on that one and get something pounded out.

20:21 - 20:25

Abbie Barten-McGowan

And then trustee training, something that's been on our radar for a little while.

20:25 - 20:31

Abbie Barten-McGowan

Governor Hochul Finally signed into law the requirement that library trustees need to have two hours of training each year.

20:31 - 20:36

Abbie Barten-McGowan

It doesn't go into effect until January 2023, but I just want to put this on your radar.

20:37 - 20:48

Abbie Barten-McGowan

I'm sure we'll get some option from the system, but one of the easiest will be attending the Association of Contract Trustees meetings, particularly, if they're offered remotely.

20:48 - 20:54

Abbie Barten-McGowan

Um, you would be able to dial in or login just like this, and attend virtually.

20:54 - 20:55

Abbie Barten-McGowan

We hope.

20:57 - 20:59

Abbie Barten-McGowan

And that's all I have for my report.

20:59 - 21:01

Abbie Barten-McGowan

Does anybody have any other questions for me?

21:06 - 21:07

Elaine

Good job, Abbie

21:09 - 21:11

Holly

Can I get a motion to approve the executive report?

Rob

Move.

Dave

So move.

21:15 - 21:19

Holly

Oh, Dave, was that you for a second?

21:21 - 21:22

Dave

Fine, yes.

21:22 - 21:23

Holly

Yeah, OK.

21:24 - 21:24

Edith Schell

So who moved?

21:25 - 21:27

Holly

You Didn't say, Rob moved and Dave second.

21:29 - 21:30

Edith Schell

Got it.

21:30 - 21:30

Edith Schell

Thank you.

21:31 - 21:32

Holly

All in favor, say aye.

All

Aye

21:36 - 21:37

Holly

The motion is carried.

21:39 - 21:41

Holly

Committee reports?

21:43 - 21:50

Abbie Barten-McGowan

Ok, so the safety folks did not meet because mask usage was already being required by the county and the library system.

21:50 - 21:53

Abbie Barten-McGowan

There was no other health or safety changes that arose.

21:54 - 21:59

Abbie Barten-McGowan

We're going to plan to meet mid-January just to take a look at numbers and just have, touch base.

22:00 - 22:05

Abbie Barten-McGowan

Yeah, the policy committee, we discussed proposed changes to the current policies.

22:05 - 22:07

Abbie Barten-McGowan

We have the minutes from that.

22:07 - 22:18

Abbie Barten-McGowan

And, you know what we discussed. And the planning committee, we're working on the long range plan, there was a, A survey out to the patrons, and we got the results of that.

22:18 - 22:21

Abbie Barten-McGowan

And we're going to use that to inform our long range plan.

22:22 - 22:24

Abbie Barten-McGowan

Um, hmm, and I think that's all we got.

22:26 - 22:26

Elaine

Good.

22:38 - 22:42

Holly

Um, you saying, you said here the long range plan.

22:42 - 22:47

Holly

Abbie that you look into finish it by the end of the year, in which year would that be?

22:48 - 22:49

Abbie Barten-McGowan

2021.

22:51 - 22:52

Holly

How do you-

22:52 - 22:53

Holly

You're not thinking that's going to happen, are you?

22:54 - 22:57

Abbie Barten-McGowan

I am hoping to have a draft.

22:59 - 22:59

Abbie Barten-McGowan

Even if it's.

22:59 - 23:03

Holly

You're hoping have you got meetings schedule, yet

23:05 - 23:09

Abbie Barten-McGowan

I had sent out an e-mail asking about availability and nobody responded.

23:13 - 23:16

Holly

Did you send out on of those little things that you check off?

23:16 - 23:20

Abbie Barten-McGowan

No, it was just it was just a note, an e-mail and asking about availability.

23:20 - 23:23

Abbie Barten-McGowan

I'm going to send something else out after this meeting.

23:25 - 23:30

Abbie Barten-McGowan

And we'll try to, you know, narrow it down a little bit more and figure out how we can do it.

23:33 - 23:33

Holly

Ok.

23:35 - 23:38

Holly

So, now, I guess we have policies resolution.

23:39 - 23:41

Holly

Right?

23:41 - 23:42

Edith Schell

Yeah.

23:42 - 23:44

Holly

Edith, do you want to read it, or do you need me to read it?

23:44 - 23:46

Holly

I don't know what you have there.

23:46 - 23:49

Edith Schell

I Have it

Holly

Okay

23:52 - 23:53

Edith Schell

Can everybody hear me?

23:53 - 23:54

Holly

Yes.

23:55 - 23:55

Barb Ferro

Yep

23:57 - 24:08

Edith Schell

Resolution adopted by the Board of Trustees of the Town of Collins Public Library, at the regular meeting of said Board of Trustees held via teleconference on the ninth day of December 2021 at 6 o'clock.

