

# **TOWN OF COLLINS PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MEETING**

## **MINUTES of August 4, 2022, Thursday@ 6 pm**

Present: President Holly Martindale, Director Abbie Barten-McGowan, Trustees Helga Ciminesi, Barb Ferro, Kim Nobles, Edith Schell, Becky Jo Summers, Dave Williams. Absent: Rob Gaylord, Elaine Thordahl, Cynthia Dishman.

### **1. President Holly Martindale called the meeting to order at 6:00 P.M.**

### **2. Secretary's Report:**

The minutes of the regular meeting of June 2, 2022, were reviewed by all members present. Becky Jo Summers moved and Barb Ferro seconded a motion to accept the minutes as written. **The motion carried unanimously.**

### **3. Public Expression:** There was no public expression.

### **4. Financial report/Treasurer's Report:**

The June thru July 2022 Financial Report was reviewed by all members present with minor questions easily clarified by treasurer Becky Jo Summers and Director Abbie Barten-McGowan. Helga Ciminesi moved and Dave Williams seconded a motion to accept the treasurer's report as presented. **The motion carried unanimously.**

### **5. Executive Report**

- **Staffing:** The Director has hired Part-time page Deborah Halloran (pay period 16), Jennifer O'Mara was promoted to part-time senior page (pay period 15). One more page will be brought on soon.
- **COVID-19: no changes**
- **Programs:** Summer Reading kicked off in June, with programs for Adults, Teens, and Children. Senior Movies have returned on the first Friday of each month, and the library is offering a Family Movie and craft once a month. On July 30<sup>th</sup> we had the Aquarium of Niagara visit with a Touch Tank for the Summer Reading theme – Oceans of Possibility! NEW in July is Teen Book Box program, giving teens a specially selected collection of books, snacks, and prizes; and the hope is to make this a monthly continuing program. Continuing Programs include Take & Make kids' crafts, YA and Adult evening book clubs, monthly adult crafts, and Lego Club. Rec will be visiting us on Tuesdays in July and August. On August 27<sup>th</sup> our annual Basket Raffle will begin, and we look forward to the upcoming Book Sale September 22<sup>nd</sup> –

24<sup>th</sup>. We will also hold one afterhours concert this year on Friday September 23<sup>rd</sup> at 7 pm featuring Paul Zittle and Pure Country!

June	9 in Library programs	76 attendees
	6 videos posted	167 views
	0 Tech 1-on-1's	101 Take & Makes
July	11 in library programs	245 attendees
	4 videos posted	198 views
	1 Tech 1-on-1's	139 Take & Makes
	1 outreach with 63 people	

- **Wi-Fi Use:** June 234; July 258
- **Hoopla:** BECPL now subscribes to Hoopla, a lending app that allows patrons to have access to additional electronic materials. Overdrive/Libby has also expanded to offer magazine access.
- **Building Projects:**
  - Parking lots – the Town is working on the problem drainage areas, and anticipates repaving next year.

Barb Ferro moved and Kim Nobles seconded a motion to accept the executive report as presented.

**The motion carried unanimously.**

## 6. Committee Reports: (none)

## 7. Unfinished Business:

- **Capital Projects** – On hold.
- **Liberty Fest 2022** – Abbie attended Liberty Fest to promote library services. Turnout was pretty good, and she talked to a lot of people in the community. Staff had prepared a fun craft for the kids, and flyers made people aware of upcoming programs at the library.
- **Conflict of Interest forms** – anyone who has not returned your form, please do so or contact Abbie for a replacement copy.

## 8. New Business:

- **Open Meetings Law Changes:** The library is currently still under the state of emergency, and can continue to meet virtually while it is in effect. There were recent changes to Open Meetings Law, and the changes would be burdensome to the Board, so we will not be able to have anyone meet virtually after the state of emergency expires. There may be updates to the law, and we can re-evaluate at that time. This would not affect committee meetings.

- **System Contract Approval and resolution:** President Holly Martindale signed the document after the resolution was approved.

(The Contract was sent out for review via email 7/26/2022.) Motion was made by Helga Ciminesi and seconded by David Williams.

RESOLUTION adopted by the Board of Trustees of the Town of Collins Public Library at a regular meeting of the said Board of Trustees held at the Town of Collins Library on the 4<sup>th</sup> day of August, 2022 at 6 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the Town of Collins Public Library held at the Town of Collins Library on the 4<sup>th</sup> day of August, 2022 a resolution was adopted of which the following is a true copy:

RESOLVED that pursuant to Chapter 768 of the Laws of 1953 of the State of New York, this Board of Trustees does hereby approve the agreement submitted by the Buffalo & Erie County Public Library for the furnishing of free library privileges to the people of the County of Erie, by this Library for the year 2022, and

BE IT FURTHER RESOLVED, that the President of this Board be, and she is, hereby authorized and directed to execute the same on behalf of this Board.

AYES \_\_\_7\_\_\_

Board Secretary

NOES\_\_\_0\_\_\_

Edith Schell

- **New Hours:** Director Barten-McGowan distributed a list of new hours for the library to begin after Labor Day: Monday 10-7, Tuesday 10-7, Wednesday 10-5, Thursday 10-7, Friday 10-5 and Saturday 10-3 , indicating that the library was now open six days a week instead of five and that the new schedule added open hours overall. Barb Ferro moved and Becky Jo Summers seconded a motion to adopt the new schedule as proposed. **The motion carried unanimously.**

**9. Public Expression –** There was no public comment.

**10. Upcoming Meetings: Thursdays at 6 pm 10/6, 12/8**

**11. The meeting was adjourned at 6:25.**