

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 9/14/23

Time Start: 8:35 am Time End: 9:48 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Present
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Present
Library Director	Jennifer Morris	Present
Trustee	Susan Kellner	Present
Trustee – Village Rep	Lindsay Buncy	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	On phone

Agenda Items

1. **Call to order** Sue Fischbeck called meeting to order at 8:35 am
2. **Secretary's Report** -----
Motion to approve minutes of 8/10/23 Stephanie Bacon proposed approval, Mary Carol Dearing seconded, passed unanimously
3. **Treasurer's Report** -----
Sue Putney presented reports on accounts. Sue Kellner proposed approval Mary Carol Dearing seconded. Approved
4. **Approval of bills** approved without objection.
 - a. County
 - i. Village water \$113.50
 - ii. Village Electric \$ 305.55
 - b. Private
 - i. Gwen Bixby – reimbursement for craft supplies for programs \$78.00
 - ii. Petty Cash replenishment \$100.00
5. **Village Report**
Lindsay Buncy stated no new business for village.
6. **Town Board Report**-----

Phil Drozd was present and presented information about a replacement drinking fountain costing about \$1,300 plus installation for a water refilling station. Also discussed clarifying what maintenance free meant as to the upcoming construction grant being considered by the board. Will meet with Sue Fischer to clarify project goals and purchase/contract procedures. Striping and sealing work on driveway is proposed for next budget year. LED retrofit of interior lighting will be scheduled when money arrives.

7. Committee work-----

Finance – met today (9/14/23) and will meet further to discuss procedures on how to document and handle future construction funds.

Building and grounds – will schedule a quarterly meeting to review preventative maintenance for building.

Strategic planning – no report

Personnel - no report

Outreach committee – Sue Kellner continue to pursue working with Springville Peds on books for birthday and literacy grants such as Parent and Child together Time.

Sustainability committee – A sustainability policy was drafted (see new business).

8. Correspondence -----

\$50 donation acknowledged from Women of the Moose

9. Library Director’s Report

- Director’s Report attached

10. Old Business

- a. Sustainability committee met. – A motion to adopt the Hulbert Library of the Town of Concord Sustainability Policy. Moved by Stephanie Bacon, seconded by Susan Putney – passed unanimously
- b. Sue Fischbeck discussed possible fundraising through the Community Foundation – trustees may be called on to assist in fundraising possibly in November 2023.
- c. Landscaping issues were briefly discussed – no resolve.

11. New Business

- a. Mary Carol initiated a private correspondence with the SGI schools who are facing a challenge from a parent who wants a book removed. Suggested that we become aware of and prepare for a challenge and support the school system. Jennifer mentioned an ALA book called “Freedom” which outlines info on book banning. There is an internal system of redress within the Central library system for addressing issues..

12. Next meeting date and time: October 12, 2023 at **8:30 am** in the Community Room of the Concord Library.

13. **Adjournment** – Meeting was adjourned at 9:40 am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

- a. **MOTIONS:** - motion to adopt the Hulbert Library of the Town of Concord Sustainability Policy. Moved by Stephanie Bacon, seconded by Susan Putney – passed unanimously.

REMINDERS:

Building and Ground committee needs to schedule a meeting – Bob Adler
Board members should attend Town Board meeting to keep good communications with Town board members – all board members