

AURORA TOWN PUBLIC LIBRARY
550 Main Street, East Aurora, New York 14052
Agenda of the Board
Regular Monthly Meeting
December 13, 2022, 1:00 p.m.

Present: Alice Askew, Kara Spencer-Ching, Elaine Chow, Adam Zaremski, Aurora Town Public Library Director, Paula M. A. Klocek. Absent: Martha Buyer

President Kara Spencer-Ching called the meeting to order at 1:04 p.m.

1. Comments from the audience: Trustee Candidates

Sashi Racho said she is very interested in the position, loves to help the community, has a financial background, and believes in the importance of libraries for the community.

2. A motion (AA, EC) to approve the Minutes of the Meetings: November 15, 2022 was approved by a voice vote.

3. A motion (AZ, EC) to approve the Treasurer's Report: Monthly Financial Statements & Internal Auditor Report: October 2022 was approved by a voice vote. The November 2022 report was tabled until the next meeting.

Spencer-Ching asked about the lost and damaged fees revenue line. Klocek said there is still some money brought in through lost and damaged materials and there will be some revenue in that line.

4. A motion (EC, AA) to approve the Director's Report: November 2022 was approved by a voice vote. Spencer-Ching asked about the interest in hotspot devices from patrons. Klocek explained that they are popular and wishes the library had more. She said some patrons use them while traveling or camping. People in rural regions without reliable internet use this device for service, or to try it out before purchasing one of their own. Teachers have used this technology to hold class outdoors. Each comes with a charger and power supply. Klocek said the library does not have enough to satisfy the demand of patrons. ATPL currently has two individual hot spots, and one Chromebook with a hotspot kit. She said most just want the Chromebook for the hotspot. B&ECPL pays a monthly fee at a bulk rate to T-Mobile. Spencer-Ching also asked about the Oasis Senior Advisor program. Klocek said she was able to bring the group in to talk to senior citizens and their family members to discuss ways to find a place to live that is suitable to their particular needs. She sent the information to the Aurora Senior Center.

5. Reports of Interest

a. 247 ATPL patrons turned in letters to their legislators encouraging them to support libraries by voting in favor of the 2023 Proposed County Budget. Klocek thought this was comparable to last year.

b. Pizza Del Aureo's donated 10% of proceeds from all orders from 11:00 a.m. – 7:00 p.m. on November, 21 to the Friends of the Library, which totaled to \$955.92.

Klocek said the pizzeria gave ATPL the busiest Monday of the year for the business. Part of it was leading up to the Baubles & Bling fundraiser. Both ATPL and Del Aureo's did quite well. Klocek said the business owners continue to show a community minded support for organizations. They will aim to help ATPL again in the future.

c. The Baubles & Bling raised \$1,929.00 and the raffle made \$427.00 for a total of \$2,356.00 Klocek said this close to on par with last year, though raising a little less. The Friends group might do a different fundraiser next year. President Carole Orłowski has told Klocek that she would like to keep things fresh, new, and fun for volunteers and patrons alike.

d. Other

Klocek reported that Aurora Town Councilman Joseph McCann reached out to her to ask to

set up a book drive for PS 17 Early Childhood Center, which is going well. Patrons are donating books that will then be taken to students in need. Zaremski noted that Councilman McCann had sent his compliments in working with Klocek to get the book collection started. Also, the Rural Outreach Center has an ornament tree at the Library where people could take a ROC tree ornament to help children in need through December 23. The ATPL is also hosting a drop off spot for the Sleep in Heavenly Peace organization. Patrons can donate blankets, etc. Klocek said that the community has responded well to this giving opportunity.

6. Personnel

- a. Payroll Report: Pay Period 22 & 24
- b. The board did not enter into executive session.

7. Old Business

- a. A motion (AZ, EC) to approve the Regular Meeting Dates & Times 2023 was carried by a voice vote.
- b. The Work Session Date for Long Range Plan will be set at a future meeting.
- c. A motion (AA, AZ) to approve a recommendation letter for Sashi Racho to be the new ATPL trustee, with a term to begin January 2023, was carried by a voice vote, with Trustee Chow abstaining as she did not get a chance to review each candidate. The final vote was 3-0-1. Spencer-Ching noted that there were three total candidates and each was qualified to join the board. She thanked each person for their interest. Klocek noted that Racho seemed to have great experience to bring to the table, was a dynamic individual who wanted to serve the community.

d. Meeting with Senator Gallivan Changed to December 9 @ 10:30 a.m.

Klocek said the meeting went well. There were many library directors there and Gallivan was receptive to what they had to say. He noted that the library system might have better final budgetary results decided at the legislature level if the issue is pressed through “11th hour”. Often the advocacy drops off then, while other organizations have continued to push. The library system is not often at the table in those later discussions and might benefit more from being present. Spencer-Ching stated that the ACT Board should be notified of this information.

8. New Business

a. Department of Health Air Sampling Results

Klocek said there was nothing to worry about based on the report. Testing will continue in the future and the library will be made aware if there is any need for concern.

b. Review Schedule for Board Adopted Policies

c. A motion (AZ, EC) was made to approve the Resolution for Contract Library Boards of Trustees Personnel Policies and Procedures and was carried by a voice vote.

d. Other

Spencer-Ching thanked Trustee Askew for her 11 years on the ATPL board. She called her a great role model and had been a dedicated person towards the library. Askew said her time was a labor of love and she will always love the library. She was thankful for the opportunity to be on the board. Spencer-Ching presented Askew with a gift on behalf of the ATPL board.

The next regularly scheduled meeting will take place on January 24, 2023 at 1:00 p.m.

A motion (EC, AZ) to adjourn the meeting at 1:47 p.m. was carried by a voice vote.

Respectfully submitted,

Adam Zaremski

Secretary