

Minutes for the Hulbert Library of the Town of Concord

January 10, 2018

Present: President Susan Fischbeck, Vice President Kara Kane, Secretary Pam Bartkowski, Treasurer Susan Putney, Trustee Stephanie Bacon, Trustee Robert Adler, Director Jennifer Morris and Town Representative Phil Drozd.

Absent: None

Call to Order: President Susan Fischbeck called the meeting to order at 9:07 AM.

Secretary's Report:

Vice President Kara Kane moved Treasurer Susan Putney, seconded to accept the December 5th. Minutes as read with the correction under #4 Director's Report change Osbourn to Escaborn. Motion carried.

Treasurer's Report:

Vice President Kara Kane moved, Trustee Robert Adler seconded to accept the December Treasurers' Report as submitted. Motion carried.

Approval of Bills:

Vice President Kara Kane moved, Trustee Stephanie Bacon seconded to pay the following bills December for 2018. Motion carried.

December 2018:

Village (water and sewer)	\$ 75.75
Imperial Door (parts replacement)	\$ 94.32
<u>Total</u>	\$ 170.07

Town Board Report:

Town Representative Phil Drozd informed us that:

1. A new hot water heater was installed by Randall Plumbing because the old one was leaking and was 20 years old.
2. The storm drains in the back will be cleared once the weather warms.

Correspondence:

1. A \$100, unrestricted use by the Hulbert Library donation was received from Springville Pediatrics no designation was given.
2. A thank you from the library staff was received thanking us for the Christmas lunch.
3. A letter was received from Mrs. Carla Fuller protesting the change to library hours. The Director spoke to Mrs. Fuller along with a follow-up letter explaining that the changes to our hours are year long and that hours have not been reduced. This matter seems resolved.

Director's Report:

Director Jennifer Morris informed the Board that:

1. She is working on programming for February through May and requests \$425 funds for the presenters:
 - (a) Tina Ames May 4th.(\$175)
 - (b) Dean Hunneshagen Joy of Trains March 2nd. (\$175)
 - (c) Siberian Husky Club of Niagara Frontier March 16th (\$75)
2. She is looking into booking the following performers with estimated cost of \$200.
 - (a) Earth Spirit Educational Services either Native American Studies or Nature program.
 - (b) Botanical Gardens The Secret Language of Flowers.
3. Erica Glass-Terhune our new part-time page started January 7th.
4. The next ACT meeting will be Saturday March 2nd at the Central Library 8:30am to 1pm. This will be the Annual Meeting.

Maintenance Committee:

Chairman Robert Adler has started work by outlining the direction he would like his committee to move. He is basing his work on the book *How Buildings Learn: What Happens after They're Built* by Stewart Brand. Chair Adler presented the Board with a detailed checklist of the categories: Site, Structure, Skin, Services, Space plan, Stuff, Special Projects and Demonstration Projects. Items pertaining to the Library were listed under each category along with the interval each item should be reviewed. His next step is to take a walk through the Library with Caretaker Gerald Krezmiein.

Old Business:

Secretary Pam Bartkowski moved, Trustee Stephanie Bacon seconded to name President Susan Fischbeck the Chairperson of the Spring Bike Event Committee with Trustee Stephanie Bacon, Vice President Kara Kane, Trustee Robert Adler and Director Jennifer Morris serving as members of the committee. Motion carried.

New Business: None

Next Meeting: The next regular meeting of the Board of Trustees for the Hulbert Library will be:

February 7, 2019; 9:00 A.M

Adjournment: Secretary Pam Bartkowski moved, Trustee Stephanie Bacon seconded to adjourn at 10:31 am. Motion carried.

Respectfully Submitted
Pam Bartkowski, Secretary