

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Minutes  
Board of Trustees  
Regular Monthly Meeting  
November 16, 2021, 1:00 p.m.

Present: Alice Askew, Martha Buyer, Kara Spencer-Ching, Richard Wiesen, Paula Klocek, Director—  
Elaine Chow joined the meeting remotely at 1:15 p.m.

President Alice Askew called the meeting to order at 12:59 p.m.

1. Adam Zaremski was in the audience.
2. A motion (MB, KSC) to approve the minutes, as amended, of the meeting of October 26, 2021 carried by a voice vote.
3. A motion (MB, AA) to approve the Treasurer's Report, October 2021 Financial Statements, and the Internal Auditor Report carried by a voice vote. We are grateful for the several memorial gifts in memory of Mary Flickinger, which have added new, wonderful books to the collection.
4. Director's Report: October 2021  
Circulation and patron traffic continues to improve although YTD comparisons with 2020 are not beneficial. Wi-Fi use is significantly higher. In comparison to the 37 other contract libraries, ATPL stands 12<sup>th</sup> in circulation and 13<sup>th</sup> in patron count YTD, despite being much smaller than many of the others ahead of ATPL in the ranking. The Trick-or-Read Storywalk was quite popular with 189 participants, children and adults. Each registered child received a free book. A motion (KSC, MB) to approve the Director's Report carried by a voice vote.
5. Reports of Interest
  - a. The Friends made \$4,005.30 (before taxes) at their Annual Book Sale. They will be having a separate Specials Sale Thursday, April 7 through Saturday, April 9, 2022. The Friends Ongoing Book Sale continues to bring in valuable revenue for programming. The YTD total is \$1,050.00. Publicity will be sent to the local newspaper, highlighting the sale rack for the holidays.
  - b. Thanks to Congressman Brian Higgins (NY-26) B&ECPL received \$17,816.00 in American Rescue Plan grant funding to support the loan of Chromebooks and hotspots. ATPL will not benefit from the award this year, but there is hope for next year.
  - c. A total of 226 letters have been received supporting the recommended 2022 Erie County Budget increase for B&ECPL system. The budget has yet to be approved by the County Legislature.
6. Personnel
  - a. No Payroll Report was available at this time.
  - b. The Board did not enter into Executive Session
7. Old Business
  - a. The Director reports that patrons have very positive reviews of the new arts and crafts style tables and chairs purchased under the Program Equipment & Facility Improvement Initiative. ATPL has yet to receive the charging stations that were ordered as part of the program. There is an expectation that the interior LED lighting project will take place early in 2022.

## 8. New Business

- a. Adam Zaremski was asked if he were interested in serving as a Trustee. The Board requested him to submit a resume to the President as soon as it is convenient.
- b. The Director explained a new idea to increase circulation. She distributed examples of forms that will allow ATPL patrons and staff to recommend selections of books to read. This strategy mimics a practice that happens in book stores and other business to catch the eye of customers to particular products. She was commended for the initiative.
- c. The Director distributed a draft Schedule of Library Board Meetings for 2022. A motion (RW, MB) to approve the draft schedule carried in a voice vote.

A motion (RW, KSC) to adjourn the meeting was carried by a voice vote. President Alice Askew adjourned the meeting at 1:40 p.m. The next regularly scheduled meeting: December 14, 2021 at 1:00 p.m.

Respectfully submitted,

Richard Wiesen  
Secretary