Hulbert Library of the Town of Concord

Meeting Minutes

Date: June 11, 2026

Time Start: 8:32 AM **Time End:** 10:00 AM

Place: Concord Library Community Room - in person meeting
Type: Regular Scheduled Board Meeting

Attendees:

President	Sue Fischbeck	Present
Vice President	TBD	
Treasurer	Sue Putney	Present
Secretary	Sue Kellner	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Absent-excused
Trustee	Laura Safford	Present
Trustee	Kara Kane	Present
Trustee	Steven Bower	Present
Town Board Rep	Phil Drozd	Present
Village Rep	TBD	
Library Director	Jennifer Morris	Present

Agenda Items

- **Call to order** Sue Fischbeck called the meeting to order at 8:32 AM.

- **Village Report - none**

- **Town Board Report - Phil Drozd - work completed or planned**
  - Water filters were changed
  - Probably will need to seal the parking lot this year
  - Organization of the shed
  - Fix the brick on the side of the building
  - Umbrellas put up in outdoor space

- Concrete work on crumbling curb

- **Secretary's Report**

A motion was made to approve the minutes of April 9th, 2026 by Kara. Laura seconded, passed unanimously.

A motion was made to approve the minutes of the Strategic Planning meeting of April 29, 2026 by Kara. Sue P. seconded, passed unanimously.

Treasurer's Report

- Sue Putney presented reports on accounts.

A motion was made to approve the Treasurer's Reports of April and May by Laura. Mary Carol seconded, passed unanimously.

- **Approval of Bills**
  - County
    - Village water $113.50 (May)
    - Village electric $249.69 (May)
    - Redding Heating & Cooling - air grate cleaning $1,589 (May)
    - Village water $122.00
    - Village electric 176.06
    - Mileage - Karyn Hanrahan to Grand Island Library for YSG meeting 5/28/2026 - $68.15
  - Private
    - Springville Garden Club - Garden Walk Sponsor - half page ad $30 (May)
    - Geoffrey Gorsuch - reimbursement - Lowe's - front garden supplies $132.42

A motion was made to approve the bills by Sue P. Kara seconded, passed unanimously.

- **Committee Work**
  - Sustainable Libraries Initiative
    - Jennifer and Mary Carol met recently and will soon be working on the final presentation
  - Finance - none
  - Building Maintenance
    - possible work on the roof

- Outreach
    - Jennifer has been going to the senior center once a month. Good interactions were made
    - School visits going well

- **Correspondence - none**

- **Director's Report - see attached**

- **Old Business**
    - Board meeting schedule - tentative plans to switch to 5 times a year - February, April, June, September, November. We will meet August 6 to finalize the new schedule.

- **New Business**
    - Privacy Pod Policy
        - A motion was made to approve the policy by Mary Carol. Steven seconded, passed unanimously.
    - Minimum standards for Public and Association Libraries - will discuss next meeting
    - New library system director Christine Schonhart

- **Next Meeting Date** - August 6th @8:30 AM

- **Adjournment:** A motion was made by Mary Carol to adjourn the meeting at 10:00 AM. It was seconded by Steven. The motion was carried by all.

Respectfully submitted,
Susan Kellner