

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 12/9/21

Time Start: 9:13 am Time End: 9:36 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Absent
Vice president	Stephanie Bacon	Present
Secretary	Bob Adler	Absent
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Present
Trustee	Susan Kellner	Absent
Newly elected trustee	Gwen Bixby	Absent

Without a quorum, items were discussed, but no action or votes were taken. Votes on items will be conducted via email.

Agenda Items

1. **Call to order** Vice President Stephanie Bacon called meeting to order at 9:13 am
2. **Secretary's Report** Discussed. To be voted on via email.
3. **Treasurer's Report** Treasurer Sue Putney submitted accounts from M & T Bank. Vote to be taken via email.
4. **Approval of bills** Vote to be taken via email.

County funds

- Village water – \$83.50

Private Funds

- New York State Park Pass - \$65.00- This pass is good for one car-full at any NYS Park. The response has been very positive. The patron is able to keep the pass for 7 days at this time; we may want to discuss shortening

this time in the future and/or purchasing more passes.

5. **Library Improvements** Nothing to discuss this month.
6. **Committee work** Nothing to discuss this month.
7. **Town Board Report** Phil Drozd reports that the memorandum of understanding between the Library and the Town will be put on the agenda for the Town Board meeting January 9th.
8. **Correspondence** There was a \$100 donation from Valerie Feldman. Jennifer has sent her a thank you letter.
9. **Library Director's Report**
 - Director's Report attached
 - Library patron, Roberto, has begun teaching Spanish to children at the Library. There are currently 3-4 families who come once each week.
 - The Erie County Library Budget has passed with an additional \$2000 for the Hulbert Library from Legislator John Mills.
10. **Old Business** Library Trustees were given a copy of the draft Long Range Plan. Adoption of the Plan to be voted on via email.
11. **New Business** Erie County 2022 Budget Community Development Funding. This is the aforementioned \$2000 from Legislator Mills.
12. Next meeting date and time: **January 9, 2022 at 9 am**
13. Adjournment – Meeting was adjourned at 9:36 am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

Action Items

- Votes to be taken via email to approve: Secretary's report, Treasurer's report, Payment of bills, Long Range Plan.