Hulbert Library of the Town of Concord

Meeting Minutes

Date: 4/13/23

Time Start: 8:32 am  Time End: 9:58 am

Place: Concord Library Community Room – in person meeting

Type: Regular Scheduled Board Meeting

Attendees:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Susan Fischbeck</td>
<td>Present</td>
</tr>
<tr>
<td>Vice President</td>
<td>Stephanie Bacon</td>
<td>Present</td>
</tr>
<tr>
<td>Secretary</td>
<td>Bob Adler</td>
<td>Present</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Susan Putney</td>
<td>Present</td>
</tr>
<tr>
<td>Town Board Rep</td>
<td>Phil Drozd</td>
<td>Present</td>
</tr>
<tr>
<td>Library Director</td>
<td>Jennifer Morris</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Susan Kellner</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee – Village Rep</td>
<td>Lindsay Buncy</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Mary Carol Dearing</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Kelly Campbell</td>
<td>Present</td>
</tr>
</tbody>
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Agenda Items

1. Call to order  Sue Fischbeck called meeting to order at 9:05 am

2. Secretary’s Report  
   
   Motion to approve minutes of 3/09/23 – Several revisions as to times – corrected
   –Stephanie Bacon proposed approval, Mary Carol Dearing seconded, passed unanimously

3. Treasurer’s Report  
   
   Sue Putney presented reports on accounts. Several clarification questions as to electrical usage. Sue Kellner proposed approval Kelly Campbell seconded. Approved

4. Approval of bills  approved without objection.
   a. County
      i. Village water $89.50
      ii. Village Electric $297.16
   b. Private
      i. Amazon – LEGOS/Children’s books Restricted funds $195.55
      ii. Amazon – LEGOS/Children’s books Restricted funds $143.47
      iii. ACT annual membership $20
      iv. Jennifer Morris – mileage/parking $37.27 – will check to see is County allowable expense

5. Village Report
Lindsay Buncy attended “Trees” conference in Baldwinville recently – Springville has/is receiving a certified Tree City designation.
6. Town Board Report-----------------------------------------------

   Phil Drozd said Electrical contract to redo lighting with LED is pending grant approval through NYS channels.

7. Committee work-----------------------------------------------

   Finance – no report
   Building and grounds – No report – discussed landscaping volunteer work
   Strategic planning – no report
   Personnel - no report
   Outreach committee – Sue Kellner attempted outreach to SGI High school
   Sustainability committee – Mary Carol presented info – see below

8. Correspondence -----------------------------------------------

   none

9. Library Director’s Report

   • Director’s Report attached

10. Old Business - none

11. New Business

   Sustainable Library Certification work – Mary Carol has been pursuing Sustainable Library Certification under the New York Library Association’s Sustainability Initiative in conjunction with Jennifer Morris. Motion made by Stephanie Bacon, seconded by Kelly Campbell to authorize payment of $250 to fund the initiative payable to NYLA for materials and education associated with this effort. Passed unanimously.

   Annual Report of the Town of Concord Annual Report for Public and Association Libraries 2022 was circulated and will be made available online for board members. Motion to accept and file the report made by Mary Carol seconded by Kelly – passed unanimously.

12. Next meeting date and time: May 11, 2023 at 8:30 am both in the Community Room of the Concord Library.

13. Adjournment – Meeting was adjourned at 9:58 am
SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS

MOTIONS:

Sustainable Library Certification dues payment - Motion made by Stephanie Bacon, seconded by Kelly Campbell to authorize payment of $250 to fund the initiative payable to NYLA for materials and education associated with this effort. Passed unanimously.


REMINDERS: - none