

# Minutes for the Hulbert Library of the Town of Concord

March 2, 2017

**Present:** Leslie Gibbin, Pam Bartkowski, Carl Eisenhard, Tom Virginia, Virginia Krebs, Susan Fischbeck, Kelli Rumfola, Clyde Drake, Town Representative and Bridgette Heintz

**Absent:** None

**Call to Order:** President Leslie Gibbin called the meeting to order at 9:07 am.

**Secretary's Report:** Tom Virginia moved Carl Eisenhard seconded to accept the **Regular February 2nd. Minutes** with the following changes:

Under **Director's Report:** #2 Add and the workshop will cost \$12/ person and #3 Change \$24 to \$20

Under **New Business**

Change #3 to read: Pam Bartkowski moved Leslie Gibbin seconded to continue in ACT by paying \$20 membership dues and pay \$24 to send Bridgette Heintz and Susan Fischbeck to the ACT Workshop. Motion carried.

Virginia Krebs moved, Carl Eisenhard seconded to accept the **Special February 9th. Minutes** with the following changes:

Under **Absent** delete Clyde Drake, Town Representative. Motion carried.

**Treasurer's Report:** Pam Bartkowski moved, Susan Fischbeck seconded to accept the February Treasurer's Report as submitted. Motion carried.

**Approval of Bills** Tom Virginia moved, Virginia Krebs seconded to pay the following bills for February 2017: Motion carried.

## February 2017:

Village of Springville water/sewer	\$ 69.00
BECPL Return to System	\$ 4,669.13
Simplex Grinnell 2017 security contract	\$ 896.00
Director's mileage	\$ 55.57
<b><u>Total:</u></b>	<b>\$ 5,689.70</b>

**Town Board Report:**

Clyde Drake started his report by saying he was not absent from the February 9th. Special Meeting, but had not been invited. He felt he should have been present, since the Library's By-Laws were being discussed. President Leslie Gibbin apologized. She said it was not her intention of offending anyone. Not knowing the procedure on this particular issue, she made contact with the Fire Department, who told her their Town Representative was not invited to attend their special meetings. Henceforth, the Library's Town Representative will be invited to all Regular and Special Meetings of the Library Board.

Clyde Drake informed the Board that the Town Board will probably no longer approve Library Trustees not legal residents of the Town of Concord. In the past, some library trustees slipped through the cracks and were appointed even though they were not residents of the Town of Concord. The Town Board approves more members to boards than just the library. Currently, the Town Board is investigating, with legal assistance, a fair method of standardizing all of the boards' membership requirements. President Leslie Gibbin and some other Library Board Trustee expressed concern to limit membership to just the town of Concord because so few people want to serve on the Library Board. Clyde Drake did give a list of people from the Town of Concord he felt would make good library trustees.

**Correspondence:** None

**Library Improvements:** The book drop deposit of \$1,243 was paid and Delocon came to measure the space.

**Director's Report:** Bridgette Heintz informed the Board that:

1. The 2016 Annual Report to the Community has been distributed.
2. ACT meeting on February 11 at the Central Library was most informative.
3. Both Kara Kane and Susan Putney responded that they would accept a position as trustee if offered.

**Director's BECPL Committee Work:** None

**Old Business:** None

**New Business:**

1. Pam Bartkowski moved, Susan Fischbeck seconded that the Director could spend up \$627.876 of Bullet Aide funds to purchase a 12 outlet charging cabinet for laptops or tablets and a second Ozobot starter pack for Maker Club. Motion carried.
2. Pam Bartkowski moved, Carl Eisenhard seconded to spend \$100 of private for hiring Jennifer Mantione as the focus group facilitator to facilitate the two focus groups and compile the data as required by the NYS Education Department Ready to Read Initiative. Motion carried.

**Next Meeting:**

The next regular meeting of the Board of Trustees for the Hulbert Library will be:

**April 6 , 2017 9:00 A.M.**

**Adjournment:**

Pam Bartkowski moved, Carl Eisenhard seconded to adjourn at 10:02 am. Motion carried.

Respectfully Submitted  
Pam Bartkowski, Secretary