

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Agenda of the Board
Regular Monthly Meeting
June 15, 2021, 1:00 p.m.
Held Via GoToMeeting App

1. Comments from the audience
2. Minutes of the Meetings: April 27, 2021
3. Treasurer's Report: Monthly Financial Statements & Internal Auditor Report: April 2021
4. Director's Report: April 2021
5. Reports of Interest
 - a. As result of the decrease in COVID-19 cases in Erie County, CDC guidance, the B&ECPL's will no longer be requiring FULLY VACCINATED employees to wear masks in staff areas.
 - b. The *Sports Equipment Lending Program* and *Play Down Your Fines* has expanded from its 2019 pilot program at the Isaiás González-Soto Branch to seven other B&ECPL libraries and the *Library on Wheels* bookmobile. Kid-sized soccer, lacrosse, tennis, and basketball kits.
 - c. B&ECPL libraries are Erie County Bicentennial Heritage Passport distribution sites only. The Passport is also available digitally to print out on Erie.gov/EC200. The public is encouraged to visit the Passport sites between June and December 2021. This fall, an announcement will be made by Erie County regarding prizes for Passport holders.
 - d. Other
6. Personnel
 - a. Board May Enter Executive Session
 - b. Other
7. Old Business
 - a. Program Equipment & Facility Improvement Initiative & Resolution to Pass
 - b. Other
8. New Business
 - a. Bylaws Review
 - b. Proposed Library Hours of Operation, Beginning September 2021
 - c. Other

Next regularly scheduled meeting: June 15, 2021 at 1:00 p.m.

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Board of Trustees
Regular Monthly Meeting
May 25, 2021, 1:00 p.m.
Held Via GoToMeeting App

Present: Alice Askew, Martha Buyer, Elaine Chow, Kara Spencer-Ching, Richard Wiesen, Paula Klocek,
Director

President Alice Askew called the meeting to order at 1:00 p.m.

1. There were no comments from the audience.
2. A motion (MB, KSC) to approve the minutes, as amended, of the meeting of April 27, 2021 carried by a voice vote.
3. A motion (MB, EC) to approve the Treasurer's Report, April 2021 Financial Statements, and the Internal Auditor Report carried by a voice vote.
4. Director's Report: April 2021
The comparative statistics for the month of April look odd; last April ATPL was closed due to the pandemic. Programs remain well-attended this month, all being oversubscribed. Also, there is strong interest in the June take-home kits. Consideration will be given to scheduling extra sessions of popular programs if staff and materials can be arranged. The Friends book sale raised \$118.00 this month for a total of \$444.00 for the first four months.

A motion (RW, EC) to accept the 2020 Director's Report carried by a voice vote.

5. Reports of Interest
 - a. Effective May 17, the system-wide quarantine of library materials ended. Materials are once again being discharged from patron accounts upon return to the building or after the drop boxes is emptied.
 - b. The "Welcome to Your Library" raffle had 181 participants. Each checked out 5 items to receive on chance for the drawing.
 - c. Holds are now available for patrons to pick-up on shelves across from the New, 7-Day Fiction section. This decision will improve traffic flow, create more work space for staff, and allow patrons to access their ordered items themselves.
6. Personnel
 - a. The Trustees reviewed the Payroll Report for Pay Period 9 (April 2021).
 - b. The Board did not enter into Executive Session.
 - c. A Senior Page, who has been with ATPL for a number of years, has decided to leave to pursue full-time employment opportunities. We wish her the best of luck in the future.
7. Old Business
 - a. The most recent ACT Meeting was held by Zoom on May 1, 2021. The officers were elected and solicitations were made for ideas for additional programming.
 - b. The Director distributed materials outlining 5 components of her request for funding through B&ECPL's Program Equipment & Facility Improvement Initiative. The proposal includes

(1) Library tables and chairs to replace ones currently used in the central part of the main room, (2) Folding Chairs with cart to replace the 50 odd chairs currently in the Community Room, (3) A Web Camera and tripod to use with programming in the Library that can be integrated with our SmartBoard (4) A Kwikboost battery-powered charging solution bundle, providing patron power for the computers and other personal device at six locations in the library, and (5) Replacement of all fluorescent lighting inside the building with LED bulbs to reduce utility costs. The total cost of the items remains unclear because some estimates remain tentative. The topic will be on the agenda for the June Meeting.

