

Hulbert Library of the Town of Concord

Meeting Minutes

Date: 6/8/23

Time Start: 8:38 am Time End: 9:50 am

Place: **Concord Library Community Room – in person meeting**

Type: **Regular Scheduled Board Meeting**

Attendees:

President	Susan Fischbeck	Present
Vice president	Stephanie Bacon	Present
Secretary	Bob Adler	Present
Treasurer	Susan Putney	Present
Town Board Rep	Phil Drozd	Absent
Library Director	Jennifer Morris	Present
Trustee	Susan Kellner	Present
Trustee – Village Rep	Lindsay Buncy	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Absent excused

Agenda Items

1. **Call to order** Sue Fischbeck called meeting to order at 8:38 am
2. **Secretary's Report** -----
Motion to approve minutes of 5/11/23 Sue Putney proposed approval, Sue Kellner seconded, passed unanimously
3. **Treasurer's Report** -----
Sue Putney presented reports on accounts. Mary Carol proposed approval Sue Kellner seconded. Approved
4. **Approval of bills** approved without objection.
 - a. County
 - i. Village water \$186.81
 - ii. Village Electric \$114.00
 - iii. Village Garbage fee \$326.78 (\$64 tote cost + \$262.78 annual fee)
 - iv. Karyn Hanrahan – Mileage Youth Service Meeting at Audubon Library 5/18/23
 - b. Private
 - i. Uline – paper bages \$63.00
5. **Village Report**
Lindsay Buncy reported on road resurfacing projects.

6. Town Board Report-----

Stephanie Bacon – no report

7. Committee work-----

Finance – no report

Building and grounds – no report

Strategic planning – no report

Personnel - no report

Outreach committee – Sue Kellner and Mary Carol Dearing continue to work with the elementary school. Possible involvement of parents thru PTA discussed.

Sustainability committee – Discussed dynamics of process and what, whom and when should be involved going forward- committee met with Andrea, Heather (staff), Jennifer, Mary Carol, Bob.

8. Correspondence -----

Ron Donhauser donation and Jolene Hawkins donation thank you letters.

9. Library Director’s Report

- Director’s Report attached

10. Old Business

- a. Sustainability committee met (see above)
- b. Sue Fischbeck discussed possible fundraising through the Community Foundation – trustees may be called on to assist in fundraising possibly in November 2023.
- c. Landscaping issues were briefly discussed – no resolve.

11. New Business

- a. HS Students assisted library in the day of Caring – motion to give donation of \$100 to HS Prom – made by Sue Putney, seconded Stephanie Bacon – approved unanimously.

12. Next meeting date and time: July 13, 2023 **at 8:30 am** in the Community Room of the Concord Library.

13. Adjournment – Meeting was adjourned at 9:40 am

SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS -----

- a. **MOTIONS:** - motion to give donation of \$100 to HS Prom – made by Sue Putney, seconded Stephanie Bacon – approved unanimously.

REMINDERS: - none