

Hulbert Library of the Town of Concord

Meeting Minutes

Date: May 8, 2025

Time Start: 8:33 AM **Time End:** 9:47 AM

Place: Concord Library Community Room - in person meeting

Type: Regular Scheduled Board Meeting

Attendees:

President	Sue Fischbeck	Present
Vice President	Stephanie Bacon	Present
Treasurer	Sue Putney	Present
Secretary	Sue Kellner	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Present
Trustee	Laura Safford	Present
Trustee	Kara Kane	Present
Town Board Rep	Phil Drozd	Present
Village Rep	Lindsay Buncy	Absent-excused
Library Director	Jennifer Morris	Present

Agenda Items

1. **Call to order** Sue Fischbeck called the meeting to order at 8:33 AM.

2. **Secretary's Report**

Motion was made to approve the minutes of April 10, 2025 by Sue P. Laura seconded, passed unanimously.

3. **Treasurer's Report**

Sue Putney presented reports on accounts. Laura proposed approval and Kara seconded. Passed unanimously.

4. **Approval of Bills**

a. County

i. Village water \$122.00

ii. Village electric \$395.20

b. Private - none

Kara made a motion to approve the bills. Mary Carol seconded the motion.
Approved unanimously.

5. Committee Work

- a. Sustainable Libraries Initiative - no update
- b. Outreach
 - i. school visit on June 3. Kindergarten classes will be here from 10AM to 1PM.
- c. Building Maintenance Committee - no update

6. Village Report - none

7. Town Board Report -

- a. Discussion of the Outdoor Space ceremony to be held from 3:00 - 3:30 PM on June 7 during Art Crawl.
- b. Bids received for the plumbing jobs indoor and out
- c. Discussion of new native garden

8. Correspondence

- a. Discussion of draft of letter to the Springville Journal regarding cuts to the Institute of Museum and Library Services and how they will impact the library

9. Director's Report - see attached

10. Old Business

- a. Construction Aid update - change in scope application. We are \$3000 short of spending the full amount of the grant. We will use part of this for the water fountain. More research will be done regarding what we can use the remaining amount for.
- b. Strategic Plan review - specifics will be added to the plan. A sub-committee will gather to discuss this.

11. New Business

- a. We received the Springville Griffith Community Education Foundation Grant - \$2000 which will go towards the Native Plant Garden.

12. Next Meeting Date: June 12, 2025

13. Adjournment: A motion was made by Mary Carol to adjourn the meeting at 9:47 AM. It was seconded by Laura. The motion was carried by all.

Respectfully submitted,
Susan Kellner