

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 9/3/20

Time Start: 9:04 AM Time End: 10:10 AM

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting in the age of the Covid 19 pandemic**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Phone present
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Present
Trustee	Diane Bookhagen	Present
Trustee	Geoffrey Gorsuch	Present

Agenda Items

1. **Call to order** President Susan Fischbeck called meeting to order at 9:04 am
2. **Secretary's Report** -----
Approval of minutes of 8/6/20 with amendments – approved unanimously
3. **Treasurer's Report** -----
Treasurer Susan Putney submitted accounts from M & T Bank approved unanimously.
4. **Approval of bills**
Approved unanimously
5. **Town Board Report** -----

Boiler replacement was discussed

Ash borer problem was discussed – several trees affected – town will explore tree removal, replacement.

– there will be a Town budget meeting this coming week and Phil will propose that the board will contribute a minimum of \$5,000 toward the repair/replacement of boiler.

Fence removal around air conditioner needs to be removed.

6. Correspondence -----

Donation from Women of the Moose – thank you letter

7. Library Director's Report

- Director's Report attached
- Possible Posting library services to schools – databases, ebooks, could be offered to students – possibility to increase library card distribution.

8. Old Business

Whistler-blower policy – needs a designated person or persons to function as the compliance officer for. Motion to have Board president designate board members as compliance officer committee. Approved unanimously.

Long range plan – motion to approve the plan as written and make it a living document with regular reviews in January. Unanimously passed.

9. New Business

Board recruitment – board members encouraged to look for new members.

Motion that the board proposes to contribute up to \$5,000 for boiler replacement due to Covid 19 crisis with board. Passed unanimously.

Idea to move our meeting to meetings to second Thursdays. Passed unanimously.

Jennifer will review our geographic service area and validate what areas we are serving and possibly annexing areas like Sardinia.

10. Next meeting date and time: October 8, 2020 at 9 am

11. Adjournment – Meeting was adjourned at 9:58 .am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

Motion that the board proposes to contribute up to \$5,000 for boiler replacement due to Covid 19 crisis involving town budget. Passed unanimously.

Motion to move our meeting to second Thursdays because of Central's meeting being held on the second Wednesdays . Passed unanimously.

Motion to have Board president designate board members as compliance officer committee. Approved unanimously.

Motion to approve the long range plan as written and make it a living document with regular reviews in January. Unanimously passed.