8. New Business

- a. The Board reviewed System Paid Budget Analysis (as of March 31). ATPL has a significant budget surplus projected for fiscal year.
- b. The Director distributed a draft of ATPL's Distribution Policy, first adopted in 2012, for review and approval. A motion (EC, KSC) to approve the policy carried by a voice vote.

A motion (MB, EC) to adjourn the meeting was carried by a voice vote. President Alice Askew adjourned the meeting at 2:09 p.m. The next regularly scheduled meeting: June 15, 2021 at 1:00 p.m.

Respectfully submitted,

Richard Wiesen,
Secretary

LOCAL CHECKING ACCOUNT

Beginning Balance:	1-May-21		\$22,265.76
Plus Receipts/Deposits		Total:	\$505.00
Less Checks/Debits		Total:	\$0.00
Ending Balance:	31-May-21		\$22,770.76

Transaction Details

Receipts:

Alice Askew Donation			\$200.00
Constance Maloney I/H of Alice Askew			\$100.00
Alice Askew Donation			\$200.00
Amazon Smile Donation			\$5.00
		Total:	\$505.00

DISBURSEMENTS:

None			
		Total:	\$0.00

Savings Account

Balance Forward	1-May-21		\$50,586.99
Interest Earned:			\$1.24
Balance	31-May-21		\$50,588.23

Volker Funds

Balance Forward	1-May-21		\$2,132.25
Receipts:	None		\$0.00
Disbursements:	None		\$0.00
Balance	31-May-21		\$2,132.25

Gallivan Funds

Balance Forward	1-May-21		\$0.00
Receipts:	None		\$0.00
Disbursements:	None		\$0.00
Balance	31-May-21		\$0.00

Internal Auditor's Report Richard Wiesen, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
None				

Friends Ongoing Book Sale	MAY \$105.00	YTD \$549.00
Contingency Funds	Counted On 5/17/2021	Total \$476.42

CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: AURORA TOWN PUBLIC LIBRARY

MONTH: May

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
Utility Charges:								
515000	Water	550	0	85	465	550	0	
515000	Sewer	850	0	888	(38)	888	(38)	
515000	Telephone - Maintenance	0	0	0	0		0	
510200	Dues and Fees	20	0	20	0	20	0	
510200	Professional Services	0	0	435	(435)		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	2,100	0	377	1,723	2,100	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	400	0	0	400	400	0	
530000	Other Expenses & Charges	600	0	0	600	600	0	
530000	Contingency (Bullet Aid)	0	2,120	2,120	0	0	2,120	
TOTAL EXPENSES		4,520	2,120	3,925	2,715	4,558	2,082	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	11,490	0	1,457	10,033	3,497	(7,993)	
Copy Machines	606	0	155	451	372	(234)	
Print Cost Recovery	2,333	0	615	1,718	1,476	(857)	
Other Income	304	0	0	304	0	(304)	Recording Under Fines, Lost
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	2,120	0	2,120		(2,120)	
Use of Fund Balance	0	0	0	0		0	
TOTAL DIRECT INCOME	14,733	2,120	2,227	14,626	5,345	(11,508)	

AURORA TOWN PUBLIC LIBRARY

COUNTY LEDGER

COUNTY CHECKING ACCOUNT

31-May-21

Beginning Balance:	1-May-21		\$7,731.65
Plus Receipts/Deposits		Total:	\$539.12
Less Checks/Debits		Total:	\$744.22
Ending Balance:	31-May-21		\$7,526.55

Transaction Details

Receipts:

Fines			\$274.78
Fines			\$235.44
Copier			\$28.90
		Total:	\$539.12

Disbursements:

Dennis Desmond-reimbursement for Lowe's			\$309.22
All American Security, Inc. - Annual Fire Alarm Testing			\$195.00
All American Security, Inc. - Annual Monitoring			\$240.00
		Total:	\$744.22

Internal Auditor's Report Richard Wiesen, Internal Auditor

Voucher#	Amount	Approved	Check #	Reason
C68	\$309.22	5/17/2021	5826	Dennis Desmond-Reimburse Lowe's-Paint, supplies, rug cleaner
C69	\$195.00	6/3/2021	5827	All American Security, Inc.- Annual Fire alarm testing
C70	\$240.00	6/3/2021	5828	All American Security, Inc.- Annual Monitoring

