

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Minutes of the Board  
Regular Monthly Meeting  
May 24, 2022, 1:00 p.m.

Present: Martha Buyer, Kara Spencer-Ching; Elaine Chow (virtual), Library Director-Paula M. A. Klocek, Adam Zaremski; Guests: John Spears, System Director of B&ECPL and Carima El-Beairy, Vice Chair of B&ECPL Board of Trustees; Excused: Alice Askew

President Kara Spencer-Ching called the meeting to order at 1:05 p.m.

1. Comments from the audience: John Spears & Carima El-Beairy are touring the contract libraries to meet with each library board & director. The goal is to see what works well and what could be improved.
2. A motion (MB, AZ) to approve the Minutes of the Meetings from April 26, 2022 was carried by a voice vote.
3. The Treasurer's Report, Monthly Financial Statements & Internal Auditor Report for April 2022 were tabled until the May 2022 meeting.
4. A motion (AZ, KSC) to approve Director's Report: April 2022 was carried by a voice vote.
  - There has been an upturn of circulation for ATPL, and more people using library WI-FI with personal devices.
  - KSC asked about Northstar Digital Literacy. Klocek explained that it is a service that encourages digital literacy and training for patrons. B&ECPL is looking into whether to maintain it beyond six-month subscription. John Spears said if Aurora is interested in keeping it, let Central know to gauge interest from the contract libraries.
  - In-person programming has increased, with a packed summer schedule planned for the community. Since there is still a need and they remain popular, ATPL will continue offering to-go programs as a supplementary option.
5. Reports of Interest
  - a. The Friends are sponsoring a new HP M555dn printer with toner, additional letters / numbers for sidewalk sign, mobile storage cart for clerical office, and Sony compact camera with 10X optical zoom for ATPL. Klocek expressed gratitude to the Friends, stating that the printer is a great addition. The camera has not arrived yet.
  - b. Friends Book Donation Days will be held at the Library from 11:00 a.m. – 1:00 p.m. every Thursday. The community is welcome to contribute materials in sellable condition. Volunteers will take and check items as well as stock the Ongoing Book Sale.
6. Personnel
  - a. Cleaner, PT Position: Alternative avenues were used for posting the job. Interviews have been setup and the Director hopes to make a hiring decision soon.
  - b. The board saw no reason to enter into executive session.
7. Old Business
  - a. KSC and MB shared experience in attending the Annual ACT Workshop: Saturday, May 7, 2022 @ 9:15 a.m. They said that it was informational and well received. Spears said Central will continue to set up tours of the library for board members in future.
  - b. A brief discussion was held on "First Amendment auditors" and ATPL's past experience was shared with Spears and El-Beairy.

## 8. New Business

- a. A motion (MB, AZ) to approve the updated Bulletin Board Policy was carried by a voice vote.
- b. A motion (AZ, MB) to approve the updated Procurement Policy was carried by a voice vote. Director Klocek stated that changes were made to mirror Central Library's policy.
- c. Q & A with B&ECPL Vice Chair Carima El-Behairy and System Director, John Spears:  
KSC led a discussion that looked at what libraries could better do in the future and asked how improvements could be made to educate patrons about the many services and resources available to them through the System. Spears said a goal of his was to showcase what the library can offer. Better branding is needed for that effort. He also shared what is happening at Central and at other library systems he worked for in the past.  
Klocek talked about libraries being a central place to meet, and expanding outside library walls to reach the community it serves. Shared recent success of attending Family Literacy Night at Parkdale Elementary School. Families were encouraged to visit the Library for future dates with a pencil pull contest where children had a chance to win a golden ticket to receive a free book to keep from the Library.

A motion (MB, AZ) to adjourn the meeting at 2:22 p.m. was carried by a voice vote.

The next regularly scheduled meeting will take place on June 28, 2022 at 1:00 p.m.