

## Hulbert Library of the Town of Concord

### Meeting Minutes

**Date:** December 11, 2025

**Time Start:** 8:37 AM      **Time End:** 9:02 AM

**Place:** Concord Library Community Room - in person meeting

**Type:** Regular Scheduled Board Meeting

#### Attendees:

President	Sue Fischbeck	Absent - excused
Vice President	Stephanie Bacon	Present
Treasurer	Sue Putney	Present
Secretary	Sue Kellner	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Present
Trustee	Laura Safford	Present
Trustee	Kara Kane	Present
Trustee	Steven Bower	Absent-excused
Town Board Rep	Phil Drozd	Absent-excused
Village Rep	Lindsay Buncy	Absent-excused
Library Director	Jennifer Morris	Present

#### Agenda Items

1. **Call to order** Stephanie Bacon called the meeting to order at 8:37 AM.

2. **Secretary's Report**

Motion was made to approve the minutes of November 13, 2025 by Laura. Kelly seconded, passed unanimously.

3. **Treasurer's Report**

Sue Putney presented reports on accounts. Kara proposed approval and Kelly seconded. Passed unanimously.

4. **Approval of Bills**

a. County

i. Village water \$122.00

- ii. Village electric \$220.68
- b. Private
  - i. Geoffrey Gorsuch - reimbursement for Lowes - paint for patched wall - \$29

Sue P. made a motion to approve the bills. Laura seconded the motion.  
Approved unanimously.

**5. Committee Work**

- a. **Sustainable Libraries Initiative** - meeting next week
- b. **Outreach** - none

**6. Village Report** - none

**7. Town Board Report** - none

**8. Correspondence**

- a. Donations - no restrictions - thank you letters sent
  - i. \$50 from Catherine and George Ballantyne
  - ii. \$100 from Irene Lockwood

**9. Director's Report** - see attached

**10. Old Business**

- a. New blinds needed for meeting room
- b. Strategic Planning Meeting date - will set it via email

**11. New Business** - none

**12. Next Meeting Date:** January 15, 2025

**13. Adjournment:** A motion was made by Laura to adjourn the meeting at 9:02 AM. It was seconded by Kara. The motion was carried by all.

Respectfully submitted,  
Susan Kellner