

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 3/10/22

Time Start: 9:09 am Time End: 10.06 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Absent
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Absent
Trustee	Susan Kellner	Present
Trustee	Gwen Bixby	Zoom linked

Agenda Items

1. **Call to order** President Susan Fischbeck called meeting to order at 9:09 am
2. **Secretary's Report** -----
Motion to approve 2/10/22 minutes – Mary O.. proposed approval, Sue K. seconded, passed unanimously
3. **Treasurer's Report** -----
Treasurer Sue Putney submitted accounts from M & T Bank - , Sue K. proposed approval, Mari O. seconded - approved unanimously.
Discussed rollover of CD in the amount of \$107,045.08 on 5/8/22.
4. **Approval of bills** approved without objection.
 - a. County
 - i. Village water \$83.50
 - ii. B&ECPL return to system \$1,723.21
 - b. Private
 - i. Demco \$77.69 – bookmarks for prizes
 - ii. Lonnie Thompson - \$15.00 for gas for snowblower

5. Town Board Report -----

Phil Drozd reported that

- Repaving parking lot will require cut-outs for asphalt – a more extensive repair than just repaving.
- Any heavy equipment work should be done before that i.e. if there will be a concrete insert in an area of the outside of building, should be down before repaving.
- Also announced a Music series starts 6/1 thru Labor Day which might require some library coordination with hours, etc.

6. Committee work-----

Finance – No report

Building and grounds – no report

Strategic planning – tentatively will meet on March 19, 2022 9 – 11 or 12.

Personnel – no report

7. Correspondence -----

None

8. Library Director’s Report

- Director’s Report attached
- Thank you to Gwen Bixby for sewing program
- Possibly add What do you need to know about computing for Patron Polling

9. Old Business –

- Suggest scheduling Chevalier Landscaping for a cleanup date in May

10. New Business

None

11. Next meeting date and time: April 10, 2022

12. Adjournment – Meeting was adjourned at 10:08 am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

Upcoming Strategic Planning Meeting to meet at the Concord Library – Saturday 9am March 19. 2022 – Bob Adler to coordinate with Susan Fischbeck with agenda items.