

Hulbert Library of the Town of Concord

Meeting Minutes

Date: November 13, 2025

Time Start: 8:33 AM **Time End:** 9:33 AM

Place: Concord Library Community Room - in person meeting

Type: Regular Scheduled Board Meeting

Attendees:

President	Sue Fischbeck	Present
Vice President	Stephanie Bacon	Present
Treasurer	Sue Putney	Present
Secretary	Sue Kellner	Present
Trustee	Mary Carol Dearing	Present
Trustee	Kelly Campbell	Present - by phone
Trustee	Laura Safford	Present
Trustee	Kara Kane	Present
Trustee	Steven Bower	Present
Town Board Rep	Phil Drozd	Absent-excused
Village Rep	Lindsay Buncy	Absent-excused
Library Director	Jennifer Morris	Present

Agenda Items

1. **Call to order** Sue Fischbeck called the meeting to order at 8:33 AM.
2. **Secretary's Report**
Motion was made to approve the minutes of October 9, 2025 by Kara. Sue P. seconded, passed unanimously.
3. **Treasurer's Report**
Sue Putney presented reports on accounts. Stephanie proposed approval and Kara seconded. Passed unanimously.
4. **Approval of Bills**
 - a. County
 - i. Village water \$164.50

- ii. Village electric \$134.14
- iii. Christie Welsby - Decodable Books presentation 10/25 \$50 (paid)
- iv. Affordable Window Cleaning - \$360.00
- v. Jennifer Morris - Mileage to Audubon Library for 2 grant workshops \$57.40
- b. Private
 - i. Petty Cash replenishment \$100
 - ii. Mary Carol Dearing - reimbursement - fertilizer for pollinator garden (SGCEF/GWS Grant) \$13.04
 - iii. Springville Rabbit Rescue - thank you for participating - Beggars Night \$50

Mary Carol made a motion to approve the bills. Kara seconded the motion.
Approved unanimously.

5. Committee Work

a. Sustainable Libraries Initiative

- Jennifer and Mary Carol met to review progress, will meet again next month

b. Outreach

- Christine Beckett, SES librarian, was contacted to confirm that we will visit her library classes in the spring. The head of the SES PTA will be contacted to find out if there are any events where the library could set up an informational table
- Discussion of possibly applying for a grant to pay for a "Dare to Repair Clinic," Mary Carol will look into this.

c. Building Maintenance Committee - none

d. Finance Committee

- i. Finance Committee met last week

6. Village Report - none

7. Town Board Report - none

8. Correspondence

- a. Donation from the Women of the Moose for \$100

9. Director's Report - see attached

- a. A motion was made to give regular volunteers Gwen, Will and Roberto gift cards for \$50 each to thank them for the donation of their time. The motion was made by Kara and seconded by Stephanie. Carried by all.

10. Old Business

- a. Outdoor space - working on securing the shade and the pole
- b. Discussion of possibly using some of the old fence panels for a structure/sign in the pollinator garden (use money left in the grant)

11. New Business

- a. 2026 Annual Meeting - January 31, 2026 10:00 AM (this may change)
- b. Trustee Term Renewals - will vote in December meeting

12. Next Meeting Date: December 11, 2025

13. Adjournment: A motion was made by Mary Carol to adjourn the meeting at 9:34 AM. It was seconded by Sue P. The motion was carried by all.

Respectfully submitted,
Susan Kellner