Hulbert Library of the Town of Concord

Meeting Minutes

Date: 10/8/20

Time Start: 9:05 AM  Time End: 9:58 AM

Place: Concord Library Community Room – in person meeting

Type: Regular Scheduled Board Meeting in the age of the Covid 19 pandemic

Attendees:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Susan Fischbeck</td>
<td>Present</td>
</tr>
<tr>
<td>Vice president</td>
<td>Stephanie Bacon</td>
<td>Present</td>
</tr>
<tr>
<td>Secretary</td>
<td>Bob Adler</td>
<td>Present</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Susan Putney</td>
<td>Present</td>
</tr>
<tr>
<td>Town Board Rep</td>
<td>Phil Drozd</td>
<td>Phoned in</td>
</tr>
<tr>
<td>Library Director</td>
<td>Jennifer Morris</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Mary O’Reilly</td>
<td>Absent</td>
</tr>
<tr>
<td>Trustee</td>
<td>Diane Bookhagen</td>
<td>Absent</td>
</tr>
<tr>
<td>Trustee</td>
<td>Geoffrey Gorsuch</td>
<td>Present</td>
</tr>
</tbody>
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Agenda Items

1. **Call to order**  President Susan Fischbeck called meeting to order at 9:04 am

2. **Secretary’s Report**  
   Paragraph amendment wording under new business 9/3/20 meeting
   Library director requested itemization of bills approval in minutes

3. **Treasurer’s Report**  
   Treasurer Susan Putney submitted accounts from M & T Bank approved unanimously.

4. **Approval of bills**  
   Water bill - approved payment

5. **Town Board Report**
   Boiler replacement was discussed – town accepted possible contribution by board ($5,000) toward boiler replacement.

6. **Correspondence**
   None
7. **Library Director’s Report**

- Director’s Report attached
- Authorization to spend up to $700 on supplies for display items and book cart. Motion Stephanie, Sue Putney second, passed unanimously.

8. **Old Business**

   Whistleblower policy as written Stephanie, Sue approved unanimously.
   Board member recruitment continues.
   Jennifer continues to explore unserved areas for geographic – NYS ORPS library information.

9. **New Business**

   None

10. Next meeting date and time: November 12, 2020 at 9 am

11. Adjournment – Meeting was adjourned at 9:58 am
SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS

- Authorization to spend up to $700 on supplies for display items and book cart.
- Whistle blower policy approved