

Hulbert Library of the Town of Concord

Meeting Minutes revise

Date: 05/13/21 revised

Time Start: 9:02 am Time End: 9:58 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Present
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Excused Absent
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Excused Absent
Trustee	Geoffrey Gorsuch	Absent
Trustee	Susan Kellner	Present
Observer	Linda Dains	Present

Agenda Items

- 1. Call to order** President Susan Fischbeck called meeting to order at 9:02 am
- 2. Secretary's Report** -----
Motion to approve minutes as revised – Stephanie, Bob seconded passed unanimously.
- 3. Treasurer's Report** -----
Treasurer's submitted accounts from M & T Bank by Susan Stephanie, Susan K. seconded- approved unanimously.
- 4. Approval of bills** Susan K, Stephanie seconded. Approved unanimously
Village water \$ 81.25
- 5. Town Board Report** -----

RE: Grounds – new caretaker Jay Kupka started – mowing lawns and ground.
Trees planted and winter damage taken care of.

Discussion about capital improvement projects including:

- Parking lot repaving
- LED relamping of the library
- Bathroom remodeling ADA compliance
- New bathroom locks

Possible funding:

BECPL Ken Stone – grants – initiative improvement,
BECPL construction aid grants

Looking for more information to pursue these projects.

6. Correspondence -----

Geoffrey Gorsuch resigned from board meeting

Geoffrey Gorsuch donated \$100 – will get a thank you letter

7. Library Director's Report

- Director's Report attached
- Personnel – Jay Kupka began as caretaker
- Personnel – Amy Botsford began as Senior Page/Program Assistant
- Personnel – consider adding part time Librarian or Technology person to assist our staff

8. Old Business

- The board supports using Cinema and Sound as vendor for camera/security setup – need a revised quote.
- Policy review schedule – Jennifer has prepared preliminary schedule for annual review of policies.

9. New Business

See town report regarding repaving etc.

10. Next meeting date and time: June 10, 2021 at 9 am

11. Adjournment – Meeting was adjourned at 9:58 am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

No new motions/actions this meeting

Action Items

Create:

Motions passed