

Hulbert Library of the Town of Concord

Meeting Minutes

Date: August 3, 2020

Time Start: 9:08 AM Time End: 10:10 AM

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting in the age of the Covid 19 pandemic**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Present
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Present
Trustee	Diane Bookhagen	Present
Trustee	Geoffrey Gorsuch	Present

Agenda Items

1. **Call to order** President Susan Fischbeck called meeting to order at 9:04 am
2. **Secretary's Report** -----
Approval of minutes of 7/2/20 with amendments – approved unanimously
3. **Treasurer's Report** -----
Treasurer Susan Putney submitted accounts from M & T Bank approved unanimously.
4. **Approval of bills**
Approved unanimously
5. **Town Board Report** -----

Boiler replacement was discussed – Tom Randall was consulted regarding boiler replacement and suggested there may be some warranty issues with existing boiler plus recirculating pump may need replacement. Town is aware of situation however budgetary restrictions are holding up expenditures during the pandemic. Uncertainty in Federal Assistance to towns is making decision making problematic. No subsequent action this month.

6. Correspondence -----

No correspondence

7. Library Director's Report

- Director's Report attached
- Face shields are permitted for patrons entering library according to NYS governor's guidelines.

8. Old Business - none

9. New Business –

Motion to support Library Director Jennifer Morris to continue to make decisions on staffing for the next few months to meet the needs of patrons and staff. Passed unanimously.

Tree service may be needed because of tree borer problem. Town of Concord will be informed about tree problem through either removal or treatment. Motion to have Jennifer get an estimate to treat tree. Passed unanimously.

Whistleblower policy may be need to be reviewed and approved.

Long range planning will be reviewed at next board and a subgroup planning meeting

10. Next meeting date and time: September 3, 2020 at 9 am

11. Adjournment – Meeting was adjourned at 10:04 am

