Hulbert Library of the Town of Concord

Meeting Minutes revise

Date: 05/13/21 revised

Time Start: 9:02 am Time End: 9:58 am

Place: Concord Library Community Room – in person meeting

Type: Regular Scheduled Board Meeting

Attendees:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Susan Fischbeck</td>
<td>Present</td>
</tr>
<tr>
<td>Vice president</td>
<td>Stephanie Bacon</td>
<td>Present</td>
</tr>
<tr>
<td>Secretary</td>
<td>Bob Adler</td>
<td>Present</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Susan Putney</td>
<td>Excused Absent</td>
</tr>
<tr>
<td>Town Board Rep</td>
<td>Phil Drozd</td>
<td>Present</td>
</tr>
<tr>
<td>Library Director</td>
<td>Jennifer Morris</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Mary O’Reilly</td>
<td>Excused Absent</td>
</tr>
<tr>
<td>Trustee</td>
<td>Geoffrey Gorsuch</td>
<td>Absent</td>
</tr>
<tr>
<td>Trustee</td>
<td>Susan Kellner</td>
<td>Present</td>
</tr>
<tr>
<td>Observer</td>
<td>Linda Dains</td>
<td>Present</td>
</tr>
</tbody>
</table>

Agenda Items

1. **Call to order**  President Susan Fischbeck called meeting to order at 9:02 am

2. **Secretary’s Report**  
   Motion to approve minutes as revised – Stephanie, Bob seconded passed unanimously.

3. **Treasurer’s Report**  
   Treasurer’s submitted accounts from M & T Bank by Susan Stephanie, Susan K. seconded- approved unanimously.

4. **Approval of bills**  
   Susan K, Stephanie seconded. Approved unanimously
   Village water $ 81.25

5. **Town Board Report**  
   Trees planted and winter damage taken care of.
   Discussion about capital improvement projects including:
   - Parking lot repaving
   - LED relamping of the library
   - Bathroom remodeling ADA compliance
   - New bathroom locks
Possible funding:
   BECPL Ken Stone – grants – initiative improvement,
   BECPL construction aid grants
Looking for more information to pursue these projects.

6. Correspondence

Geoffrey Gorsuch resigned from board meeting
Geoffrey Gorsuch donated $100 – will get a thank you letter

7. Library Director’s Report
   • Director’s Report attached
   • Personnel – Jay Kupka began as caretaker
   • Personnel – Amy Botsford began as Senior Page/Program Assistant
   • Personnel – consider adding part time Librarian or Technology person to assist our staff

8. Old Business
   • The board supports using Cinema and Sound as vendor for camera/security setup – need a revised quote.
   • Policy review schedule – Jennifer has prepared preliminary schedule for annual review of policies.

9. New Business
   See town report regarding repaving etc.

10. Next meeting date and time: June 10, 2021 at 9 am

11. Adjournment – Meeting was adjourned at 9:58 am
SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS

No new motions/actions this meeting

Action Items

Create:

Motions passed