

Hulbert Library of the Town of Concord

Meeting Minutes

Date: August 10, 2023

Time Start: 8:40 a.m.

Time End: 9:59 a.m.

Place: Concord Library Community Room - in person meeting

Type: Regular Scheduled Board Meeting

Attendees:

President	Sue Fischbeck	Present
Vice President	Stephanie Bacon	Present - via phone
Secretary	Bob Adler	Absent - excused
Treasurer	Sue Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Susan Kellner	Present
Trustee - Village Rep	Lindsay Buncy	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Absent

Agenda Items

1. **Call to order** Sue Fischbeck called the meeting to order at 8:40 a.m.

2. **Secretary's Report**

Motion was made to approve the minutes of 7/13/23 by Sue Putney. Mary Carol seconded, passed unanimously.

3. **Treasurer's Report**

Sue Putney presented reports on accounts. Sue Kellner proposed approval and Mary Carol seconded. Passed unanimously.

4. **Approval of Bills**

a. County

i. Village water \$105.50

ii. Village electric \$250.26

b. Private

-None

Mary Carol made a motion to approve the bills. Sue Putney seconded the motion.
Approved unanimously.

5. Village Report - None

6. Town Board Report

- a. The Town will help with some patching of concrete.

7. Committee Work

- a. **Finance** - no report
- b. **Building and Grounds** - no report
- c. **Strategic Planning** - no report
- d. **Personnel** - no report
- e. **Outreach** - discussed the possibility of working with Springville Pediatrics to provide books to children on their birthdays. Mary Carol and Sue K. will meet in September with Jennifer.
- f. **Sustainability** - met with some staff members. Discussed meeting format and schedule for staff/committee meetings

8. Correspondence

- a. \$50 donation from Pat Rindfuss, Judy Law and Dianna Havens in memory of Linda Hall

9. Director's Report - see attached

10. Old Business

- a. Money from the grant will be awarded in October. We will start thinking about other needs of the building to address in a future grant application.

11. New Business

- a. Sustainability Policy approval (will address this at the next meeting)

12. Next Meeting Date: September 14, 2023 at 8:30 a.m.

13. Adjournment: A motion was made by Sue K. to adjourn the meeting at 9:31 a.m. It was seconded by Sue P. The motion was carried by all.

Respectfully submitted,
Susan Kellner (filling in for Bob Adler)