

# Hulbert Library of the Town of Concord

## Meeting Minutes

**Date:** April 11, 2024

**Time Start:** 8:35 a.m.      **Time End:** 10:00 a.m.

**Place:** Concord Library Community Room - in person meeting

**Type:** Regular Scheduled Board Meeting

### Attendees:

President	Sue Fischbeck	Present
Vice President	Stephanie Bacon	Present
Treasurer	Sue Putney	Present
Secretary	Sue Kellner	Present
Town Board Rep	Phil Drozd	Absent-Excused
Library Director	Jennifer Morris	Present
Trustee	Bob Adler	Present
Trustee - Village Rep	Lindsay Buncy	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Absent-Excused

### Agenda Items

- 1. Call to order** Sue Fischbeck called the meeting to order at 8:35 a.m.
- 2. Village Report** - Lindsay gave an update on village news.
- 3. Town Board Report** - none
- 4. Secretary's Report**

Motion was made to approve the minutes of March 14, 2024 by Mary Carol. Sue P. seconded, passed unanimously.
- 5. Treasurer's Report**

Sue Putney presented reports on accounts. Sue K. proposed approval and Mary Carol seconded. Passed unanimously.
- 6. Approval of Bills**
  - a. County

- i. Village water \$156.00
  - ii. Village electric \$376.58
  - iii. Jennifer Morris - mileage reimbursement
- b. Private
  - i. Sustainable Libraries Initiative - annual membership \$50.00
- c. Private - Construction Aid
  - i. Joy Kuebler \$2,900 bid documents

Mary Carol made a motion to approve the bills. Stephanie seconded the motion.  
Approved unanimously.

## **7. Committee Work**

- a. Sustainable Libraries Initiative
  - Mary Carol gave an update on progress.
- b. Outreach Committee
  - Jennifer has ordered tote bags for Springville Peds collaboration and created cards.
  - Mary Carol gave an update on ROC Social Worker partnership.

## **8. Correspondence**

- a. Donation - Katherine Gaines \$1500 - thank you letter sent
- b. Donation - Helen Brogan \$100 - thank you letter sent
- c. Donation - Jean Ehman - \$25 - memorial book purchase - thank you letter sent

## **9. Director's Report - see attached**

## **10. Old Business**

- a. Bob Adler is exploring the idea of holding a Creativity Camp for youth at the library or elsewhere. He will make some contacts and continue research.

## **11. New Business**

- a. Town board/Joy Kuebler design meeting - April 10th
- b. 2023 State Report approval - Board Resolution/Assurance - The report was discussed and a motion was made to adopt the Resolution by Sue Putney, Mary Carol seconded. The motion was carried by all. The papers were signed.
- c. Policy review for May - Meeting Room Use Policy and Programming Policy

## **12. Next Meeting Date: May 9th, 2024 @ 8:30 a.m.**

**13. Adjournment:** A motion was made by Sue P. to adjourn the meeting at 10:00 am. It was seconded by Bob. The motion was carried by all.

Respectfully submitted,  
Susan Kellner