

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 10/3/19

Time Start: 9:00 AM Time End: 10:10 AM

Place: **18 Chapel Street, Springville, NY 14141**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Absent
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Trustee	Pam Bartkowski	Present
Town Board Representative	Phil Drozd	Delayed
Library Director	Jennifer Morris	Present
Trustee	Darlene Sarver	Internet present
Trustee	Mary O'Reilly	Present
Trustee	Diane Bookhagen	Present
Trustee	Geoffrey Gorsuch	Absent

Agenda Items

- 1. Call to order** President Susan Fischbeck called meeting to order at 9:06 am
- 2. Secretary's Report** -----
Secretary Bob Adler submitted minutes of 9/5/19 meeting for approval.
Corrections - none
Motion to approve by Sue P. Seconded by Pam B. 8 Ayes 0 Nays
- 3. Treasurer's Report** -----
Treasurer Susan Putney submitted accounts from M & T Bank
Corrections - none
Motion to approve by Pam B. Seconded by Bob A. 6 Ayes 0 Nays
Discussion regarding petty cash policies. Under policy date 2016.
- 4. Approval of bills**
Village of Springville water bill paid \$101. Water bill is going up next month
Motion to approve Pam seconded by Sue 8 ayes 0

No need to approve

5. Town Board Report -----

Sidewalk situation connector link – between parking lot/Heritage Park is being explored by Phil and the Town of Concord board and budget committees.

6. Correspondence -----

- Thank you for donors, Village of Springville dress down days \$50
- Letter to John Sargent, CEO Macmillan Publishing re eBook lenders

7. Library Director's Report

- Director's Report

Pam moved Bob seconded Diane Approve programming and associated

Pam moved to transfer \$5,000 from Diane to cover funds. 8 ayes, 0 naves.

Motion for Approval spending items in directors report Motion Steph Second Sue 8 ayes.

Discussion: Consider reviewing programming costs, relative expenditures and benefiting patrons.

Snow blower needs servicing possible \$500

Reviewed landscaping ideas:

Motion to have Jakes landscaping spend up to \$400 to clean up landscaping – Sue proposed Pam seconded. 6 ayes 2 naves.

8. Old Business

Standards

Bylaws dictate that we should have elections at December meeting. We need to confirm board positions by then and check term limits.

Standards committee Meeting is set for October 9 2 pm at Concord library.

We need to support libraries budget increase by contacting relevant legislators.

9. New Business

Geoffrey Gorsuch indicated that we have an Ash tree that needs to be treated. Geoffrey will pursue organizing around landscaping issues.

10. Next meeting date and time: November 7, 9 am

11. Adjournment – Meeting was adjourned at 10:01 AM Pam moved Sue seconded

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

Meeting of the Standards committee scheduled for October 9, 2019 at 2 pm at Concord Library.