Hulbert Library of the Town of Concord

Meeting Minutes

Date: September 17, 2026

Time Start: 8:50 AM **Time End:** 9:19 AM

Place: Concord Library Community Room - in person meeting
Type: Regular Scheduled Board Meeting

Attendees:

President	Sue Fischbeck	Absent-excused
Vice President	Mary Carol Dearing	Present
Treasurer	Sue Putney	Present
Secretary	Sue Kellner	Absent-excused
Trustee	Kelly Campbell	Absent-excused
Trustee	Laura Safford	Absent-excused
Trustee	Kara Kane	Present
Trustee	Steven Bower	Present
Town Board Rep	Phil Drozd	Absent-excused
Village Rep	TBD	
Library Director	Jennifer Morris	Present

Agenda Items

- **Call to order** The meeting was called to order at 8:50 AM.

- **Village Report - none**

- **Town Board Report - none**

- **Secretary's Report**

A correction was needed on the minutes of August 6, 2026. Mary Carol was added as the person who seconded the motion for adjournment. A motion was made to approve the corrected minutes of August 6, 2026 by Mary Carol. Laura seconded, passed unanimously.

- **Treasurer's Report**
  - Sue Putney presented reports on accounts.

A motion was made to approve the Treasurer's Report of September 17, 2026 by Kara. Mary Carol seconded, passed unanimously.

- **Approval of Bills**

  County
  - Village water $ 122.00
  - Village electric $ 163.41
  - Erica Fire - Seed Saving 101 class 9/26 $100

  Private
  - Claire Zimmerman - SGCEF grant - Pollinator Garden - hand painted sign $157.50

A motion was made to approve the bills by Mary Carol. Kara seconded, passed unanimously.

- **Committee Work**
  - Sustainable Libraries Initiative - no report
  - Finance - no report
  - Building Maintenance - no report
  - Outreach - no report
- **Correspondence - none**
- **Director's Report - see attached**
- **Old Business**
  - Revision of Bylaws - Board meeting schedule

    A motion was made by Kara to approve the new Board meeting schedule. It was seconded by Laura and passed unanimously.

- **New Business**
  - Mary Carol Dearing offered to fill the position of Vice President on the Board.
- **Next Meeting Date** - November 12 @8:30 AM

- **Adjournment:** A motion was made by Kara to adjourn the meeting at 9:19 AM. It was seconded by Laura. The motion was carried by all.

Respectfully submitted,
Steven Bower (recording information) & Susan Kellner (typing up document)