Hulbert Library of the Town of Concord

Meeting Minutes

Date: August 10, 2023
Time Start: 8:40 a.m.         Time End: 9:59 a.m.

Place: Concord Library Community Room - in person meeting
Type: Regular Scheduled Board Meeting

Attendees:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Sue Fischbeck</td>
<td>Present</td>
</tr>
<tr>
<td>Vice President</td>
<td>Stephanie Bacon</td>
<td>Present - via phone</td>
</tr>
<tr>
<td>Secretary</td>
<td>Bob Adler</td>
<td>Absent - excused</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Sue Putney</td>
<td>Present</td>
</tr>
<tr>
<td>Town Board Rep</td>
<td>Phil Drozd</td>
<td>Present</td>
</tr>
<tr>
<td>Library Director</td>
<td>Jennifer Morris</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Susan Kellner</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee - Village Rep</td>
<td>Lindsay Buncy</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Mary Carol Dearing</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Kelly Campbell</td>
<td>Absent</td>
</tr>
</tbody>
</table>

Agenda Items

1. Call to order  Sue Fischbeck called the meeting to order at 8:40 a.m.

2. Secretary's Report
   Motion was made to approve the minutes of 7/13/23 by Sue Putney. Mary Carol seconded, passed unanimously.

3. Treasurer's Report
   Sue Putney presented reports on accounts. Sue Kellner proposed approval and Mary Carol seconded. Passed unanimously.

4. Approval of Bills
   a. County
      i. Village water $105.50
      ii. Village electric $250.26
   b. Private
      -None
Mary Carol made a motion to approve the bills. Sue Putney seconded the motion. Approved unanimously.

5. **Village Report** - None

6. **Town Board Report**
   a. The Town will help with some patching of concrete.

7. **Committee Work**
   a. **Finance** - no report
   b. **Building and Grounds** - no report
   c. **Strategic Planning** - no report
   d. **Personnel** - no report
   e. **Outreach** - discussed the possibility of working with Springville Pediatrics to provide books to children on their birthdays. Mary Carol and Sue K. will meet in September with Jennifer.
   f. **Sustainability** - met with some staff members. Discussed meeting format and schedule for staff/committee meetings

8. **Correspondence**
   a. $50 donation from Pat Rindfuss, Judy Law and Dianna Havens in memory of Linda Hall

9. **Director's Report** - see attached

10. **Old Business**
    a. Money from the grant will be awarded in October. We will start thinking about other needs of the building to address in a future grant application.

11. **New Business**
    a. Sustainability Policy approval (will address this at the next meeting)

12. **Next Meeting Date**: September 14, 2023 at 8:30 a.m.

13. **Adjournment**: A motion was made by Sue K. to adjourn the meeting at 9:31 a.m. It was seconded by Sue P. The motion was carried by all.

Respectfully submitted,
Susan Kellner (filling in for Bob Adler)