**AURORA TOWN PUBLIC LIBRARY
550 MAIN STREET
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716-652-4440/fax 716-655-5875**

**DIRECTOR'S REPORT
May 2021**

CIRCULATION	Total-month	Average/day	Average/hour	YTD Total
2021	7,049*	352.45	50.0	32,610**
2020	58	N/A	N/A	30,134
2019	11,332	435.84	55.5	60,777
2018	12,070	502.9	58.6	66,979

*70.0% (4,934) via self-checkout

**63.0% (20,508) via self-checkout YTD

Note: Circulation for the contracting libraries was 48402.0% this month (EAU was 12048.3%) and 28.2% YTD (EAU was 8.2%).

Library of Things	2021
Monthly	0
Year-to-date	5

SYSTEM e-BRANCH	Month 2021	Month 2020	Change	YTD 2021	YTD 2020	Change
Online Renewals	80,018	640	12402.8%	374,699	250,433	49.6%
Interlibrary Loans	1,050	10	10400.0%	5,122	3,032	68.9%
D-Loadable Audio Books	39,162	33,740	16.1%	188,101	160,148	17.5%
D-loadable Streaming Videos	74	74	0.0%	538	292	84.2%
eBooks	77,739	83,792	-7.2%	393,144	350,902	12.0%
Downloadable Music/Music Videos	21,464	28,610	-25.0%	126,653	120,271	-14.9%

YEAR	2021	2020	2019	2018
DAYS/HOURS OPEN	20/172	0/0	26/220	24/206

DAYS CLOSED: All Saturdays

COMPUTER USE	2021	2020	% Change
Monthly	249	0	#DIV/0!
Year-to-date	1,035	1,871	-44.7%

Note: Computer use for the contracting libraries was #DIV/0%this month and -14.7% YTD.

WIFI USE	2021	2020	% Change
Monthly	1,655	387	327.6%
Year-to-date	7,051	4,751	48.4%

Note: Wifi use for the contracting libraries was 468.4% this month and 34.7% YTD.

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**DIRECTOR'S REPORT
May 2021**

NEW LIBRARY CARD MEMBERSHIP	Total-month	YTD
Adults	12	54
Children	3	26

PATRON COUNTER	2021	2020	% Change
Monthly	3,158	0	#DIV/0%
Year-to-date	14,889	17,557	-15.2%

Note: Door counts for the contracting libraries were #DIV/0% this month and 2.7% YTD.

Programs and Number of Sessions	Age group	Attendance
Create-A-Card Club (Friends) (12)	Adult	12
Unwind & Design Trinket Tray (Friends) (20)	Adult	20
Reading Club to Go (Friends) (20)	6-12 years	20
Birds, Bees & Butterflies (Friends) (38)	All	38
Read Down Your Fines (2)	0-12 years	1480 minutes
Read Down Your Fines (2)	13-16 years	455 minutes
Tutor	0-12 years	4
Tutor	13-16 years	3

Friends Ongoing Book Sale	Month	YTD
Dollar Amount	\$105.00	\$549.00

Display Case: Rob Goller-Town Historian-Pandemics in East Aurora

Building condition: Effective 5/3/21, hours were expanded to 43 open hours. Town employees removed unnecessary furniture from the community room and delivered tables and boxed books from storage for Discard Sale. All American Security performed the annual inspection on the building alarm system. Systems passed with panic button battery replacement. Employees and volunteers organized and set up books for sale. The Town is working with National Fuel to fix a bad gas line at the exit of the parking lot. Afterwards the library will have a new apron and surrounding sidewalks. Project to be scheduled in a few weeks and will impact parking. Library was closed for Memorial Day.

Community Room: Discard Sale set up

Meeting Room Uses: 1

Professional Development/Meetings
6/9—Directors Meeting @ Zoom

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**DIRECTOR'S REPORT
May 2021**

Programs: June 2021

Create a Reading Journal - Adults, 17 and up - June 7 - Participants will be called to pick-up their kit the week of the program.

Meow! Woof! - Children, 6-12 - June 29 - Participants will be called to pick-up their kit the week of the program

Programs: July 2021

Crafternoons – Kids of various ages - Each week from July 6 through August 10 - Participants will be called to pick-up their kit the week of the program.

