Hulbert Library of the Town of Concord

Meeting Minutes

Date: August 6, 2026

Time Start: 8:37 AM **Time End:** 9:30 AM

Place: Concord Library Community Room - in person meeting
Type: Regular Scheduled Board Meeting

Attendees:

President	Sue Fischbeck	present - via phone
Vice President	TBD	
Treasurer	Sue Putney	present
Secretary	Sue Kellner	present
Trustee	Mary Carol Dearing	present
Trustee	Kelly Campbell	present
Trustee	Laura Safford	absent - excused
Trustee	Kara Kane	present
Trustee	Steven Bower	absent - excused
Town Board Rep	Phil Drozd	absent - excused
Village Rep	TBD	
Library Director	Jennifer Morris	present

Agenda Items

- **Call to order** Sue Putney (filling in for President Sue F., who was present via phone) called the meeting to order at 8:37 AM.

- **Village Report - None**

- **Town Board Report - None**

- **Secretary's Report**

A motion was made to approve the minutes of June 11, 2026 by Kelly. Mary Carol seconded, passed unanimously.

- **Treasurer's Report**
  - Sue Putney presented reports on accounts.

A motion was made to approve the Treasurer's Report by Kara. Sue K. seconded, passed unanimously.

- **Approval of Bills** (bills - paid in red)
  - County
    - Village water $122.00
    - Village electric $162.83
    - Village water $130.50
    - Village electric $186.23
    - Affordable Window Cleaning $360.00
    - Jordan Roth - Teen Zine Workshop (programming funds) $120.00
    - Imperial Door Controls - back entrance handicap door button repair $279.00
  - Private
    - Books purchased with SGCEF grant for kids pollinator book collection $96.35

A motion was made to approve the bills by Kara. Mary Carol seconded, passed unanimously.

- **Committee Work**
  - Sustainable Libraries Initiative - application almost complete
  - Finance - no report
  - Building Maintenance - no report
  - Outreach - possibility of expanding the library service to Sardinia. Kara will look into this.
- **Correspondence**
  - Donation - Springville Concord Garden Club $200 - for seed library
  - Donation - Jim and Sue Owen $100 in memory of Rosemary MacLeod - to purchase children's books
  - Donation - Patricia Rindfuss $25 in memory of Rosemary MacLeod - to purchase children's books
  - Donation - Judy Law and Red Hot Readers Book Club $100 in memory of Dianna Havens and Althea Murko - to purchase books
- **Director's Report - see attached**

- **Old Business**
    - Revision of Bylaws - See attached
        - Changes were discussed. The Board will vote on them in September.

- **New Business**
    - 2026 BECPL Contracts
        - A motion was made for a resolution for the adoption of the 2026 BECPL Contracts by Kelly. Sue P. seconded. The motion was carried by all.

- **Next Meeting Date** - September 17th @ 8:30 AM

- **Adjournment:** A motion was made by Kara to adjourn the meeting at 9:33 AM. It was seconded by Kara. The motion was carried by all.

Respectfully submitted,
Susan Kellner