

## Hulbert Library of the Town of Concord

### Meeting Minutes

Date: 9/14/23

Time Start: 8:30 am Time End: 9:00 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting**

#### Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Present
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present for after meeting
Library Director	Jennifer Morris	Present
Trustee	Susan Kellner	Online present
Trustee – Village Rep	Lindsay Buncy	Absent
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Online present

#### Agenda Items

- 1. Call to order** Sue Fischbeck called meeting to order at 8:30 am
- 2. Secretary's Report** -----  
Motion to approve minutes of 9/14/23 with spelling amendment Stephanie Bacon proposed approval, Sue Putney seconded, passed unanimously
- 3. Treasurer's Report** -----  
Sue Putney presented reports on accounts. As construction grants become available there is a need for transfer of funds and create a new money market account to be created as follows:  
  
Motion to move funds from Cattaraugus County Bank to newly created M&T Money Market Account at 4.5% interest. Stephanie Bacon motioned, Mary Carol seconded – passed unanimously. The amount of transfer initially to be \$ 143,477.78 based on current accounts.  
  
Board discussed signatories and Susan Fischbeck as President and Susan Putney as Treasurer will be continued as signatories  
  
Motions to accept treasurer's report – Mary Carol motioned, Stephanie Bacon seconded – accepted unanimously
- 4. Approval of bills** approved without objection.

- a. County
  - i. Village water \$113.50
  - ii. Village Electric \$272.79
- b. Private – none

**5. Village Report**-----  
 No report.

**6. Town Board Report**-----No  
 report.

**7. Committee work**-----

- Finance – No report.
- Building and grounds – No report
- Strategic planning – no report
- Personnel - no report
- Outreach committee – No report
- Sustainability committee – No report.

**8. Correspondence** -----

\$50 donation acknowledged from Peggy Hess

**9. Library Director’s Report**

- Director’s Report attached

**10. Old Business**

- a. Construction grant to be discussed at special meeting immediately following this board meeting. Meeting to be held in library building with Joy Kubler and Associates.
- b. Mary Carol will address the current book reading issues in schools at next meeting.

**11. New Business**

- a. Springville Griffith Community Education Foundation Library Fundraiser to be held on November 4, 2023 6-9 pm at Stoney Oak Ridge, 11655 Moore Road, Springville – tickets are \$40 and can be obtained at [www.SGCEF.com](http://www.SGCEF.com).

**12. Next meeting date and time:** November 9, 2023 **at 8:30 am** in the Community Room of the Concord Library.

**13. Adjournment** – Meeting was adjourned at 9:00 am



**SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----**

**MOTIONS:** -. Motion to move funds from Cattaraugus County Bank to newly created M&T Money Market Account at 4.5% interest. Stephanie Bacon motioned, Mary Carol seconded – passed unanimously. The amount of transfer initially to be \$ 143,477.78 based on current accounts.

**REMINDERS:**

Building and Ground committee needs to schedule a meeting – Bob Adler  
Board members should attend Town Board meeting to keep good communications with Town board members – all board members