Hulbert Library of the Town of Concord

Meeting Minutes

Date: 6/6/19
Time Start: 9:06 AM Time End: 10:10 AM

Place: 18 Chapel Street, Springville, NY 14141
Type: Regular Scheduled Board Meeting

Attendees:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Present</th>
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<tbody>
<tr>
<td>President</td>
<td>Susan Fischbeck</td>
<td>Present</td>
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<tr>
<td>Vice president</td>
<td>Stephanie Bacon</td>
<td>Present</td>
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<tr>
<td>Secretary</td>
<td>Bob Adler</td>
<td>Present</td>
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<td>Treasurer</td>
<td>Susan Putney</td>
<td>Present</td>
</tr>
<tr>
<td>Trustee</td>
<td>Pam Bartkowski</td>
<td>Present</td>
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<td>Town Board Representative</td>
<td>Phil Drozd</td>
<td>Present</td>
</tr>
<tr>
<td>Library Director</td>
<td>Jennifer Morris</td>
<td>Present</td>
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<td>Guests (prospective Board</td>
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<tr>
<td>Mayor</td>
<td>Susan Fischbeck</td>
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<td>Village Manager</td>
<td>Pam B.</td>
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Guests (prospective Board Members):
- Darlene Sarver 716 548 4871 darlene.sarver@yahoo.com
- Mary O'Reilly 716 331 5959 maryschichtel@gmail.com
- Diane Booklagen 716 445 9483 dbook129@gmail.com
- Geoffrey Gorsuch 716 264 0021 ggorsuch@roadrunner.com

Agenda Items

1. **Call to order**  President Susan Fischbeck called meeting to order at 9:06 am

2. **Secretary’s Report**  Secretary Bob Adler submitted minutes of 5/2/19 meeting for approval.  Corrections - none
   Motion to approve by Sue P. Seconded by Pam B. 6 Ayes 0 Nayes

3. **Treasurer’s Report**  Treasurer Susan Putney submitted accounts from M & T Bank  Corrections - none
   Motion to approve by Stephanie B. Seconded by Pam B. 6 Ayes 0 Nayes

4. **Approval of bills**  Village of Springville water bill approved $ 86.50
   Motion to approve by Pam Seconded by Sue 6 Ayes 0 Nayes
5. **Town Board Report**  
Tree removal done and drain cleanout pending. Stump grinder pending. “Entrance” Sign needs to be reinstalled. Phil will contact Clyde Drake to discuss sign and what to do with it.

Pam Bartowski brought up issues of building maintenance and building maintenance historical record. Pam volunteered to become building maintenance member. Discussion about blacktopping for library parking lot.

6. **Correspondence**  
- Letter from prospective new board member Darlene Sarver
- Letter from Erin Weller, Central Library, Personnel Issue

7. **Library Director’s Report**  
- Director’s Report
- 2018 Annual Report (Attached)

Discussion about grounds and weeding necessary. Possible volunteer efforts from local Boys/Girls clubs, service organizations.  
Discussion about After School Book Club possibilities.  
Discussion about Rules of Conduct from Central Library – need adaptation for Concord Library  
Bullet funding – Motion to spend money for Astronomy Club and Telescope Pam B. Stephanie B.  
Motion to approve spending for Sue P. Stephanie B.

8. **Old Business**  
Prospective new board members present – we need letters from 3 of the new prospective board members.  
New members may start in September 2019  
Mission statement Pam B. Sue P – table mission statement discussion and adaptation.

9. **New Business**  
No new business

10. Next meeting date and time: September 5, 2019 9 am

11. Adjournment – Meeting was adjourned at 10:10 AM
SUMMARY OF MOTIONS, AGREEMENTS, ACTIONS, ATTACHMENTS

Pam Bartkowski volunteered to become member of Building Maintenance Committee – summary of members:

Building Maintenance Committee
  Bob Adler, Chair
  Phil Drozd, member
  Pam Bartkowski, member

Resource people
  Jennifer Morris, Director
  Gerald Krmien – Building/grounds keeper
  Marla Wagner, Volunteer Landscape designer
  Donna, Springville Garden Club