

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Agenda of the Board  
Regular Monthly Meeting  
May 26, 2020, 1:00 p.m.  
*Held Via GoToMeeting App*

1. Comments from the audience
2. Minutes of the Meeting: April 21, 2020
3. Treasurer's Report, Monthly Financial Statements & Internal Auditor Report: March & April 2020
4. Director's Report: April 2020
5. Reports of Interest
  - a. Reusable as well as disposable face masks, gloves, and face shields have been ordered by the B&ECPL as personal protective equipment for staff. Libraries with 3D printers have been enlisted to make more face shields.
  - b. The B&ECPL 32"x32" purchased cashier panels for libraries to use at reference as a safety measure for employees. Each library will receive 4 freestanding panels.
  - c. The Graphics Department is making a supply of "floor stickers" for each library that can be placed at circulation/reference desks to indicate where patrons should stand to complete transactions/receive services, etc. while following social distancing guidelines.
  - d. Burchfield Penney Loan of the painting, *Moonlight*, has been extended through June 28, 2020
  - e. Other
6. Personnel
  - a. Board May Enter Executive Session
  - b. Other
7. Old Business
  - a. Other
8. New Business
  - a. 2019 Comptroller Report
  - b. Budget Update/Projections 2020 and 2021 Budget Information
  - c. Reopening Plan with Materials Handling Procedures
  - d. Reopening Safety Plan
  - e. Staff Welcome Back Information Packet with Procedures for Pre-Entry Screening/Employee Self-Screening Process, Pre-Entry Questionnaire, Protective Measures to Reduce Risk of Exposure to COVID-19, Policy Certification, Supervisory Checklist-Return to Work
  - f. Walk-Up and Curbside Service
  - g. Friends of The Library Bylaws
  - h. June Meeting
  - i. Other

Next regularly scheduled meeting: June 16, 2020 at 1:00 p.m.