

AURORA TOWN PUBLIC LIBRARY  
550 Main Street, East Aurora, New York 14052  
Minutes of the Board for October 25, 2022

Present: Alice Askew, Kara Spencer-Ching, Elaine Chow, Adam Zaremski, Aurora Town Public Library Director, Paula M. A. Klocek. Excused: Martha Buyer

President Kara Spencer-Ching called the meeting to order at 1:02 p.m.

1. Comments from the audience: Buffalo & Erie County Public Library Trustee Sharon M. Kelly attended to see if there are ideas or concerns from the ATPL board. She asked if there were any additional book selection issues from the public. Director Klocek said nothing recently. Kelly said she was not aware of similar issues at other community libraries.

2. A motion (EC, AZ) to approve the minutes of the meeting for September 27, 2022 was carried by a voice vote.

3. A motion (AZ, EC) to approve the Treasurer's Report, including monthly financial statements & internal auditor's report, for September 2022 was carried by a voice vote.

4. A motion (EC, AZ) to approve the Director's report was carried by a voice vote.

5. Reports of Interest

a. The Friends Fall POP-UP Sale was a success, raising \$341.25 (pre-tax).

b. On Monday, November 21, Pizza Del Aureo's generously offered to donate 10% of proceeds raised from all orders from 11:00 a.m. – 7:00 p.m. to support ATPL. Del Aureo's helped the library and friends group last year to promote the Baubles and Bling fundraiser, too.

c. ATPL received 90 COVID-19 home test kits to distribute to staff and patrons. The FDA extended the expiration date on them six months. Klocek said they were gone within a few days, noting there is still a demand for the tests.

d. The East Aurora Art Society has generously sponsored the purchase of clay plant pots for a fundraiser in collaboration with the Friends of the Aurora Town Public Library. Each one will be painted and embellished by a different local artist. Klocek said this is similar to the painted bird house fundraiser from last year.

e. From February 24 through March 24, the painted pots will be on display at the ATPL. The community will be invited to buy votes to judge and earn a chance to win their favorite birdhouses. One vote is \$1.00 or 6 votes are \$5.00.

f. The 2023 Discard Sale is scheduled to take place during regular library hours, starting May 5 through May 26 at 4:00 p.m. A special pre-sale is planned for Friends of the Library on May 4, during library hours.

6. Personnel

a. Payroll Report

b. Cleaner, PT & Sr. Page, PT Starting Nov.

Klocek said finding a part time cleaning has been difficult. Spencer-Ching asked if the library could hire a cleaning service to do the work. Klocek said in that situation the Town of Aurora would have to pay for the service. She is still working to find someone, though.

Klocek also said ATPL hired a senior page and the person lives locally.

c. There was no need for the board to enter into executive session.

7. Old Business

a. Choosing a work session date for the Long Range Plan was tabled until a later date.

Spencer-Ching noted that with Askew leaving at the end of the year, the board would need to appoint a new board member. She said she had two people interested. She circulated a resume for one candidate. It was also discussed that to accommodate a new board member, the ATPL board may need to consider new meeting times. Nothing was finalized as discussions would continue in the future.

Zaremski noted that Aurora Town Supervisor James Bach confirmed that space would be available at the end of the year at 300 Glead Avenue as a book storage location for the Aurora friends group. It would be available as long as it is not rented out.

#### 8. New Business

a. System Paid Budget Analysis (As of 7/31/2022) Klocek said ATPL was not projected to owe anything as far as when it was done.

b. A motion (AZ, EC) was made to discuss and adopt the new Trustee Education Policy.

It will take place in 2023 and trustees will need to keep track of education hours earned. A shared, virtual document was discussed as a way to keep track of the hours.

Klocek also noted that the next ACT meeting is January 21, 2023, at the West Seneca Public Library at 8:30 a.m. Attendance at this meeting would fulfill the new education policy requirement, Klocek said.

The motion was carried by a voice vote.

c. A motion (EC, AZ) to remove the Reserving Library Tables Policy was carried by a voice vote. Klocek had noted that it was no longer needed and had been put in place for pandemic purposes.

The Erie County 2023 budget proposal was discussed in regards to the library. Audience member Kelly said the proposal would allow the library to keep things at a status quo. Increases in energy costs and personnel salaries meant a raise was needed in the county budget to keep up to date with expenses. She said salary increases were to make adjustments due to minimum wage increases and inflation costs.

Klocek said the library has been asking patrons to fill out a letter if they want and the letter is then sent to local Erie County legislators to show there is continued support for ATPL and its services.

Spencer-Ching noted that she and Zaremski had met the week prior for the ad-hoc committee to discuss options for spending money in the budget line called Volker Funds. It was an introductory meeting with plans created to do additional research on the matter. Some of the focus has been on expanding the Library of Things that can circulate for the community. Ideas will be collected and shared with the board and Klocek. Patrons would also be asked how likely they would use the proposed item to see if it will be worth the cost. Meetings will continue each month, with the next ad-hoc meeting set for Nov. 10 at 3 p.m.

A motion (EC, AZ) was made to adjourn the meeting at 1:47 p.m. motion to adjourn.

The next regularly scheduled meeting will take place on November 15, 2022 at 1:00 p.m.

Respectfully submitted,  
Adam Zaremski, secretary.