Read Your Books! – Kids of all ages - July 12 through August 13

Summer Reading Club –To Go - Ages 6 – 12 - Each week from July 14 through August 4 - Participants will be called to pick-up their kit the week of the program.

Read to a Dog - Children, All Ages - July 9 @ 3:30 p.m., 3:50 p.m., 4:10 p.m. - IN-PERSON EVENT

“I Red it at the Library” Collaborative Op-Art Project - Children, 6-17 & Adults - July 8-29 - Participants will be called to pick-up their take-home kit the week of the program.

Hand-Bound “Great Wave” Journal - Teens, 13-17 - July 22 - Participants will be called to pick-up their take-home kit week of the program.

Japanese Folder Paper Wall Hanging - Adults, 17 - July 29 - Participants will be called to pick-up their take-home the week of the program.

Programs: August 2021

Crafternoons – Kids of various ages - Each week from July 6 through August 10 - Participants will be called to pick-up their kit the week of the program.

Read Your Books! – Kids of all ages - July 12 through August 13

Summer Reading Club –To Go - Ages 6 – 12 - Each week from July 14 through August 4 - Participants will be called to pick-up their kit the week of the program.

Read to a Dog - Children, All Ages - August 6 @ 3:30 p.m., 3:50 p.m., 4:10 p.m. - IN-PERSON EVENT

Lunch Bag Gift Wrap Ideas - Adults, 17+ - August 12 - Participants will be called to pick-up their take-home kit the week of the program.

Board of Trustees Bylaws

ARTICLE I

Tenure of Office and Powers and Duties of Trustees

1. The Board of Trustees of the Aurora Town Public Library shall consist of five (5) members who shall be appointed by the Board of the Town of Aurora, in consultation with the Library Board, for a term of five (5) years, one member to be appointed in each of the five (5) years.
2. Vacancies for unexpired terms on the Board of Trustees shall be filled for the balance of the unexpired term by the Aurora Town Public Library Board.
3. The funds of the Corporation shall be deposited, drawn upon, invested and otherwise administered as determined by the Board of Trustees, all as subject to the requirements of NY State General Municipal Law sections 10 - 11 and other applicable law.
4. The Board of Trustees may authorize, on behalf of the Corporation, execution of all receipts, releases, and discharges of all moneys received by the Corporation through gift or bequest or otherwise, and execution of all contracts, leases and other agreements of the Corporation.
5. Any Trustee who has served at least one full term and one year as President, may, upon expiration of a final term, be appointed a Trustee Emeritus by a vote of a majority of the entire Board of Trustees. A Trustee Emeritus shall not have a vote and shall not be counted in determining whether a quorum is present. A Trustee Emeritus shall receive notice of all meetings of the Board and shall be entitled to participate in its deliberations and to serve as a non-voting member on any Committee to which the Trustee Emeritus may be appointed.
6. All Trustees shall abide by the Conflict of Interest Policy, Whistleblower Policy and Ethics Policy adopted by the Board and as amended from time to time.
7. The President shall act as the official spokesperson for the Board of Trustees and is authorized to represent the interests of the Board to all outside parties.

ARTICLE II

Meetings

1. Regular monthly meetings of the Board shall be held on a day selected by the Board at its annual organizational meeting each April, and at such place and hour as may, from time to time, be prescribed by the Board; provided that the Board may, by resolution, intermit meetings for a particular month or months. The President or Executive Committee

may postpone meetings because of holidays or similar special reason, except that only one such postponement may be made without action of a majority of the Board.

2. Special meetings shall be held on the call of the President or of any three Trustees. Notices of regular and special meetings shall be mailed or emailed not less than five days before such meetings and notices of special meetings shall state the subject proposed for consideration.

3. Three Trustees shall constitute a quorum, provided that any Trustee who is present at a meeting but not present at the time of a vote in accordance with the procedures set forth in the Aurora Town Public Library's Conflict of Interest Policy due to a Conflict of Interest or Related Party Transaction shall be considered present at the time of the vote for purposes of a quorum. In the absence of a quorum, the Trustees present shall adjourn the meeting to a day fixed, notice of which shall be given by the Secretary.

4. Proceedings shall be conducted in the manner usual in deliberative bodies. The presiding officer shall decide all questions of order, subject to appeal without debate. The "ayes" and "nays" on any vote shall be entered on the minutes at the request of any Trustee present.

