

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 01/02/20

Time Start: 9:00 AM Time End: 10:10 AM

Place: **18 Chapel Street, Springville, NY 14141**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Present
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Trustee	Pam Bartkowski	Present
Town Board Representative	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Present
Trustee	Diane Bookhagen	Present
Trustee	Geoffrey Gorsuch	Present

Agenda Items

- 1. Call to order** President Susan Fischbeck called meeting to order at 9:04 am
- 2. Secretary's Report** -----
Secretary Bob Adler submitted minutes of 12/05/19 meeting for approval.
Revisions on one item – revised.
- 3. Treasurer's Report** -----
Treasurer Susan Putney submitted accounts from M & T Bank
Corrections – none - Treasurer's report accepted as written
- 4. Approval of bills**
Chamber of Commerce bill for \$75 was discussed – suggestion to research the benefits of continuing membership with Chamber but continue membership.
Motion to continue membership with Chamber of Commerce was approved
- 5. Town Board Report** -----
Phil Drozd announced new Town Highway Superintendent Barry Edwards was spoken to about tree removal. Town is supportive of working on tree removals and replacement.

Discussion around re-lamping entire building – Graybar corporation gave a estimate to replace all lights – Phil will continue to

6. Correspondence -----

None

7. Library Director's Report

- Director's Report attached

Idea of starting a "First Friday" program starting this June, July and August with other community organizations such as the Springville Center for the Arts and others.

8. Old Business

Policy Committee update:

- **Standards Committee** – has met once again and will focus continuing to work to bring together a set of policies for compliance with state, local and our library's needs.
Motion was made to adopt Central Library Personnel Policies as the practices of the Hulbert Library of the Town of Concord. Approved and will be inserted in the Standards and Practices work.

January meeting will be devoted to continuing work on strategic plans and other necessary work.

9. New Business

Imperial Door Contracts needs renewal – approved

Our contract extension and memorandum of understanding needs hand vote of approval for February meeting.

10. Next meeting date and time: February 6, 2020 at 9 am

11. Adjournment – Meeting was adjourned at 10:05 am

- Standard Committee Work (continuing)

MISSION

Connecting our community with library resources that enrich, educate, enlighten and entertain.

VISION

The vision of the Concord Library is to be an integral part of creating an engaged, literate, educated, and cultured community.