Hulbert Library of the Town of Concord

Meeting Minutes

Date: 11/12/20

Time Start: 9:06 am  Time End: 9:58 am

Place: Concord Library Community Room – in person meeting

Type: Regular Scheduled Board Meeting in the age of the Covid 19 pandemic

Attendees:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Susan Fischbeck</td>
<td>Present</td>
</tr>
<tr>
<td>Vice president</td>
<td>Stephanie Bacon</td>
<td>Absent</td>
</tr>
<tr>
<td>Secretary</td>
<td>Bob Adler</td>
<td>Present</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Susan Putney</td>
<td>Present</td>
</tr>
<tr>
<td>Town Board Rep</td>
<td>Phil Drozd</td>
<td>Present</td>
</tr>
<tr>
<td>Library Director</td>
<td>Jennifer Morris</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Mary O’Reilly</td>
<td>Absent</td>
</tr>
<tr>
<td>Trustee</td>
<td>Diane Bookhagen</td>
<td>Absent</td>
</tr>
<tr>
<td>Trustee</td>
<td>Geoffrey Gorsuch</td>
<td>Present</td>
</tr>
</tbody>
</table>

Agenda Items

1. **Call to order**  President Susan Fischbeck called meeting to order at 9:06 am

2. **Secretary’s Report**  
   
   Approved as written

3. **Treasurer’s Report**  
   
   Treasurer Susan Putney submitted accounts from M & T Bank approved unanimously.

4. **Approval of bills**  
   Village water $77.00
   Demco – library supplies $79.56
   Lowes $43.98
   Approved unanimously

5. **Town Board Report**  
   Boiler replacement is scheduled for November and will include $5,000 expenditure from board controlled funds.

6. **Correspondence**  

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Thank you letters to Clarence Harrison – donation of $25 and Dawn Marie and Dennis Dains $50.

7. **Library Director’s Report**
   - Director’s Report attached

8. **Old Business**

9. **New Business**
   COVID 19 Micro-Cluster Plan moved for approval with a modification for adding 1 hour limitation to both Orange and Yellow Areas – approved unanimously.
   Trustee Term Renewal – Sue Fischbeck – moved to present Sue to Town Board for approval for another 5 year term. Approved unanimously.
   Freedom of Information Act – will be discussed and approved in December.

10. Next meeting date and time: December 12, 2020 at 9 am

11. Adjournment – Meeting was adjourned at 9:58 am
• COVID 19 Micro-Cluster Plan approve
• Trustee Term Renewal – Sue Fischbeck approved forward to Town