

## Hulbert Library of the Town of Concord

### Meeting Minutes

**Date:** October 9, 2025

**Time Start:** 8:30 AM      **Time End:** 9:40 AM

**Place:** Concord Library Community Room - in person meeting

**Type:** Regular Scheduled Board Meeting

#### Attendees:

President	Sue Fischbeck	present
Vice President	Stephanie Bacon	absent - excused
Treasurer	Sue Putney	present
Secretary	Sue Kellner	present
Trustee	Mary Carol Dearing	present
Trustee	Kelly Campbell	present
Trustee	Laura Safford	present
Trustee	Kara Kane	absent - excused
Town Board Rep	Phil Drozd	absent - excused
Village Rep	Lindsay Buncy	present
Library Director	Jennifer Morris	present
Guest	Steven Bower	present

#### Agenda Items

1. **Call to order** Sue Fischbeck called the meeting to order at 8:38 AM.

2. **Secretary's Report**

Motion was made to approve the minutes of September 11, 2025 by Laura. Mary Carol seconded, passed unanimously.

3. **Treasurer's Report**

Sue Putney presented reports on accounts. Kelly proposed approval and Laura seconded. Passed unanimously. Laura made a motion to transfer \$5000 from private savings to private checking. Mary Carol seconded.

4. **Approval of Bills**

a. County

- i. Village water \$130.50
  - ii. Village electric \$180.37
- b. Private
  - i. David Clark - Putting Your Garden to Bed 10/04 (SGCEF grant and Springville Garden Club) \$175
  - ii. Lyn Chimera - Reduce your Lawn program 10/25 (SGCEF grant and Springville Garden Club) \$125
  - iii. Ron Miller (Jake's) top soil and mulch \$545

Sue P. made a motion to approve the bills. Laura seconded the motion.  
Approved unanimously.

## **5. Committee Work**

### **a. Sustainable Libraries Initiative**

- i. Mary Carol and Jennifer met to go over the progress of the application. It is more than halfway complete. The next big step is creating the final presentation.

### **b. Outreach**

- i. Jennifer went to the senior center for their club meeting to promote the library

### **c. Building Maintenance Committee - none**

## **6. Village Report**

- a. DRI public hearing update: potential opportunities for non-profits to submit by the 14th for the grant.

## **7. Town Board Report**

- a. None

## **8. Correspondence**

- a. Donation from James and Susan Bialasik \$100 (unrestricted). Thank you letter sent.

## **9. Director's Report - see attached**

## **10. Old Business**

- a. Construction Aid - tree still needs to be replaced. Grant needs to be finished by the end of June 2026. Considering ideas for shade for the outdoor stage.
- b. Pollinator Garden update - it has been installed. Next steps will be getting signage for each of the plants and a larger sign for the garden.

## **11. New Business**

- a. ACT Meeting - Saturday October 18th 9:30 - 11:30 at Kenmore Library
- b. Discussion of possibly offering more STEM programs at the library

## **12. Next Meeting Date: November 13th, 2025**

**13. Adjournment:** A motion was made by Mary Carol to adjourn the meeting at 9:40 AM. It was seconded by Sue P. The motion was carried by all.

Respectfully submitted,  
Susan Kellner