24:08 - 24:27

Edith Schell

I hereby certify that at a meeting of the Board of Trustees of the Town of Collins Public Library Held via teleconference on the ninth day of December 2021, a resolution was adopted, of which the following is a true copy, whereas, the Town of Collins Public Library, as part of the Buffalo and Erie County Public Library adopted organizational competencies,

24:27 - 24:42

Edith Schell

The library has a process to establish new and to review standing policies to ensure that they remain timely and effective, and, whereas the policy committee used this process to review and make recommendations which are reflected in the attached drafts of the listed policies.

24:42 - 24:50

Edith Schell

Now, therefore, be it resolved that the library operate under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner,

24:50 - 25:31

Edith Schell

And be it further resolved that the following list of policies were reviewed and accepted by the Board of Trustees: Town of Collins Public Library Safety Plan as written, Town of Collins

Public Library re-opening Plan as written, Town of Collins Public Library emergency closing codes updated to include the proposed changes, Town of Collins Public Library 3D printer procedure policy updated to include proposed changes, Town of Collins Public Library Community Meeting Room Policy updated To include proposed changes, Town of Collins Public Library disposal of obsolete or surplus property reviewed with no changes, Town of Collins Public Library fixed assets Capitalization Policy reviewed with no changes,

25:32 - 25:53

Edith Schell

Town of Collins Public Library investment policy reviewed with no changes, Town of Collins Public Library payment of invoices Policy reviewed with no changes, Town of Collins Public Library payment voucher reviewed with no changes, Town of Collins Public Library Return Voucher reviewed with no changes, Town of Collins Public Library Procurement Policy reviewed with no changes, Town of Collins Public Library Rules of Conduct policy reviewed with no changes, and Town of Collins Public Library Tutoring policy reviewed with no changes.

26:05 - 26:06

Edith Schell

the end

26:06 - 26:09

Holly

Can you, can I get a motion to approve this resolution?

26:11 - 26:11

Elaine

Elaine, I so move.

26:11 - 26:14

Holly

OK. Second?

26:15 - 26:16

Barb Ferro

Barb. Second.

26:17 - 26:18

Holly

Who was that? Barb?

Barb

Yes

26:19 - 26:22

Holly

Ok, we have to do a roll call vote on this.

26:23 - 26:23

Edith Schell

Yes.

26:24 - 26:24

Holly

Helga?

26:25 - 26:25

Helga Ciminesi

Yes.

26:26 - 26:26

Holly

Cynthia?

26:27 - 26:27

Cynthia

Yes.

Holly

Barb?

26:29 - 26:29

Barb Ferro

Yes.

Holly

Rob?

26:31 - 26:32

Rob Gaylord

Yes.

26:33 - 26:35

Holly

Kim, Kim is not here. Edith?

26:36 - 26:36

Edith Schell

Yes.

26:37 - 26:39

Holly

Becky, Becky is not here. Elaine?

26:39 - 26:39

Elaine

Yes.

26:40 - 26:41

Holly

Dave?

Dave

Yes.

26:43 - 26:45

Holly

And I vote yes.

26:47 - 26:47

Edith Schell

I Think it passed.

26:47 - 26:49

Holly

The ayes have it.

26:51 - 26:54

Holly

so the resolution is carried.

26:59 - 27:00

Holly

New business?

27:03 - 27:06

Abbie Barten-McGowan

Ok, you should all have this lovely depreciation schedule.

27:06 - 27:07

Elaine

Yeah, we do

27:10 - 27:11

Abbie Barten-McGowan

Are there any questions about it? Nothing has

been added this year.

27:11 - 27:13

Edith Schell

There's that

27:18 - 27:19

Abbie Barten-McGowan

But we do need it approved.

27:31 - 27:33

Holly

One moment, if you please.

28:02 - 28:05

Holly

I can't seem to find, oh here it is. No, here it isn't.

28:07 - 28:08

Abbie Barten-McGowan

It would have come with the

28:09 - 28:13

Holly

Yeah, I know I sorted everything together and

28:14 - 28:17

Holly

Lost it somehow, just give me one second.

28:18 - 28:19

Edith Schell

That never happens.

28:34 - 28:35

Holly

Ok.

28:48 - 28:50

Holly

Do we have questions on the depreciation schedule?

28:53 - 28:55

Rob Gaylord

It looks pretty depreciated to me.

29:05 - 29:08

Holly

If we have no changes, can I get a motion to accept?

29:12 - 29:14

Holly

Changes question, do you have any questions, anybody?

Rob

Not here

29:17 - 29:18

Holly

Ok

29:18 - 29:20

Cynthia

I'll make a motion to accept. Cynthia

29:20 - 29:21

Holly

Thank you!

29:22 - 29:24

Edith Schell

Thank you, Cynthia, for the name.

