

# TOWN OF COLLINS PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MEETING

## AGENDA: August 4, 2022 Thursday@ 6 pm

### 1. Call meeting to order

### 2. Secretary's Report:

- June 2, 2022 Regular Meeting Minutes

### 3. Public Expression:

### 4. Financial report/Treasurer's Report:

June thru July 2022 Financial Report

### 5. Executive Report

- **Staffing:** We have hired PT Pages Deborah Halloran (pay period 16), Jennifer O'Mara was promoted to PT Sr. Page pay period 15.
- **COVID-19: no changes**
- **Programs:** Summer Reading kicked off in June, with programs for Adults, Teens, and Children. Senior Movies have returned on the first Friday of each month, and we are offering a Family Movie and craft once a month as well. July 30<sup>th</sup> we have the Aquarium of Niagara visiting with a Touch Tank for our Summer Reading theme – Oceans of Possibility! NEW in July is Teen Book Box program, giving teens a specially selected collection of books, snacks, and prizes, and we hope to make this a monthly continuing program. Continuing Programs: Take & Make kids' crafts, YA and Adult evening book clubs, monthly adult crafts, Lego Club. Abbie attended Liberty Fest to promote library services. Collins Rec will be visiting us on Tuesdays in July and August. August 27<sup>th</sup> our annual Basket Raffle will begin, and we look forward to the upcoming Book Sale September 22<sup>nd</sup> – 24<sup>th</sup>. We will also hold one afterhours concert this year on Friday September 23<sup>rd</sup> at 7 pm featuring Paul Zittle and Pure Country!

June	9 in Library programs	76 attendees
	6 videos posted	167 views
	0 Tech 1-on-1's	101 Take & Makes
July	11 in library programs	____ attendees (147+Lego & Aquarium)
	4 videos posted	____ views (133+
	1 Tech 1-on-1's	139 Take & Makes
	1 outreach with 63 people	

- **Wi-Fi Use:** June 234; July \_\_\_\_
- **Hoopla:** BECPL now subscribes to Hoopla, a lending app that allows patrons to have access to additional electronic materials. Overdrive/Libby has also expanded to offer magazine access.
- **Building Projects:**
  - Parking lots – the Town is working on the problem drainage areas, and anticipates repaving next year.

**(Need Vote to Approve Executive Report)**

## **6. Committee Reports: (none)**

## **7. Unfinished Business:**

- **Capital Projects** – On hold.
- **Liberty Fest 2022** – Turn out was pretty good, and we talked to a lot of people in the community. Had a fun craft for the kids, and made people aware of upcoming programs.
- **Conflict of Interest forms** – anyone who has not returned your form, please do so or contact Abbie for a replacement copy.

## **8. New Business:**

- **Open Meetings Law Changes:** We are currently still under the state of emergency, and can continue to meet virtually while it is in effect. There were recent changes to Open Meetings Law, and the changes would be burdensome to the Board, so we will not be able to have anyone meet virtually after the state of emergency expires. There may be updates to the law, and we can re-evaluate at that time. This would not affect committee meetings.
- **System Contract Approval and resolution:** Holly will need to sign document after resolution. The Contract was sent out for review via email 7/26/2022.

RESOLUTION adopted by the Board of Trustees of the Town of Collins Public Library at a regular meeting of the said Board of Trustees held at the Town of Collins Library on the 4<sup>th</sup> day of August, 2022 at 6 o'clock.

I HEREBY CERTIFY, that at a meeting of the Board of Trustees of the Town of Collins Public Library held at the Town of Collins Library on the 4<sup>th</sup> day of August, 2022 a resolution was adopted of which the following is a true copy:

RESOLVED that pursuant to Chapter 768 of the Laws of 1953 of the State of New York, this Board of Trustees does hereby approve the agreement submitted by the Buffalo & Erie County Public Library for the furnishing of free library privileges to the people of the County of Erie, by this Library for the year 2022, and

BE IT FURTHER RESOLVED, that the President of this Board be, and she is, hereby authorized and directed to execute the same on behalf of this Board.

AYES \_\_\_\_\_

NOES \_\_\_\_\_

Board Secretary

Edith Schell

## **9. Public Expression**

## **10. Upcoming Meetings: Thursdays at 6 pm 10/6, 12/8**

## **11. Meeting Adjournment**