

Hubert Library of the Town of Concord

Meeting Minutes

Date: 3/9/23 R

Time Start: 9:05 am Time End: 10:00 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Present
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Absent excused
Library Director	Jennifer Morris	Present
Trustee	Susan Kellner	Present
Trustee – Village Rep	Lindsay Buncy	Absent excused
Trustee	Mary Carol Dearing	Absent excused

Agenda Items

1. **Call to order** Sue Fischbeck called meeting to order at 9:06 am
2. **Secretary's Report** -----
Motion to approve minutes of 2/09/23 – Sue Putney proposed approval, Sue Kellner seconded, passed unanimously
3. **Treasurer's Report** -----
Sue Putney presented reports on accounts. Stephanie Bacon proposed approval, Sue Kellner seconded. Approved unanimously
4. **Approval of bills** approved without objection.
 - a. County
 - i. Village water \$89.50
 - ii. Village Electric \$421.75
 - iii. Johnson Controls – Annual contract for security \$961.92 3/1/23
 - b. Private
 - i. Brodart – book processing supplies \$9.56
5. **Village Report**
No report. Possibility of asking Lindsay Buncy to submit updates in writing if not able to attend if pertinent issues for library come up (village events) discussed.

6. Town Board Report-----

No report – meeting held with Phil Drozd re: construction – see old business

7. Committee work-----

Finance – met today to discuss fund raising options for future and year end appeal allocations, etc.

Building and grounds – No report

Strategic planning – progress report of Director attached

Personnel - no report

8. Correspondence -----

None.

9. Library Director’s Report

- Director’s Report attached

10. Old Business

- a. Sue F. uploaded new bylaws changes on Concord Library website –.Sue K motioned, Sue P seconded passed unanimously
- b. Sue Fischbeck, Jennifer Morris and Phil Drozd to met to discuss the current state of construction application and what needs to be amended for the grant to go forward. Green wall was discussed however there seems to be no support for it at the town level at this time.

11. New Business

- a. Motion to become an Springville Center for the Arts official Art Crawl sponsor involving \$100 donation. Stephanie Bacon motioned, Sue Kellner seconded passed unanimously.
- b. Change of hours to Monday thru Friday 10am – 6pm all board members in favor. Will take place in April.
- c. Motion to approve Kelly Campbell as new board member. Sue P motioned Sue K seconded. Passed unanimously.

12. Next meeting date and time: April 13, 2023 **at 8:30 am** in the Community Room of the Concord Library.

13. Adjournment – Meeting was adjourned at 10:00 am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

MOTIONS:

Motion to become an Springville Center for the Arts official Art Crawl sponsor involving \$100 donation. Stephanie Bacon motioned, Sue Kellner seconded passed unanimously.

Motion to amend bylaws Sue F. requested bylaws be changed to comply with current realities, Sue K motioned Sue P seconded passed unanimously.

Motion to approve Kelly Campbell as new board member. Sue P motioned Sue K seconded. Passed unanimously.

DISCUSSION AND APPROVAL

Change of hours to Monday thru Friday 10 am – 6 pm all board members in favor. Will take place at the end of May 2023.

REMINDERS:

(from January 2023 meeting)

Jennifer Morris needs to respond to request by BECPL Central Andrew Wiede to apply for structural repairs for future years including HVAC, automatic doors, new interior areas of the building, insulation and roofing etc. Will send in a wish list and will copy Bob Adler.

(from March 2023 meeting)

Send Lindsay Buncy a request to send in a brief statement of update from village meetings if not able to attend.

NEW BOARD MEETING time starts at 8:30 April 13, 2023!