

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 8/11/22

Time Start: 9:04 am Time End: 10:05 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Absent excused
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Absent
Trustee	Susan Kellner	Present
Trustee	Gwen Bixby	Present
Trustee – Village Rep	Linsey Buncy	Present

Agenda Items

- Call to order** President Susan Fischbeck called meeting to order at 9:04 am
- Secretary's Report** -----
Motion to approve minutes – Sue Putney proposed approval, Sue Kellner seconded, passed unanimously
- Treasurer's Report** -----
 - Sue Putney presented reports on accounts. Motion to approve treasurer's report Sue Kellner proposed Gwen B seconded – approved unanimously.
 - Motion was made to transfer \$7,000 from CD to private funds for the payment of construction related expenses. Sue K. motioned, seconded by Gwen B. passed unanimously.
- Approval of bills** approved without objection.
 - County
 - Village water \$98,99
 - Pending invoice from Joy Kubler and Associates – board authorized payment up to the \$7,000 allocation for bills due (approximately \$3,000 has been paid).
 - Private
 - None.

5. Town Board Report -----

Phil Drozd reported on driveway progress, has secured a bid of \$7,100 labor for installation of LED lighting, there is a meeting of Town of Concord tonight during which business will include approvals needed for construction grants from Central Library/NYS Aid

6. Committee work-----

Finance – No report
Building and grounds – no report
Strategic planning – no report
Personnel - No report

7. Correspondence -----

Donor acknowledgement letter to Dawnmarie Dains.

8. Library Director’s Report

Director’s Report attached

9. Old Business –

- .Construction Aid Grant application is underway and waiting for certain financial pieces from Town and other sources
- Joy Kubler has submitted information regarding outdoor programming areas and SHPO authorizations.

10. New Business

- Board authorization needed to move Construction Aid Grant forward: Motion to approve the financing and construction work in concurrence with the State Aid for Library Construction program include parking lot repaving, outdoor programming space and LED retrofit of existing lighting fixtures including approval of section 1-5 of the Construction Aid application. Motion made by Gwen Bixby, seconded Sue Kellner, approved unanimously

11. Next meeting date and time: September 8, 2022 9am

12. Adjournment – Meeting was adjourned at 10:05 am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

Motion to approve the financing and construction work in concurrence with the State Aid for Library Construction program include parking lot repaving, outdoor programming space and LED retrofit of existing lighting fixtures including approval of section 1-5 of the Construction Aid application. Motion made by Gwen Bixby, seconded Sue Kellner, approved unanimously

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