5. The order of business shall be as follows: 1. Comments from the audience 2. Minutes of the ~~preceeding~~ preceding meeting 3. Treasurer's Report & Monthly Financial Statement 4. Director's Report 5. Reports of Interest 6. Personnel 7. Old Business 8. New Business

6. Any one or more members of the Board or any Committee may participate in a meeting of such Board or Committee in person or by means of videoconferencing, if all locations of the latter are open to the public, have been identified as such in the notice of the meeting, and all persons participating in the meeting are able to see and hear each other at the same time. Participation by such means shall constitute presence in person at the meeting.

ARTICLE III

Officers

1. The officers of the Board shall be a President, a Vice President, a Secretary and a Treasurer, all of whom shall be members of the Board, and shall serve for one year or until their successors are elected.

2. No officer of this Board shall be elected for more than 3 consecutive one-year terms for the same office.

3. Beginning January 1, 2015, an employee of the Buffalo & Erie County Public Library shall not be the President or hold any other title with similar responsibilities.

ARTICLE IV

Duties, Election and Qualifications of Officers

1. The President shall be elected at the annual meeting of the Board in April of each year. The President shall be a member ex officio of all Committees, except the Governance Committee. The President shall preside at all meetings and shall execute, on behalf of the Corporation, any and all instruments which are authorized by the Board of Trustees to be so executed.

2. The Vice President shall be elected at the annual meeting in April of each year, and shall act as President, with all powers of the President, in the absence or disability of the President, or when the Board of Trustees shall so direct.

3. The Secretary shall be elected at the annual meeting in April of each year. The Secretary shall send notices of meetings of the Board, record its transactions, and conduct its correspondence.

4. The Treasurer shall be elected at the annual meeting in April of each year. The Treasurer shall have powers and duties as determined by the Board of Trustees consistent with Article I, Sections 3 and 4.

5. In the absence or disability at a meeting of the President and Vice President, the Secretary shall preside at the selection by majority vote of the Trustees present and voting thereon of a president pro tem, and said president pro tem shall thereupon preside at said meeting with all the powers and duties of the office of President.

6. Vacancies among the officers shall be filled by an election by ballot at a regular meeting or special meeting, and a vote of a majority of the Trustees present shall be necessary to hold an election. No such vacancies shall be filled except after nomination at a preceding regular meeting or special meeting.

ARTICLE V

Committees

1. In addition to any Committees created by the Board from time to time, there shall be the following Committees: A. Governance Committee.

2. The Governance Committee shall consist of not less than three and not more than five Trustees to be appointed by the President, subject to the approval of the Board. All members of the Governance Committee, including the Chairman of the Committee, must be Trustees and must qualify as Independent Trustees, as defined below, and such independence must be documented in the Board minutes. All Trustees selected for membership on the Governance Committee must disclose at the time he or she is selected to the Committee and any time thereafter during his or her service on the Committee any circumstances which would disqualify him or her from serving on the Governance

Committee. In the event a Trustee is rendered ineligible during the time of his or her service on the Governance Committee, he or she must resign from the Committee immediately and the Chairman of the Board may fill the vacancy with an Independent Trustee, subject to the approval of the Board and provided the appropriate documentation of such Independent Trustee's qualifications is included in the minutes of the Board meeting where such vacancy is filled.

A. "Independent Trustee" means a Trustee who:

(i) is not, and has not been within the last three years, an employee of the Aurora Town Public Library or an Affiliate of the Aurora Town Public Library, and does not have a Relative who is, or has been within the last three years, a Key Employee of the Aurora Town Public Library or an Affiliate of the Aurora Town Public Library;

(ii) has not received, and does not have a Relative who has received, in any of the last three fiscal years, more than \$10,000.00 in direct compensation from the Aurora Town Public Library or an Affiliate of the Aurora Town Public Library (other than reimbursement for expenses reasonably incurred as a Trustee or reasonable compensation for service as a Trustee);

(iii) is not a current employee of or does not have a Substantial Financial Interest in, and does not have a Relative who is a current officer of or has a Substantial Financial Interest in, any entity that has made Payments to, or received payments from, the Aurora Town Public Library or an Affiliate of the Aurora Town Public Library for property or services in an amount which, in any of the last three fiscal years, exceeds the lesser of \$25,000.00 or 2% of such entity's consolidated gross revenues; and

(iv) is not and does not have a Relative who is a current owner (whether wholly or partially), director, officer or employee of the Aurora Town Public Library's outside auditor or who has worked on the Aurora Town Public Library's audit at any time during the past three years.