29:25 - 29:28

Dave

Second, Dave.

29:29 - 29:30

Edith Schell

Dave, thank you.

29:32 - 29:33

Holly

All in favor?

29:34 - 29:35

All

Aye.

29:36 - 29:36

Holly

Opposed?

29:40 - 29:41

Holly

Motion is carried.

29:44 - 29:45

Holly

Ok, back to you, Abbie.

29:45 - 29:46

Abbie Barten-McGowan

Ok.

29:46 - 29:58

Abbie Barten-McGowan

Um, we asked Kim to join the Claims Audit Committee, just because she's in a lot with the kids, and I figured she would be a really good fit, because I forgot to replace Annette after she left the board.

29:58 - 30:01

Abbie Barten-McGowan

So, I looked, and I'm like, who's on all the time? Kim!

30:03 - 30:08

Abbie Barten-McGowan

And she's accepted, and Barb and Cynthia are the other two on the committee, just for reference.

30:09 - 30:19

Abbie Barten-McGowan

Um, we have two trustees terms expiring on, at the end of the year, Barb and Helga, and the vacant position, and these would renew for five years.

30:21 - 30:22

Abbie Barten-McGowan

So.

30:22 - 30:23

Abbie Barten-McGowan

You guys want to say?

30:24 - 30:25

Edith Schell

Yes, please.

30:27 - 30:29

Elaine

Please stay.

Helga

Yes, I'll stay.

Barb
I'll stay

30:30 - 30:30

Rob Gaylord
Quick, I move it.

30:34 - 30:41

Abbie Barten-McGowan
Um, so you two do need to go down to visit Becky sometime in the next month or so, to sign the oath of Office book.

30:41 - 30:42

Barb Ferro
Ok. Will do.

30:43 - 30:43

Abbie Barten-McGowan
Yeah.

30:47 - 31:03

Abbie Barten-McGowan
Um, OK, and then, at the beginning of the year, because we had very low funds in our discretionary funds or in our, and our operating funds, we paid a large bill, our annual fire alarm contract from our discretionary funds.

31:04 - 31:13

Abbie Barten-McGowan
And I'd like to request that these bill be reimbursed from the operating fund, as that's where it would have been paid from originally present, though.

31:13 - 31:15

Abbie Barten-McGowan
It is the

31:15 - 31:18

Abbie Barten-McGowan
The Johnson Controls annual Fire Alarm contract.

31:19 - 31:26

Abbie Barten-McGowan

For \$2543.83, and it was originally paid on March eighth of 2021.

31:30 - 31:32

Holly
Ok, so Becky has just do that transfer?

31:34 - 31:35

Abbie
Yep.

31:36 - 31:37

Abbie Barten-McGowan
I don't know if we need a motion.

31:38 - 31:40

Holly
No, not for an accounting function.

31:40 - 31:41

Abbie Barten-McGowan
Ok, I don't know.

31:42 - 31:44

Holly
I shouldn't think so. We're not spending

31:45 - 31:45

Holly
Yeah.

31:48 - 31:52

Abbie Barten-McGowan
Ok, the next all I have is our proposed meeting dates for next year.

31:54 - 31:59

Abbie Barten-McGowan
Thursdays at 6 PM, unless anybody has any objections or concerns.

32:02 - 32:16

Abbie Barten-McGowan
Every Other month, so February, April, June, August, October, and December, December, I moved it right, right to the eighth, Instead of trying to do it on December first, because we always wind up moving that one anyhow.

Elaine

I know.

32:18 - 32:19

Edith Schell

Ok.

Elaine

That's right.

32:22 - 32:24

Abbie Barten-McGowan

Anybody have any questions or comments on those?

32:28 - 32:29

Holly

Edith?

32:29 - 32:30

Edith Schell

Hmm

32:30 - 32:35

Holly

Did you get the, did you get the call from everybody who was present?

32:35 - 32:36

Edith Schell

No.

32:36 - 32:40

Holly

Ok, so I'm just going to give you the people who didn't, who are not here.

32:41 - 32:41

Holly

Ok.

32:42 - 32:42

Edith Schell

Thank you. Kim's not here, Becky Jo's not here.

32:42 - 32:43

Holly

Kim.

32:43 - 32:44

Holly

Right, that's it.

32:45 - 32:46

Edith Schell

Two absences.

32:47 - 32:48

Holly

Two absences.

32:48 - 32:52

Edith Schell

Oh, I thought you said, I thought I heard three Names, OK, fine.

32:52 - 32:55

Holly

Just Kim and Becky, you can put it in the minutes.

32:56 - 32:56

Edith Schell

Thank you

33:03 - 33:04

Holly

Anybody have anything else?

33:06 - 33:08

Holly

I guess, this meeting is adjourned OK.