

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes of Board of Trustees
Regular Monthly Meeting
June 23, 2020, 1:00 p.m.
Held Via GoToMeeting App

Present: Alice Askew, Martha Buyer (Excused after 2 p.m.), Elaine Chow, Kara Spencer-Ching, Richard Wiesen, Director Paula Klocek. Public audience: Jan Siebold, Luke Wochensky

President Alice Askew called the meeting to order at 1:15 p.m.

1. There were no comments from the audience.
2. A motion (KSC, MB) to approve the minutes of the meeting of May 25, 2020, carried by voice vote. A motion (KSC, EC) to approve the minutes of the Special meeting of June 2, 2020, carried by voice vote.
3. A motion (RW, MB) to approve the Monthly Financial Statements & Internal Auditor Report: May 2020 carried by voice vote.
4. Director's Report: May 2020
The data reflect the closure of ATPL for the month. Online programs are new and the staff is learning what works. Adjustments will be made in the summer programming, including more programming for adult audiences.
A motion (KSC, MB) to accept the Director's Report carried by a voice vote.
5. Reports of Interest
 - a. The Library officially started Walk-Up Service June 15, with a soft launch that started on June 10. There are on average, 20 pickups each day and many patrons use the online portal. Librarians are available to make suggestions for patrons who call.
Luke Wochensky, the Town Board's liaison with the ATPL Board, offered extra masks, if available at the Senior Center for use by the patrons.
 - b. Beginning July 1 Patrons and staff may begin placing holds on materials system-wide, in Workflows, the Online Catalog and via the Bookmyne app.
 - c. The Executive Order restricting workforce on site to a maximum of 50% has been lifted effective June 16, 2020. There remain budget and other constraints on use of the added staff. The Director has discretion in the matter of staffing levels.
 - d. Thursday, June 4, Erie County Executive Mark C. Poloncarz filed his *2020 COVID-19 Deficit Remediation Plan* with the Erie County Legislature, which assumes no new Federal aid to offset revenue lost, slow economic recovery, and a 20% cut in NYS aid to the County.
 - e. The Library's 2020 County funding for the operating budget, from the \$25,409,158 County levied Library Property Tax, is not subject to reduction in 2020 pursuant to New York State Law and the County's Library Protection Act Local Law. The potential job eliminations and layoffs mentioned in the County Executive's report do not include Library positions.
 - f. The Library is subject to a 20% mid-year reduction in 2020 New York State Aid on top of a 2.6% reduction in the State's enacted budget. The combined impact would be a state aid cut of approximately \$649,579. Losses in library other operating revenue from fines, fees, copy and printing charges add to the potential shortfall. The library construction budget is expected to be impacted.

- g. Trustees and staff sent letters to Senators Gillibrand and Schumer asking for their support of flexible Federal recovery aid for State and local governments that includes the replacement of lost revenue.

6. Personnel

- a. The Board reviewed expenditures for staff for Pay Period 11. There were no questions on personnel issues. The Board did not enter into Executive Session

7. Old Business

- a. The Walk-Up Service is going fairly well, averaging 20 pickups a day. Patrons want to come into the building to browse, but that is not happening yet. The Advertiser had an informative article and photo about the service this past week.
- b. There was a long discussion of the Director's revision of the Reopening Plan for ATPL. Assuming Phase IV at the end of the month, there are plans for a reopening of the building on July 1. The number of patrons in the building at any one time may be limited and the operation hours will remain limited with reduced staffing. Walk-Up Service will continue. There was discussion of evening and Saturday hours.
- c. A motion (RW, EC) to accept the amended Aurora Town Public Library Reopening Plan carried by a voice vote.
- d. The Friends of the Library is a real asset to ATPL. Their Bylaws reflect a distinct organization and members of the ATPL Board and Their Director have a positive relationship with the organization. The Friends have been financially very helpful to ATPL.

8. New Business

There were no significant changes to the 2020 Contract with the B&ECPL.

RESOLVED, that pursuant to Chapter 768 of the Laws of 1953 of the State of New York, this Board of Trustees does hereby approve the agreement submitted by the Buffalo and Erie County Public Library for the furnishing of free library privileges to the people of the County of Erie, by this Library for the year 2020, and BE IT FURTHER RESOLVED, that the President of this Board be, and he/she is, hereby authorized and directed to execute the same on behalf of the Board.

The motion carried (4-0-0).

The motion (RW, KSC) to adjourn carried by voice vote. President Alice Askew adjourned the meeting at 2:30 p.m. The next scheduled meeting is September 29, 2020 at 1:00 p.m.

Respectfully submitted,

Richard A. Wiesen, Secretary