B. For purposes of this paragraph:

(i) "Payment" does not include charitable contributions, dues or fees paid to the Aurora Town Public Library for services which the Aurora Town Public Library performs as part of its nonprofit purposes, provided that such services are available to individual members of the public on the same terms;

(ii) "Affiliate" of the Aurora Town Public Library means any entity controlled by or in control of the Aurora Town Public Library;

(iii) "Key Employee" means any person who is in a position to exercise substantial influence over the affairs of the Aurora Town Public Library, as referenced in 26 U.S.C. § 4958(f)(1)(A) and further specified in 26 C.F. R. § 53.4958-3(c), (d) and (e), or succeeding provisions to the extent such provisions are applicable;

(iv) "Relative" means his or her (i) spouse, ancestors, brothers and sisters (whether whole or half-blood), children (whether natural or adopted), grandchildren, great-grandchildren, and spouses or domestic partners of brothers, sisters, children, grandchildren, and great-grandchildren; or (ii) domestic partner as defined in Section 2994-a of the Public Health Law; and

(v) "Substantial Financial Interest" includes all forms of direct or indirect financial interests, which in the discretion of the Board constitutes a substantial interest, given due consideration to the material facts and circumstances of the interest as disclosed by the Trustee.

7. All vacancies occurring in the Committees shall be filled by the President, subject to the approval of the Board.

8. A majority of any Committee shall constitute a quorum. The actions of all Committees shall be subject to the approval of the Board of Trustees and no Committee shall authorize any expenditure of money without authorization by the Board of Trustees.

10. Special Committees may be appointed by the President at any time, subject to the approval of the Board. A Trustee Emeritus may also be appointed to such Committee.

11. All Committees shall report their actions or recommendations for action on matters referred to them at the time and in the manner prescribed by the Board of Trustees.

ARTICLE VI

Duties of Committees

The Governance Committee shall oversee matters relating to governance of the Aurora Town Public Library, including but not limited to, the Bylaws, Conflict of Interest Policy, Whistleblower Policy and Ethics Policy as adopted and amended by the Board from time to time.

ARTICLE VII

Director

1. The Director shall be the administrative, executive, and fiscal officer of the Aurora Town Public Library and subject to the supervision and control of the Board of Trustees, have general control and direction of the employees, business affairs and administration of the Aurora Town Public Library. The Director shall perform such other duties as may be assigned from time to time by the Board of Trustees.

2. All communications to the Board and matters of administration to be considered by the Board or its Committees shall be submitted to the Board or Committees by the Director with such information or recommendation with respect thereto as the Director may deem necessary.

3. It shall be the duty of the Director to attend all meetings of the Board and Committees of the Board, including Budget hearings, or other municipal meetings where action may be taken affecting the interests of the Aurora Town Public Library.

ARTICLE VIII
Amendments

No Bylaws shall be made, altered or repealed except by majority vote of the entire Board of Trustees. Notice of a meeting to conduct such business shall identify any and all proposed actions. For purposes of amendments, the "entire board" shall consist of the fixed number of Trustees as of the most recent appointment of Trustees.

Adopted by the Aurora Town Public Library Board of Trustees on September 21, 1998; revised, February 2009; revisions approved June 24, 2014 and confirmed September 23, 2014. Revised May 24, 2016 & Adopted June 28, 2016. Revised September 27, 2016, Confirmed October 13, 2016.

Proposed Library Hours of Operation, Beginning September 2021

Monday 10:00 a.m. – 8:00 p.m. (10 Hours)

Tuesday 10:00 a.m. – 6:00 p.m. (8 Hours)

Wednesday 10:00 a.m. – 6:00 p.m. (8 Hours)

Thursdays 10:00 a.m. – 8:00 p.m. (10 Hours)

Friday 10:00 a.m. – 5:00 p.m. (7 Hours)

Saturday 10:00 a.m. – 3:00 p.m. (5 Hours)

Total: 48 Hours