

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Board of Trustees  
Regular Monthly Meeting  
June 15, 2021, 1:00 p.m.  
*Held Via GoToMeeting App*

Present: Alice Askew, Martha Buyer, Elaine Chow, Kara Spencer-Ching, Richard Wiesen, Paula Klocek,  
Director

President Alice Askew called the meeting to order at 1:11 p.m.

1. There were no comments from the audience.
2. A motion (KSC, MB) to approve the minutes, as amended, of the meeting of May 25, 2021 carried by a voice vote.
3. A motion (MB, EC) to approve the Treasurer's Report, May 2021 Financial Statements, and the Internal Auditor Report carried by a voice vote.
4. Director's Report: May 2021

The Library Discard Sale is doing well and it may be extended to move more books at the end of June. The revenue likely will exceed the 2019 totals. The Natural Fuel Gas repair of gas lines at the exit of the driveway will impact parking for up to two weeks. There will be more staff education on downloadables as well as instructional materials developed to enhance patrons' access to online and stream music and videos. Since ATPL was closed a year ago, comparisons are not appropriate. We are not back to 2019 levels; however, we are open fewer hours per week.

A motion (RW, KSC) to accept the May 2020 Director's Report carried by a voice vote.

5. Reports of Interest
  - a. As a result of the decrease in COVID-19 cases in New York and an announcement by the Governor, ATPL will not require masks for vaccinated patrons and staff beginning tomorrow. ATPL will not be asking patrons if they have been vaccinated.
  - b. The *Sports Equipment Lending Program* and *Play Down Your Fines*, a Wilson Foundation funded initiative, has expanded from its 2019 pilot program at the Isaias González-Soto Branch to seven other B&ECPL libraries and the *Library on Wheels* bookmobile. The equipment for loan includes Kid-sized soccer, lacrosse, tennis, and basketball kits. ATPL is not part of the program, as of yet.
  - c. B&ECPL libraries are Erie County Bicentennial Heritage Passport distribution sites only. The Passport is also available digitally to print out on [Erie.gov/EC200](http://Erie.gov/EC200). The public is encouraged to visit the Passport sites between June and December 2021. This fall, an announcement will be made by Erie County regarding prizes for Passport holders.
6. Personnel
  - a. The Trustees reviewed the Payroll Report for Pay Period 11 (May 2021). The hiring freeze is over, ATPL has an opening for a Senior Page. There will be an increase in hours for existing staff as the library increases hours of service.

- b. The Board did not enter into Executive Session.
- c. Other

7. Old Business

- a. Program Equipment & Facility Improvement Initiative

The Director presented the proposal and discussion followed. A motion (RW, MB) to authorize the signing of the Certificate of Resolution contained on Page 34 of the proposal carried by a voice vote. The Resolution reads as follows:

At a regular meeting of the Board of Trustees of the Aurora Town Public Library on June 15, 2021, the following CERTIFICATE OF RESOLUTION was moved, seconded, and unanimously adopted:

BE IT RESOLVED

*That the Aurora Town Public Library on 550 Main Street East Aurora, fully intends that its property will continue to be available for such use for at least ten years from the date of the anticipated B&ECPL Program Equipment and Facility Improvement Initiative.*

*That Aurora Town Public Library will share up to \$11,518.14 of the project amount submitted under the B&ECPL Program Equipment and Facility Improvement Initiative.*

*That the Aurora Town Public Library is committed to adhere to the NYS law governing procurement and report documenting project activities, results, and expenditures.*

- b. Approval to Close the Library if needed for LED Lighting project.

A part of the Facility Innovation Initiative is the replacement of the current fluorescent lighting with LED lighting. This will require electrical power disruption to the building for a period of time and thus the closing of the building. A motion (RW, KSC) to leave to the Director the discretion of closing the building to permit the replacement of lighting carried by a voice vote.

8. New Business

- a. A motion (RW, KSC) to approve, as amended, Board of Trustees Bylaws carried by a voice vote.

- b. The Director present a schedule for ATPL Library Hours of Operation, beginning September 1, 2021 that included Saturday hours as well as an extension of some evening hours. After discussion, a motion (MB, KSC) to approved the new schedule carried by a voice vote.

A motion (RW, MB) to adjourn the meeting was carried by a voice vote. President Alice Askew adjourned the meeting at 2:13 p.m. The next regularly scheduled meeting: September 28, 2021 at 1:00 p.m.

Respectfully submitted

Richard Wiesen,  
Secretary