

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Minutes  
Emergency Special Meeting  
March 30, 2020, 1:00 p.m.  
*Held via GoToMeeting*

Present: Alice Askew, Martha Buyer, Elaine Chow, Kara Spencer-Ching, Richard Wiesen, Director Paula Klocek.

President Alice Askew called the meeting to order at 1:00 p.m.

1. There were no questions from the audience.
2. The motion (MB, KSC) to approve the minutes of the meeting of February 25, 2020 carried by voice vote.
3. The motion (RAW, MB) to approve the Treasurer's Report & Monthly Financial Statements for February 2020 carried by voice vote.
4. Director's Report: February 2020  
Much of the programming for March and April will either be cancelled, because it is seasonal, or rescheduled. The Library has two FaceBook experiences for patrons for April. Every Monday morning there is Family Virtual Storytime with Miss Alison! On Saturday morning there is Miss Jan's Lego Club Stay @ Home Challenge. Each month we can obtain records of the number of visits to the sites.
5. Personnel
  - a. There was a discussion of the B&ECPL's of the Emergency/Quarantine Leave Policy. 26 March 2020 Resolution 2020-11. It is a system-wide policy for application to all libraries within B&ECPL.
  - b. At 1:22 p.m., by unanimous consent, the Board entered Executive Session. A discussion of part-time staffing followed. At 1:26 p.m. the Board returned to regular order.
6. There was no Old Business.
7. New Business
  - a. State of Emergency/Quarantine Leave Policy. The Director will seek clarification of the payment of part-time employees from Central Office and email the Board.
  - b. The motion (RAW, MB) to approve Resolution 2020-12 carried by a voice vote.

*The Aurora Town Public Library was closed March 17 through March 31, 2020, following suit with the Central Library, Buffalo Branch Libraries, the Buffalo & Erie County Public Library System, and shall continue to be closed until such time as the*

*guidance of the Governor of the State of New York supports reopening. Employees are to work from home whenever practicable. In the event that certain support services are necessary to enable to continue business operations, essential staff will be designated to take care of these essential tasks. The Aurora Town Public Library Board of Trustees and Director shall reconvene as necessary to assess the situation.*

- c. The Board reviewed the draft Press Release for ATPL and made several suggestions for additions.
- d. A Tentative date for ATPL's Annual Discard Sale is May 21-June 5. There was a discussion of alternative dates and the Friends Annual Sale.
- e. The Frontrunner Network Systems, Software Maintenance & Assurance for telephones must be revisited because the company is now out of business. Some other options are available.

The motion (RAW, MB) to adjourn carried by voice vote. President Alice Askew adjourned the meeting at 1:40 p.m.

The next scheduled meetings are April 21, 2020. At 12:30 p.m. the Annual Meeting is called to order and the regularly scheduled Board meeting begins at 1:00 p.m.

Respectfully submitted,

Richard A. Wiesen, Secretary