

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Board of Trustees Meeting
February 23, 2021, 1:00 p.m.
Held Via GoToMeeting App

Minutes

Present: Alice Askew, Elaine Chow, Kara Spencer-Ching, Richard Wiesen, Paula Klocek, Director
Excused: Martha Buyer

President Alice Askew called the meeting to order at 1:12 p.m.

1. There were no comments from the audience.
2. A motion (KSC, EC) to approve the minutes of the meeting of January 26, 2021, as amended, carried by a voice vote.
3. A motion (EC, KSC) to approve the Treasurer's Report, January 2021 Financial Statements, and the Internal Auditor Report carried by a voice vote.
4. Director's Report: January 2021
 - The Family Reading Scavenger Hunt was very successful with 87 attending.
 - The Friends Ongoing Book sale continues to be successful, making \$93 this month.
 - The Friends Annual book Sale remains uncertain because of safety and access to vaccines. Time and place are topics of discussion. It may be in October rather than the regular June timeframe.
 - The Library Discard Sale has the same issues.

A motion (RW, EC) to accept the Director's report carried in a voice vote.

5. Items of Interest
 - The Central Library has 50 patrons signed up for the new Library by Mail program. Several of our patrons have shown interest. Costs of the program are supported by an anonymous donor.
 - The main area of the ATPL is being repainted by the Caretaker and Town personnel. The paint tones are warmer. This allows for relocation some of the paintings for a greater impact.
 - A number of new additions are being made to the ATPLS website including information on the printers' marks (windows) and paintings.
 - Students in the local schools now have access to the Library's e-materials with Student Digital Cards.
6. Personnel
 - a. The Trustees reviewed the Payroll Report for Pay Period 26, the final one for 2020 (12/2020).
 - b. The Board did not enter into Executive Session
7. Old Business
 - a. The draft of the Public Health Emergency Operations Plan addressed the last meeting is currently under view by the two unions representing employees. The Librarians Association seems satisfied. This will be an agenda item for March 2021.

8. New Business

- a. The Board reviewed the final System Paid Budget Analysis for the year 2021. ATPL showed a surplus, as planned to contribute to the System's Library Fund Balance.
- b. The proposed NY State Executive FY 2021 Budget for B&ECPL was reviewed. There are reductions, nearly 10%, in place but all accounts are tentative until the Federal Budget is finalized.

A motion (RW, EC) to adjourn the meeting was carried by a voice vote. President Alice Askew adjourned the meeting at 1:51 p.m. The next regularly scheduled meeting: March 23, 2021 at 1:00 p.m.

Respectfully submitted

Richard Wiesen,
Secretary