

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 04/08/21

Time Start: 9:05 am Time End: 9:55 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting in the age of the Covid 19 pandemic**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Absent
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Present
Trustee	Geoffrey Gorsuch	Present
Trustee	Susan Kellner	Present

Agenda Items

1. **Call to order** President Susan Fischbeck called meeting to order at 9:05 am
2. **Secretary's Report** -----
Motion to approve minutes as revised – Mary O motioned, Geoffrey G. seconded passed unanimously.
3. **Treasurer's Report** -----
Treasurer Susan Putney submitted accounts from M & T Bank Sue K. proposed Mary O. seconded to accept report - approved unanimously.
4. **Approval of bills** Geoffrey motioned, Sue P. seconded, passed unanimously
 - i. Village water 81.25
 - ii. Imperial Door – annual contract \$370.00
 - iii. Imperial Door – door repair \$9.45
 - iv. Chevalier Landscaping – Spring clean up \$2,000
5. **Town Board Report** -----

- Discussion of planting 4 replacement trees – diseased trees were removed by Town personnel since last meeting. Species and possible donation by Schichtels Nursery discussed. Signage regarding smoking on library grounds discussed.
- Heating system required additional pump work after initial repairs.

6. Correspondence -----

A card from a patron appreciating libraries during pandemic received.

7. Library Director's Report

- Director's Report attached

8. Old Business

- Further discussion around security cameras and estimates.
- Building and grounds – no report

9. New Business

- Discussed groundskeeper health issues – may need to explore having to replace groundskeeper – town personnel will help out in meantime.
- Motion to approve NYS Report to Library made by Sue P. seconded Geoffrey passed unanimously with 6 ayes and 0 naves.

10. Next meeting date and time: May 6, 2021 at 9 am

11. Adjournment – Meeting was adjourned at 9:55 am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

Formal motions:

NYS Report approved and passed with 6 ayes and 0 nays.