

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 11/12/20

Time Start: 9:06 am Time End: 9:58 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting in the age of the Covid 19 pandemic**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Absent
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Mary O'Reilly	Absent
Trustee	Diane Bookhagen	Absent
Trustee	Geoffrey Gorsuch	Present

Agenda Items

- 1. Call to order** President Susan Fischbeck called meeting to order at 9:06 am
- 2. Secretary's Report** -----
Approved as written
- 3. Treasurer's Report** -----
Treasurer Susan Putney submitted accounts from M & T Bank approved unanimously.
- 4. Approval of bills**
Village water \$77.00
Demco – library supplies \$79.56
Lowe's \$43.98
Approved unanimously
- 5. Town Board Report** -----

Boiler replacement is scheduled for November and will include \$5,000 expenditure from board controlled funds.
- 6. Correspondence** -----

Thank you letters to Clarence Harrison – donation of \$25 and Dawn Marie and Dennis Dains \$50.

7. Library Director's Report

- Director's Report attached

8. Old Business

9. New Business

COVID 19 Micro-Cluster Plan moved for approval with a modification for adding 1 hour limitation to both Orange and Yellow Areas – approved unanimously.

Trustee Term Renewal – Sue Fischbeck – moved to present Sue to Town Board for approval for another 5 year term. Approved unanimously.

Freedom of Information Act – will be discussed and approved in December.

10. Next meeting date and time: December 12, 2020 at 9 am

11. Adjournment – Meeting was adjourned at 9:58 .am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

- COVID 19 Micro-Cluster Plan approve
- Trustee Term Renewal – Sue Fischbeck approved forward to Town