

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Minutes of the Board
Regular Monthly Meeting
March 29, 2022, 1:00 p.m.

Present: Alice Askew, Martha Buyer, Elaine Chow (via phone), Paula M. A. Klocek-Director, Kara Spencer-Ching, and Adam Zaremski

President Alice Askew called the meeting to order at 1:10pm.

1. There were no comments from the audience.
2. A motion (MB, AZ) to approve the Minutes of the Meetings: February 22, 2022 & March 4, 2022 carried by a voice vote.
3. A motion (MB, AZ) to approve the Treasurer's Report: Monthly Financial Statements & Internal Auditor Report: February 2022 carried by a voice vote.
4. A motion (AZ, MB) to approve the Director's Report: February 2022 carried by a voice vote.
5. Reports of Interest
 - a. Senator Patrick Gallivan sent out a letter to legislators and the Chairman of Committee on Libraries, requesting their support for increased funding of libraries in the amount of \$123.1 million for Operating Aid and \$45 million in Construction Aid in the FY 2021 enacted budget.
 - b. NYS Assembly members wrote a letter requesting an increase in funding for our public libraries in the Assembly FY22-23 one-house budget proposal.
 - c. The LED conversion of the Library's interior lighting has been completed as of 3/11/2022.
 - d. B&ECPL will be acquiring Hoopla, a streaming platform for TV, music, movies, e-books, and e-audiobooks.
 - e. Other
6. Personnel
 - a. ATPL is hiring a Part-Time Cleaner (13 hours / week) – Trustees made suggestions to advertise at nearby schools, town offices, churches, and senior center.
 - b. The Board entered Executive Session at 1:43pm and resumed at 1:47pm to speak about personnel matters.
7. Old Business
 - a. A motion (MB, AZ) to approve the Filming and Photography Guidelines & Approval Form was carried by a voice vote.
 - b. A motion (MB, AZ) to approve the Disaster Plan was carried by a voice vote.
 - c. The Rules of Conduct were reviewed without any changes.
 - d. NYLA Library Advocacy Day, March 2, 2022: 1. Senator Patrick Gallivan @ 10:30 a.m.; 2. Assemblyman David DiPietro @ 11:00 a.m.; 3. Senator Sean Ryan moved to March 3 @ 9:00 a.m.
8. New Business
 - a. The Director made and installed QR codes around the Library at the suggestion of trustee, Adam Zaremski. These codes can be scanned by patrons to conveniently take them to www.buffalolib.org to search the catalog, place item requests, see the library events calendar,

find library locations / hours, explore resources / services, access downloadable materials, apply for a library card, and much more. Patrons have already found this small change useful.

b. Nomination of Officers

President, Kara Spencer-Ching

Vice President & Internal Auditor, Elaine Chow

Treasurer, Martha Buyer

Secretary, Adam Zaremski

Trustee-at-Large, Alice Askew

c. Martha Buyer was nominated to be a member on the ACT Board. The commitment is 1 or 2 zoom meetings with ACT Board to prepare the 4 membership meetings yearly.

d. Power Point Information about libraries to introduce everyone to the new B&ECPL System Director, John Spears is due by Monday, April 18. The Board of Trustees will review the document that is being sent to ACT President, Dick Earne and the Director will submit the information to him.

A motion (AZ, KSC) to adjourn was carried by a voice vote. President Alice Askew adjourned the meeting at 2:15pm. The annual and regularly scheduled meeting will take place on April 26, 2022 at 12:30 p.m. and 1:00 p.m.

Respectfully submitted,

Elaine Chow

Vice President (Acting Secretary)