Hulbert Library of the Town of Concord

Meeting Minutes

Date: 10/3/19
Time Start: 9:00 AM  Time End: 10:10 AM

Place: 18 Chapel Street, Springville, NY 14141

Type: Regular Scheduled Board Meeting

Attendees:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Susan Fischbeck</td>
<td>Present</td>
</tr>
<tr>
<td>Vice president</td>
<td>Stephanie Bacon</td>
<td>Absent</td>
</tr>
<tr>
<td>Secretary</td>
<td>Bob Adler</td>
<td>Present</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Susan Putney</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Pam Bartkowski</td>
<td>Present</td>
</tr>
<tr>
<td>Town Board Representative</td>
<td>Phil Drozd</td>
<td>Delayed</td>
</tr>
<tr>
<td>Library Director</td>
<td>Jennifer Morris</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Darlene Sarver</td>
<td>Internet present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Mary O’Reilly</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Diane Bookhagen</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Geoffrey Gorsuch</td>
<td>Absent</td>
</tr>
</tbody>
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Agenda Items

1. **Call to order**  President Susan Fischbeck called meeting to order at 9:06 am

2. **Secretary’s Report**

   Secretary Bob Adler submitted minutes of 9/5/19 meeting for approval.
   Corrections - none
   Motion to approve by Sue P. Seconded by Pam B. 8 Ayes 0 Nayes

3. **Treasurer’s Report**

   Treasurer Susan Putney submitted accounts from M & T Bank
   Corrections - none
   Motion to approve by Pam B. Seconded by Bob A. 6 Ayes 0 Nayes
   Discussion regarding petty cash policies. Under policy date 2016.

4. **Approval of bills**

   Village of Springville water bill paid $101. Water bill is going up next month
   Motion to approve Pam seconded by Sue 8 ayes 0

   No need to approve
5. **Town Board Report**

Sidewalk situation connector link – between parking lot/Heritage Park is being explored by Phil and the Town of Concord board and budget committees.

6. **Correspondence**

- Thank you for donors, Village of Springville dress down days $50
- Letter to John Sargent, CEO Macmillan Publishing re eBook lenders

7. **Library Director’s Report**

- Director’s Report
  
Pam moved Bob seconded Diane Approve programming and associated
Pam moved to transfer $5,000 from Diane to cover funds. 8 ayes, 0 nayes.
Motion for Approval spending items in directors report Motion Steph Second Sue 8 ayes.
Discussion: Consider reviewing programming costs, relative expenditures and benefiting patrons.
Snow blower needs servicing possible $500
Reviewed landscaping ideas:
Motion to have Jakes landscaping spend up to $400 to clean up landscaping – Sue proposed Pam seconded. 6 ayes 2 nayes.

8. **Old Business**

**Standards**

Bylaws dictate that we should have elections at December meeting. We need to confirm board positions by then and check term limits.

**Standards committee Meeting is set for October 9 2 pm at Concord library.**

We need to support libraries budget increase by contacting relevant legislators.

9. **New Business**

Geoffrey Gorsuch indicated that we have an Ash tree that needs to be treated. Geoffrey will pursue organizing around landscaping issues.

10. Next meeting date and time: November 7, 9 am

11. Adjournment – Meeting was adjourned at 10:01 AM Pam moved Sue seconded
Meeting of the Standards committee scheduled for October 9, 2019 at 2 pm at Concord Library.